PRESERVING OUR HERITAGE
PREPARING FOR OUR FUTURE
COUNTY OF HAWAIʻI ANNUAL REPORT 2012-13
It is our kuleana to protect Hawai‘i Island, this beautiful place that we’re all blessed to call home. We’re preserving our heritage by protecting special places and supporting programs and events that perpetuate the culture that keeps the unique character of our Hawai‘i Island intact. We’re preparing for the future by building and operating safe havens for our youth, building places for our families to call home, and preparing for an aging population.

Please enjoy this County of Hawai‘i annual report for fiscal year 2012-13 and see how we’re preserving our heritage while preparing for our future.

**TABLE OF CONTENTS**

Office of Management 2
Office of Aging 6
Civil Defense Agency 8
Office of the Corporation Counsel 9
County Council / County Clerk 10
Department of Environmental Management 12
Department of Finance 14
Hawai‘i Fire Department 18
Office of Housing & Community Development 20
Department of Human Resources 22
Department of Information Technology 23
Department of Liquor Control 24
Mass Transit Agency 25
Department of Parks & Recreation 26
Department of Planning 32
Hawai‘i Police Department 34
Office of the Prosecuting Attorney 38
Department of Public Works 40
Department of Research & Development 44
Department of Water Supply 48
Boards & Commissions 50

Ka‘wā, Ka‘u, an open space protected by the County of Hawai‘i.
BUDGET

The Office of Management’s operating budget for FY 2012-13 was $1,276,657, a reduction of 3.3 percent from the previous year.

HIGHLIGHTS

• Continued to provide leadership, direction, and assistance to County departments as they work toward their goals and objectives.

• Maintained funding levels for critical, core County government services despite declining revenues and increased costs in other areas such as the retirement fund, healthcare premiums, and energy.

• Continued this administration’s commitment to islandwide equality by moving the Office of the Managing Director to the West Hawai’i Civic Center. The Mayor and all cabinet members continue to spend at least one day, and many times multiple days, a week in West Hawai’i.

• Held six community talk story sessions across Hawai’i Island in 2013, bringing the total talk story sessions held to over 50 since this administration took office in 2008.

• Mayor Kenoi was named chairman of the Hawai’i Council of Mayors, a body formed to unite the islands’ mayors on legislative and other issues affecting all of Hawai’i’s counties. The leadership role with the Hawai’i council is in addition to Mayor Kenoi’s leadership role on the national advisory board of the United States Conference of Mayors.

• Broke ground on the La’aloa Avenue extension in Kona, a $7.8 million project to connect Ali‘i Drive and Kuakini Highway. The much-needed mauka-makai access will ease congestion in the region, aid in orderly emergency evacuations, and allow motorists to get to their destinations safely and
efficiently. The project is one of the top priorities of the Kona Community Development Plan.

- Accepted Kohanaiki Beach Park on behalf of the community from developer Kohanaiki Shores. The park’s completion represents years of collaboration between lineal descendants of the area, community groups, the County, and Kohanaiki Shores. Ongoing responsibility for the park will be shared between Kohanaiki Shores, the County and the community.

- Reopened the Waiākea Recreation Center after a $1.7 million renovation that improved structural safety, accessibility and user comfort.

- Opened the second phase of the improved Reed’s Bay Beach Park in Hilo after improvements totalling $1.5 million. Comprising slightly more than four acres, the park includes mature trees for shade, grassy areas for play, and a protected bay for use by keiki and kupuna alike.

- Completed a $4 million improvement project at Hilo’s Ho’olulu Complex, including work to the Edith Kanakaʻole Stadium, Aunty Sally’s Lū’au Hale, the Afook-Chinen Civic Auditorium, and multiple support buildings. The centerpiece of the improvements is a new building at the Kanakaʻole Stadium featuring dressing and meeting rooms.

- Assisted in orchestrating the Hawaiʻi Island memorial services for late U.S. Senator Daniel K. Inouye.

- Together with the Department of Parks & Recreation and volunteers from all departments, held the 2nd Annual Magic Of The Season holiday open house at the Hawaiʻi County Building

- Renovated Mo'oheau Park for enhanced accessibility, usability, and aesthetics. The bus terminal, bandstand, and grounds were improved in the $664,000 project.

- Opened the $7 million Makalei Fire Station. The station will positively impact the Kalaoa area of North Kona with quicker emergency response times and lower homeowner insurance rates. $4 million of the station’s construction cost was funded by the American Recovery & Reinvestment Act.

- Began work on the Paʻauilo Slaughterhouse, a $4.15 million cooperative project with the State of Hawai‘i to better serve our ranchers and our grass-fed beef industry. When complete, the plant’s capacity will increase by 40% and reduce the current processing backlog. Improvements will also transform waste that currently goes to the landfill into usable value-added and energy producing by-products.

- Broke ground for the $17 million Ka‘ū District Gym & Shelter, a 43,000 square foot facility on the Ka‘ū High and Pāhala Elementary School campus designed to serve as a hurricane shelter and a safe place for people with respiratory problems when the vog condition reaches a level of concern.
A delegation from Oshima Island, Japan visited the office in October 2012 bearing a special gift – a piece of copper art that Oshima residents and officials participated in making. Oshima Island is one of ten Sister City relationships that the County maintains with municipalities around the world that share cultural and economic similarities.

- Accepted the former Bank of Hawai‘i Kohala branch to be used for senior programs. The building was constructed around 1900 and got a complete restoration after the 2006 earthquake, including a photovoltaic system making the building energy self-sufficient.

- Blessed the 1,739 acre Kapulena Agricultural Park, just northwest of Honoka‘a in July 2012. The commitment of the land represents a major increase in the available opportunities for farming on Hawai‘i Island. The state operates four other agricultural parks, but Kapulena amounts to more land for farming than all of those existing parks combined.

- Dedicated a pair of bus shelters in Waimea in honor of Lance Corporal Christopher Labiano Camero, a member of the armed forces from Hawai‘i Island who gave his life in the war on terror. A plaque telling his story is mounted in each of the new stops, on either side of Māmalahoa Highway near Mud Lane.

- Opened the $3 million covered play courts at Pana‘ewa Park in Hilo, a 26,000-square-foot, gym-like structure offering three courts. A roof and partial sides protect the playing areas from rain, providing the community with its first indoor athletic venue in the 34-year history of the park.

### A HEALTHY HAWAI‘I ISLAND

Mayor Kenoi’s health initiative includes programs to connect, build, and activate a healthy community.

- Held the 2nd Annual Mayor’s Health Fests in Hilo and Kona with health screenings, information booths, lessons and live demonstrations, as well as free food, entertainment, and activities. The Health Fests were supported by HMSA.

- In conjunction with the Health Fest in Kona, held the inaugural Keiki Triathlon for young triathletes including a swim at Kekuaokalani Gym and a bike and run through Maka‘eo Park.

- Worked with the state Department of Health and community partners to bring Tropic Care 2013 to Ka‘ū in June. The program provided nearly 5,000 free medical, dental, and vision services to residents as part of an innovative military training program.

### COUNTY PHYSICIANS

County physicians advise on medical matters, render medical opinions and conduct physical examinations as requested by the Mayor’s Office and other County agencies. The County physicians are Dr. Alan De Silva and Dr. Walter Wang.
Hosted Senator Daniel K. Inouye on his last two visits to Hawaiʻi Island in July and August 2012.

IMMIGRATION
The Immigration Information Specialist serves as liaison on immigration matters of broad concern, as well as individual problems of immigrants. The Office had approximately 1,400 walk-ins and 2,800 telephone and e-mail inquiries during FY 2012-13.

- Continued to provide community outreach monthly to Pāhoa, Waimea, Kona, and Nāʻālehu.
- Celebrated Citizenship Day, an annual event held in September recognizing newly sworn naturalized citizens.
- Organized a meeting in February with staff from the U.S. Congress and the Hawaiʻi Coalition for Immigration Reform.
- Organized a conference on preventing domestic violence in immigrant households in March.
- Coordinated and hosted a Philippine Consulate Outreach in April, saving over 300 people a trip to Honolulu for Philippine passport, dual citizenship, visa, and other consulate services.
- Participated in the Marshallese Constitution Day celebration in Kona in May.
- Attended the American Immigration Lawyers Association annual conference in June.

INFORMATION AND ASSISTANCE
The Information and Assistance Center provides clerical and administrative staff assistance to the Office of the Mayor, including correspondence management, human resource functions, preparation of Mayoral messages, proclamations and certificates, and processing applicants for County Boards & Commissions.

- Issued 2,276 disabled parking permits through the Aging & Disability Resource Center and the Mayor’s Office at the West Hawai‘i Civic Center.
- Managed reservations for over 500 events at the Aupuni Center and Hawai‘i County Building conference rooms.
- In addition to hundreds of requests for information and assistance received and processed via telephone and email, processed 52 formal written complaints.

PUBLIC RELATIONS

- Handled media relations for 17 events (groundbreakings, openings, etc.).
- Issued over 50 print news releases and video news releases to media organizations on Hawaiʻi Island and across the state.
- Maintained the office’s web presence at HawaiiCountyMayor.com, as well as social media presences on Facebook and Twitter.
- Resumed production of Holomua, the newsletter of the Mayor’s Office sharing stories of building a stronger Hawaiʻi Island. Holomua is available at County offices and facilities islandwide, and online at HawaiiCountyMayor.com.

Organized the 11th annual Pro Bowl Youth Clinics, bringing professional football players and cheerleaders to teach and inspire young Hawaiʻi Island athletes in Hilo and Kona.
AGING

ALAN PARKER
Executive On Aging

Major services funded by the Office of Aging in FY 2012-13 were the Aging and Disability Resource Center, caregiver support, respite, case management, personal care, homemaker, chore, adult day care, transportation, information & assistance, outreach, legal, nutrition (congregate meals and home delivered meals), elder abuse awareness and prevention, chronic disease self management program, employment, and volunteerism.

- The development of the Aging and Disability Resource Center continues through the ongoing development of tools to enhance intake, options counseling, eligibility screening, in-home assessment, and support plan development to improve services to older individuals, their caregivers and persons with disabilities.
- Development efforts in the area of information and assistance/referral have been taken to a new level as the Office of Aging has embarked on a collaborative effort with the Department of Parks & Recreation, Elderly Activities Division’s Coordinated Services for the Elderly to improve the system of initial intake and the provision of basic options counseling.
- Ongoing medication management clinics are now provided through the ADRC’s partner, the University of Hawai‘i at Hilo College of Pharmacy. Clinics are provided to the public, free of charge, and include medication counseling as well as screenings for potential health issues related to medication interaction.
- Various support groups continue to utilize the ADRC facilities. Some of the organizations regularly utilizing the ADRC include the Alzheimer’s Association, Civil Defense Community Emergency Response Team, Department of Human Services Foster Grandparents Program, Parkinson’s Disease Support Group, Sage PLUS, Senior Medicare Patrol, Hilo Stroke Club, and Traumatic Brain Injury Support Group. These groups and others provide valuable supports and resources for older individuals, caregivers, persons with disabilities, as well as service providers in the community that work with these target populations.
- Throughout FY 2012-13, the Office of Aging coordinated 10 caregiver conferences.

During FY 2012-13, the Office of Aging’s budget was $3,957,506. Of that, $567,206 came from the County general fund. An additional $3.4 million in federal and state grants supplemented that funding to allow the office to provide more services to our Hawai‘i Island seniors.
workshops for over 230 caregivers and members of the public.

- 14 contracted service agencies provided 701 units of access services, 75 caregiver assessments, 2,063 units of respite care, 129 units of supplemental services, and nine family counseling sessions for those caring for loved ones with Alzheimer’s Disease and other related dementias.

- The focus for Elder Abuse Awareness was a partnership with the Office of the Prosecuting Attorney to offer a one-day Elder Abuse Investigation and Prosecution training. Statewide participation included 17 prosecutors from the Big Island, Kauai, and Maui, and 17 police officers from all counties.

- In FY 2012-13, the Legal Aid Society of Hawai‘i (LASH) was awarded a six-month contract under the Elder Abuse Prevention Program to provide a variety of legal services for people at risk for abuse. EAPP is a state funded demonstration project.

- During FY 2012-13, the Office of Aging was very busy sustaining and expanding the statewide health prevention education evidence based program, Better Choices, Better Health – Ke Ola Pono. Six island-wide workshops were conducted and served 50 elderly; four workshops focused on chronic conditions and two workshops on diabetes. One chronic conditions workshop was conducted at the Hawai‘i Community Correctional Center.

- The state-funded Kupuna Care program strives to assist frail and vulnerable adults to remain in the home and avoid or delay costly institutionalization. The Office of Aging contracted with 13 service providers through the Kupuna Care Program to provide 8,476 units of Case Management for 632 clients and 45,684 units of Home and Community Based Services for 384 frail and vulnerable adults. Home and Community-Based services included 22,112 hours of Adult Day Care, 2,473 trips of Assisted Transportation, 275 hours of Heavy Chore, 4,252 hours of Homemaker, and 16,573 hours of Personal Care services.

- The Silver Bulletin continues to be the Office of Aging’s main touch with the public, providing a distribution of about 4,200 newsletters each month to individuals and various types of organizations that work with older individuals in the community. Content includes news on Office of Aging and ADRC activities as well as key issues and community resources related to aging and caregiving.
Operated with a budget of $1,231,059. Of that, 36% went to salaries and wages and 15% to operating expenses. The remaining 49% went to grants funded by the federal Department of Homeland Security for the emergency response and preparedness needs of agencies, departments, and programs such as Community Emergency Response Teams, Neighborhood Watch, and Medical Reserve Corps.

During FY 2012-13 the Emergency Operations Center was activated for events including a tsunami warning, weather events, flooding, brush fires, and geothermal steam releases.

Coordinated 53 Community Emergency Response Team training courses, inclusive of four new modules and Incident Command System curriculum. These courses resulted in the certification of 163 new CERT members.

Conducted five community preparedness education and information outreach meetings, and participated in a hurricane preparedness seminar hosted by Zephyr Insurance.

Participated in a Hurricane Preparedness exercise hosted by the Department of Health.

Conducted an emergency preparedness briefing with Hawai‘i Island tourism industry partners and a disaster preparedness workshop with the Hawai‘i Volcanoes National Park.

Coordinated the purchase and initial installation of backup power systems for 11 shelter facilities around the island. This project is ongoing and will allow for portable generator power interface at shelter facilities when completed.

Successfully completed FEMA Homeland Security Grant Program Audit.

Participated in two tsunami tabletop exercises and one energy assurance tabletop exercise.

Participated in the State-wide annual Hurricane Preparedness Exercise (Makani Pāhili). Activities included three community preparedness and sheltering presentations and a Point of Distribution simulation in addition to an exercise in the Emergency Operations Center.

Conducted annual review of Standard Operations Guidelines for all hazards.

Participated in the state-wide Regional Catastrophic Preparedness Grant program.

Engaged in the evaluation and development of supplementary and expanded capability of emission monitoring related to release events with the Puna Geothermal Venture operations. This is a collaborative effort to assist the Department of Health with increasing their agency’s monitoring capability and capacity in and around the neighboring community.

Engaged in a statewide outdoor warning siren upgrade and renovation project. This project involves the replacement and renovation of targeted and prioritized existing siren sites and equipment and the select installation of new sirens in high priority and funded sites. The role of Hawai‘i County Civil Defense in this State CD project is to provide project implementation assistance. Currently this project is targeted for initial implementation in 2013.
The Office of the Corporation Counsel served the County on a budget of $2,532,561.00. 15 attorneys and 12 support staff members served over 20 departments, over 20 boards and commissions, and over 2,500 County employees.

- The office received over 1,600 requests for legal assistance during the fiscal year. In addition, the office reviewed over 1,000 documents for legal sufficiency.
- The office settled six major lawsuits for a total of $146,000, and obtained dismissals in thirteen lawsuits. In these cases alone, the County was at risk of losing over $4 million.
- The office successfully negotiated a settlement of its lawsuit brought to force completion of the Māmalahoa bypass road. In this case, the County received $12.5 million in cash, and $20 million in pledged real property from the developer to complete this important project.
- 78 claims for damages against the County were investigated, resulting in total payments of $65,956. $21,081 was recovered by the County after investigation.
- The office actively provided training to all County departments and personnel in a wide range of legal areas, offering 28 different classes and training 966 County officers and employees.
- Finally, the office collected over $195,000 in money owed to the County.
The Hawai‘i County Council is comprised of nine members, each elected from one of Hawai‘i County’s nine Council districts and serving two-year terms. Current council members were sworn in on Dec. 3, 2012.

**DISTRICT 1**
VALERIE POINDEXTER
Portions of South Hilo, North Hilo, Hāmākua, portion of Waimea

**DISTRICT 2 - CHAIR**
J YOSHIMOTO
Portion of South Hilo

**DISTRICT 3**
DENNIS “FRESH” ONISHI
Portion of S. Hilo, portion of Kea‘au

**DISTRICT 4**
GREGGOR ILAGAN
Portion of Puna (Eastern)

**DISTRICT 5**
ZENDO KERN
Portion of Puna (Western)

**DISTRICT 6**
BRENDA FORD
Portion of N. Kona, S. Kona, Ka‘ū, greater Volcano area

**DISTRICT 7**
DRU MAMO KANUHA
Portion of N. Kona, portion of S. Kona

**DISTRICT 8 - VICE CHAIR**
KAREN EOFF
North Kona

**DISTRICT 9**
MARGARET WILLE
North and South Kohala

**STEWART MAEDA**
County Clerk

**MAILE DAVID**
Deputy County Clerk

**LANE SHIBATA,** Acting Legislative Auditor

Hilo: Hawai‘i County Building, Room 1402
Phone (808) 961-8225 | Fax (808) 961-8912

Kona: West Hawai‘i Civic Center, Building A
Phone (808) 323-4260

Pāhoa: 15-2662 Pāhoa Village Rd., Room 304
Phone (808) 965-2713 | Fax (808) 965-2707

Waimea: 64-1067 Māmalahoa Hwy., Suite C-5
Phone (808) 887-2069 | Fax (808) 887-2072

Legislative Auditor: 1266 Kamehameha Ave., Hilo
Phone (808) 961-8386 | Fax (808) 961-8905
For the fiscal year beginning July 1, 2012 and ending June 30, 2013, expenditures totaled $4,586,210 or $333,652 (6.78%) below the projected budget amount of $4,919,863.

OFFICE OF THE COUNTY CLERK

- Committee Services: Supported 95 regular committee meetings, one special meeting, one site visit and public hearing, and completed 193 committee reports.
- Council Services: Supported 25 regular council meetings, 3 special meetings, 4 public hearings, and enacted 144 ordinances and adopted 170 resolutions. Council Services copied 856 DVDs of meetings, scanned 4,111 documents, and researched 283 requests from the public.
- Support Services: Produced 3,208,592 black & white copies and 311,800 color copies of various documents including maps, booklets and posters. The division posted/mailed 306,080 pieces. Also responsible for driving to various County departments and agencies located in the Hilo area to pick up and distribute inter-departmental envelopes and mail.
- Elections: During the 2012 elections, 43,353 (42.6%) of registered individuals voted in the primary election, 63,812 (61.2%) voted in the general election, and 15,386 applied for Permanent Absentee Voter status. Voter registration drives were conducted in Hilo, Kona, and Pāhoa with 601 new individuals registering to vote.
- Legislative Research Branch: The Legislative Research Branch reviewed 69 resolutions, 52 bills, and 43 proposed amendments to legislation before the Council. Additionally, LRB completed 14 special projects, including drafting ballot language for proposed amendments to the Hawai‘i County Charter for the 2012 General Election, publishing the 2012 Edition of the Hawai‘i County Charter, publishing Supplements 14 and 15 to the Hawai‘i County Code, and updating the informational brochure titled “Your County Government,” printing and distributing over 400 copies during FY 2012-13.

OFFICE OF THE LEGISLATIVE AUDITOR

- Pursuant to County Charter §10-13, procured external auditor Accuity LLP to conduct financial audits for the four-year period FY 2009-10 through FY 2012-13. As part of this contract, Accuity completed fieldwork and issued the following reports for FY 2011-12: Audit Opinion on the County’s Comprehensive Annual Financial Report; Financial Statement Audit and Management Report of the Department of Water Supply; and USDA Verification for the Kula‘iman Elderly Housing Project. Accuity also conducted entrance conferences with the Departments of Finance and Water Supply related to annual financial audits for FY 2012-13.
- External Peer Review: Pursuant to Government Auditing Standards §3.97, the office is preparing for its first external peer review to determine whether its internal quality-control system provides reasonable assurance of compliance with applicable professional standards. The peer review will be conducted by representatives of the Association of Local Government Auditors.

Performance Audits

- Department of Environmental Management, Billing/Collection of Sewer Fees: The auditor is awaiting revised policies and procedures as part of a limited scope performance or financial audit of internal controls related to its billing and collection of wastewater and solid waste fees.
- Department of Water Supply, Hawaiian Ocean View Estates Standpipe Stations: The auditor is conducting a review of the Department of Water Supply’s policies and procedures related to its award of standpipe permits at the facility, as requested by the Council in Resolution 312-12.
- Risk Assessment/Annual Audit Plan: The office completed a County-wide risk assessment survey of key management personnel by examining agencies and programs in greater detail and at different organizational levels than were previously examined in its FY 2007-08 survey. These updated survey results served as an objective basis for the development of an 18-month audit plan (January 2013 - June 2014).
ENVIROMENTAL MANAGEMENT

BOBBY JEAN LEITHEAD TODD
Director
(since June 3, 2013)

ROBIN BAUMAN, Business Manager
GREG GOODALE, Solid Waste Division
DORA BECK, Wastewater Division

Budget

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<td>Wastewater</td>
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<td>Solid Waste</td>
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<td>Vehicle Disposal</td>
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Employees

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<tr>
<td>Solid Waster</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>167</strong></td>
</tr>
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</table>

BUSINESS SERVICES

- Continued working with the Department of Water Supply to establish a joint billing system for water and sewer fees and establishing procedures for water shut-off in efforts to address sewer delinquencies.
- Continued to collaborate with the Office of the Corporation Counsel to pursue judgments on seriously delinquent landfill customers.
- Revised the Solid Waste Facility Permit applications and procedures to improve our ability to collect amounts owed by requiring a personal guarantor.

WASTEWATER DIVISION

- Major completion of the Kalaniana‘ole Avenue Interceptor Sewer Rehabilitation - Phase 2 project to rehabilitate 4,800 feet of 27-inch, 42-inch and 48-inch reinforced concrete piping which conveys approximately 2.7 million gallons of raw sewage daily for treatment at the Hilo Wastewater Treatment Plant. Much consideration was given to minimizing traffic disruption to the public during the construction.
- Working to establish an Improvement District for the Lono Kona Subdivision in Kailua-Kona to provide a sewer collection system for properties within the subdivision as properties close their large capacity cesspools as required by a mandate from the US Environmental Protection Agency which required that all such cesspools be closed in 2005. The County applied to the USDA grant/loan program to fund the project.

SOLID WASTE DIVISION

- Opened the new West Hawai‘i Organics Facility January 2, 2013, located adjacent to the West Hawai‘i Sanitary Landfill at Pu‘uanahulu. In its first six months of operation, this site has diverted over 11,000 tons of green waste and wood pallets.
- Award and implementation of a new contract for recycling green waste in East & West Hawai‘i with Menehune Green d.b.a. Hawaiian Earth Products that resulted in an annual estimated savings of $150,000.
Completed improvements to the Kealakehe Recycling and Refuse Transfer Station in February 2013. These improvements include the construction of a green waste collection chute, establishment of a reuse area, additional recycling drop off areas, improved flow pattern to the site and repaving.

- Awarded a new contract for the County’s 2-Bin Recycling Program islandwide at 19 of the 22 County Recycling & Transfer Stations with HMP d.b.a. Business Services Hawai’i that resulted in an annual estimated savings of over $500,000.
- Opening of a new Reuse Center on April 1, 2013 at the Kealakehe Recycling and Transfer Station that operates daily from 8 a.m. to 4 p.m. Accepts donations of reusable items and sells the items.
- Successfully negotiated another year of grant funds of $483,000 from the State Department of Health to continue the support of two Recycling Specialist positions and the successful operation of the HI-5 Redemption Centers at 10 County Recycling and Transfer Stations.
- Completed a full year operation of the East Hawai’i Regional Sort Station and diverted 1,307 tons of materials from the landfill.

This facility is being used to help increase the diversion rate for Hawai’i County and will continue to implement strategies that will bring these diversion rates even higher through the use of this facility.

- Secured funding and developed preliminary plans for improvements at Glenwood and Volcano Transfer Stations. Improvements include removal of deteriorated retaining walls; addition of covered concrete docks for recycling and rubbish bins; redevelopment of both transfer station site plans to increase traffic flow and provide potential sites for future services as requested by local communities.
- Successfully completed the construction and opening of the Waimea Reuse and HI-5 Redemption Center Building. This building is providing a secure and protective area for the public to donate and purchase reuse items.
During the 2012-13 Fiscal Year, the department was authorized the following budget appropriation:

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<th>Department</th>
<th>Budget</th>
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<td>Property Management</td>
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<td>Vehicle Registration &amp; Licensing</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$ 9,833,353</strong></td>
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The Department of Finance also oversees the appropriation for debt service, pension and retirement contributions and health fund. Listed as Miscellaneous Accounts, the net budget for these items totaled $90,346,229 for Fiscal Year 2012-13.

- In spite of rising costs, the budget for FY 2013-14 was balanced at $394,318,524 and continues to maintain core services such as protecting residents, delivering services to the elderly, providing positive recreational opportunities for our children and providing an array of other essential services to the community. This FY 2013-14 budget is $9 million less than the budget in effect four years ago when this administration took office. The approved budget can be found at hawaiicounty.gov/finance-budget/

- In February 2013, the County of Hawai‘i issued $98,825,000 in general obligation bonds. The net interest cost on these bonds was 2.56%, the lowest rate in recent history. The proceeds of the bonds were used for new projects as well as to pay off outstanding bond anticipation notes and refund existing debt to save on interest costs. The combined savings of refunded debt was $7 million. All three bond rating agencies, Moody’s, Standard & Poor’s, and Fitch, reaffirmed the County’s bond ratings of Aa2, AA- and AA- respectively.

- On January 1, 2013, the Hilo and Kona Driver License offices began issuing State Civil Identification cards on behalf of the Department of Transportation. An additional position was provided by the State at each location to assist with the anticipated increase in customers served. Approximately 4,000 identification cards were issued as of June 30, 2013. Information regarding State ID requirements can be found at hawaiicounty.gov/finance-state-id-gen-info. In addition, information and the list of required documents for Hawai‘i’s Legal Presence law that became effective last year can be found at hawaiicounty.gov/finance-dl-hi-legal-presence.
• A service window was added to the Motor Vehicle Registration Office at the West Hawai‘i Civic Center. This window provides expedited service to clientele who are at our office to renew their annual registration. Customers utilizing this window do not need to enter the office. The window is opened daily to help reduce the wait time. Information regarding vehicle registration, including transfers, can be found at hawaiicounty.gov/finance-vrl-general-info

• The number of on-line vehicle registration renewals continues to expand and grow and has increased by 30% this year. Customers wanting to take advantage of this on-line service can renew their registration at mvr.ehawaii.gov/renewals/index.html?county=hawaii

• The amount of online Real Property Tax payments increased by 11% this year. To make a Real Property Tax payment on-line go to payments.ehawaii.gov/propertytax/hawaii/

• The County of Hawai‘i was again awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2011-12. The County’s CAFRs can be found at records.co.hawaii.hi.us/Weblink8/browse.aspx?dbid=1&startid=25023.

• The Purchasing Division worked on expanding the information available on its webpage. Additional information includes an online vendor registration form, posting of bid documents and their notice of awards, professional services selection information and procurement notices. The goal of these improvements is to improve customer service and increase the availability of information to the vendor community. You can view this information at hawaiicounty.gov/finance-purchasing/.

The Finance Department’s Property Management Division is responsible for, among other things, over 1,000 acres of open space purchased by the County to protect and preserve the special places and rural character of Hawai‘i Island.

Kāwā, shown above, is part of the division’s Public Access, Open Space, and Natural Resources Preservation Program.
In June 2013, the County completed the acquisition of 228 acres in Kohala called Kaiholena, an open space preserve that will be protected in perpetuity. The purchase is part of the County’s Public Access, Open Space, and Natural Resources Preservation program, first established in 2005 by the Hawai’i County Council. Through a number of voter-approved initiatives over the years, the program is currently funded by a 2% set-aside of annual property tax revenues.

Kaiholena contains some of the most intact historic and cultural sites and traditionally used accesses to the shoreline in the area, utilized by the public today for subsistence fishing and shoreline gathering. The Kaiholena area is identified in both the County General Plan and the North Kohala Community Development Plan as an important place to be protected.

The $6.5 million purchase of Kaiholena North in 2010 was out of the open space fund. Of this year’s $3.9 million Kaiholena South purchase price, $1.4 million was a grant from the state’s Legacy Land Conservation Program. The remaining $2.5 million was from the open space fund.

Just north of Kaiholena, a 10.6 acre shoreline parcel at Pāo’o was purchased for $1.9 million in 2010. Pāo’o includes nearly 30 cultural and historical sites, part of an extensive series of traditional Hawaiian fishing villages. Other protected spaces nearby are the County’s Kapa’a and Māhukona Beach Parks.

Further north, parcels in the Kukuipahu-Hā’ena Corridor and Māhukona Historical Area have been identified as candidates for future County open space purchases.
The Hawai‘i Fire Department operates with 342 career fire fighters assigned to three shifts at 21 fire stations islandwide, 42 water safety officers, 225 volunteer members in 24 volunteer companies, as well as 36 employees who serve within six support bureaus. The department is primarily responsible for fire protection and suppression, pre-hospital emergency medical services, land and sea search and rescue, hazardous materials response, ocean safety, and fire prevention and public education for the County of Hawai‘i.

The department is contracted by the State of Hawai‘i to provide Emergency Medical Services for the County of Hawai‘i, receiving funding from the State Department of Health Emergency Medical Services Branch to operate 15 Advanced Life Support ambulances and one air medical transport helicopter. Those funds account for approximately 38% of the department’s annual operating budget.

During FY 2012-13, the department responded to 22,881 calls: 653 fire related, 16,486 EMS related, 150 water/land rescue, 218 reports of hazardous conditions, 1,684 public service, 3,676 good intent/false alarms, 10 severe weather, and four public complaint incidents.
HIGHLIGHTS

• Filled critical vacant positions in the department through internal promotions and new hiring.

• Continued to provide optimum service to the residents and visitors of Hawai‘i County by coordinating effective training with partnering agencies and providing proper staffing.

• Held the first National Association of Emergency Medical Technicians EMS Safety Course in Hilo. The ultimate goal is to continue to provide training to HFD personnel as well as other first responders in our community.

• Continued to enhance incident response capabilities with purchases of replacement and new resource apparatus.

• Provided training to personnel with a week-long All Hazards Type II Incident Management Team training. This was the first step in creating our own Incident Management Team here on Hawai‘i Island to assist in managing large scale incidents.

• Continued training with National Fire Academy Programs, offering on and off campus courses to our personnel.

• Continued support of the Junior Lifeguard program Hawai‘i Island Championships and sponsorship of local participation at the State Championships.

• Erected two lifeguard towers at Hāpuna Beach and one at Punalu‘u Beach.

• Integrated the Ocean Safety Division into our Aquatics Competency Certification Program.

• Continued to provide all water rescue equipment and personal protective equipment in compliance with United States Lifesaving Association standards.

• Trained over 500 people in the community in hands-only CPR. A majority of these trainees were high school students with the eventual goal of having every Hawai‘i Island high school senior CPR trained.

• Nine personnel received their Mobile Intensive Care Technician license, providing much-needed relief to a staffing shortage.

• For the first time, refurbished two ambulances rather than replacing them, resulting in an $80,000 savings per unit.

• Held an island-wide collection of unwanted fireworks and proceeded to discard them at a secure location.

• Continued supporting local community events with EMS or Fire standby as well as providing CPR, First Aid, and fire extinguisher training.

Hawai‘i County hosted the 2013 Hawai‘i Emergency Medical Services Information System conference at the Sheraton Kona in Keauhou. A presentation and rescue demonstration highlighted the strength of the Hawai‘i Fire Department and the benefits of a fire department-based EMS system.
The expenditures from the Housing Fund includes $13,378,759 expended on Section 8 rental assistance and Family Self Sufficiency programs.

HIGHLIGHTS

- Fair Housing: Conducted two seminars and provided technical assistance for inquiries, grant applications and tax exemptions.
- Rent Assistance Program: Assisted 1,800 low and moderate-income persons/families through the Housing Choice Voucher (Section 8) and Tenant Based Rent Assistance Programs. Maintained 95% utilization rate of funds.
- Home Repair Programs: Four low and moderate-income home owners received loans and completed their home repairs.
- Grants: Applied and was awarded federal Housing & Urban Development and Department of Labor Workforce grants totaling $8,016,747.
- Workforce Development Programs: Assisted 234 adults, 208 dislodged workers, and 172 youth with employment and training activities. The One Stop Partners hosted various entrepreneurship and green training workshops, job clubs, and continues to expand rural outreach to North Hawai‘i Education & Research Center.
- Projects: Completed 9 self-help homes in Kumakua Self-Help Housing Project in North Kohala and 7 homes in Hawaiian Paradise Park, completed architectural barrier removal at Carvalho Park & Pi‘ihonua Gym, Waiākea Uka Park & Gym, and Pana‘ewa Park in Hilo; completed construction of the new Pana‘ewa Park Covered Play Courts and completed acquisition of a fire truck for Pāhoa Fire Station.
- Ulu Wini (formerly Kaloko) Housing Program: Vertical construction of an additional 36 units was completed in March 2013. Landscape for the Phase 3 project was completed. Construction of final 20 units to begin. Educational Training Facility was completed. Wastewater treatment plant operation and maintenance is on-going.
The first houses at Kamakoa Nui, the County’s workforce housing project in Waikoloa Village, are on track to become homes to working families by the end of 2013. The houses are targeted at first-time homebuyers who make about the area median income.
As the central human resource agency for the County of Hawai‘i, the Department of Human Resources is responsible for strategic workforce planning, employment, equal opportunity, personnel development, compensation and benefits, employee and labor relations, and occupational health and safety. During FY 2012-13, the department’s operating budget was $1,707,354. In addition to the Director and Deputy Director, the department had 24 permanent full-time positions and one student position from the Hawai‘i Community College under the Cooperative Vocational Educational Program.

- Received 8,277 applications for 108 open-competitive recruitments, 102 internal recruitments, and various other appointments.
- Referred 391 qualified applicant lists for a total of 325 permanent and temporary appointments.
- Developed and implemented new procedures for the filling of civil service and exempt classified positions in the executive branch of the County to manage the appropriate staffing of positions.
- Workplace student mentoring occurred with the filling of 14 County-funded Cooperative Vocational Education (CVE) positions and placement of Hawai‘i Community College business students.
- Participated in eight educational and community job fairs and conducted seven recruitment talks for fire science, administration of justice, and business administration classes at the University of Hawai‘i at Hilo and Hawai‘i Community College as part of ongoing recruitment outreach.
- Coordinated and hosted nearly 250 orientations, trainings, and workshops for employees on a variety of topics.
- Coordinated island wide influenza vaccines with KTA for 438 County employees.
- Conducted Employee Recognition Program in October 2012: Manager of the Year Kay Oshiro (Finance), Supervisor of the Year Edward T. Cheplic (Planning), and Employee of the Year Ryan Chong (Human Resources).
- Conducted or participated in safety inspections of 23 County of Hawai‘i facilities and conducted file reviews of 200 workers’ compensation files.
- Purchased software and hired a contract employee to assist departments with improving website accessibility for people with disabilities and to conduct website accessibility training.
- Funded curb cut and accessible parking University Heights Park, Hilo, water fountain and picnic table; two transport chairs for Coordinated Services; heavy duty Rollator for a gardening program in Pāhala, maintenance of lifts at Wong Stadium in Hilo. and adaptive equipment for Honoka‘a Pool.
- Secured funding to purchase five fixed and eight portable automated external defibrillators for County facilities islandwide.
INFORMATION TECHNOLOGY

DON JACOBS
Director
(since May 1, 2013)


The Department of Information Technology supports over 1,000 users, over 1,200 workstations, and over 100 smartphone and tablet users. They all connect to 59 servers through a network that stretches all over Hawai‘i Island. Their budget is $1,724,415 with a staff of 18.

ACCOMPLISHMENTS/HIGHLIGHTS

- Continued expansion of county wireless and Guest/Public wireless at county facilities. This included West Hawai‘i Civic Center conference rooms, and four Parks & Recreation locations: Pāhoa Senior Center, Mountain View Gym, Kawānanakoa Gym, and Kona Aquatics Center.
- The County’s Laserfiche document repository continues to grow with more documents and improved network integration with Office of Housing & Community Development as well as the Office of the Prosecuting Attorney. The Purchasing Division of the Department of Finance has also added its documents into the system. The countywide repository now holds 12.9 million indexed, searchable pages.
- Continued expansion of virtual servers resulting in retiring of aging computer systems. This increases server reliability while decreasing costs and infrastructure requirements. Also continued conversion of server backups to disk rather than tape, resulting in more reliable backups and data restoration capabilities.
- Several upgrades to the network took place, including a faster fiber connection to the Honoka‘a Police station, connecting the new Makalei Fire Station, and improving network reliability by deploying redundant power supplies at key locations.
- Major software upgrades were completed to the Business License System for the Licensing Division of the Finance Department.
- Websites for The Office of the Prosecuting Attorney, Research & Development and the Planning Department’s Envision Downtown Hilo were brought in-house to be part of the HawaiiCounty.gov website.
- Web pages were created and training given for all 9 Council districts to maintain as part of the County of Hawaii website.
- Calls for support have decreased 18% over all support categories since FY 2011-12, indicating that equipment and the network is in better condition and that users are better trained for the issues they are encountering.
The department’s budget for FY 2012-2013 was $1,469,102. The department is not a general fund agency and collects annual license fees, percentage fees on gross sales of liquor as well as fines to subsidize the department’s operational costs. Any funds that are not expended will be refunded to the licensees.

The department is a regulatory agency of the County of Hawai‘i consisting of the Liquor Commission, the Liquor Control Adjudication Board, the Director, administrative staff and investigators. The primary function of the department is to regulate the manufacture, importation, sale and consumption of intoxicating liquors.

The department’s staff provides administrative services to and on behalf of the Liquor Commission and the Liquor Control Adjudication Board and performs duties that regulate the liquor industry. The investigators conduct on-premise checks on a daily basis and are responsible for investigating and citing licensees for violations of the liquor laws.

- $5000 was donated to the North Hawai‘i Drug-Free Coalition to continue their efforts toward prevention collaboration work related to alcohol related issues, anti-substance abuse messaging, training and data collection.

- The Department hosted the Enforcing Underage Drinking Laws Conference. Presentations were done by the Underage Drinking Enforcement Training Center under a grant from the Office of Juvenile Justice and Delinquency Prevention in support of the Enforcing Underage Drinking Laws program.

- The Department was able to acquire real property to enlarge and relocate the Liquor Commission Conference Room to meet American with Disabilities Act requirements that are required with any improvements to the facility and to better accommodate the meetings of the Liquor Commission, the Liquor Control Adjudication Board, the officers and its employees. This conference room is also used by many of the other boards and commissions of the various County departments for their respective meetings.

- We also conducted compliance checks against retail and dispenser licensees during the year to combat the sale of liquor to minors.

In conjunction with the Mayor’s Office and Native FM Radio, two high schools participated in a food fight for hunger wherein they collected 2,562 lbs. of food for the Food Basket, collectively earning them $3,000 for their respective grad nights. An additional $5,750 was distributed to six other high schools for their grad nights.
MASS TRANSIT

TIFFANY KAI
Administrator

BETTY ALCOVER
Transit Operations Assistant

The Mass Transit Agency provides islandwide public transportation for Hawai‘i County. Services operate daily with limited services on Sundays and holidays. The agency also provides administrative support for the Hawai‘i County Transportation Commission and oversees taxicab operators for Hawai‘i Island.

The total general fund budget for FY 2012-13 amounted to $3,300,812. Of this amount, $1,825,060 was appropriated through federal grants. The remaining balance came from County funds. In addition to the general fund, the transit agency received highway funds in the amount of $4,845,250.

- Bus ridership amounted to 1.1 million passenger trips.
- Received two 49-passenger motor coach buses to replace part of an aging fleet.
- Completed vehicle specifications and awarded bid to purchase an additional two 49-passenger motor coach buses. These buses will be received during FY2013-2014.
- Expanded the intra-Kona route by adding services to Costco and The Homes at Ulu Wini.
- Implemented the Waikoloa Village shuttle service.
- Added service through Hawaiian Paradise Park.
- Supplemented the Volcano route by servicing Fern Acres and providing additional bus runs to Volcano.
- Expanded the Hilo to South Kohala Resorts route by adding an additional bus route leaving Hilo at 4:30 a.m.
- Completed the initial islandwide bus shelter program by constructing eight bus shelters. A total of thirty-two shelters have been constructed during the initial bus shelter and bus stop program. Phase two of this program will begin during FY 2013-14.
HAWAI‘I COUNTY & WEST HAWAI‘I BANDS

The Hawai‘i County Band delivered 47 performances, including free monthly concerts at Mo‘oheau Park, parades, concerts, patriotic ceremonies, the Hawai‘i Community College graduation, and events held throughout East Hawai‘i. The West Hawai‘i County Band delivered 27 performances, including free monthly concerts at Hale Hālawai Beach Park, parades, veterans’ ceremonies, holiday events, and a special performance featuring Andrew Yamada, a recent high school graduate and young musician from the community.

CULTURE AND EDUCATION

The mission of the Culture & Education Division is to promote, perpetuate and encourage activities in culture, art and the humanities.

BUDGET

The Department of Parks & Recreation’s total operating budget for FY 2012-13 was $21,427,949.

- Administration $1,518,575
- Culture & Education $230,833
- Hawai‘i County Band $245,717
- West Hawai‘i Band $26,169
- Elderly Activities $3,852,922
- Hilo Municipal Golf Course $1,139,672
- Parks Maintenance $7,400,504
- Recreation $2,970,390
- Aquatics $2,260,033
- Ho‘olulu Complex $902,602
- Pana‘ewa Recreation Complex $638,232
- Beautification Fund $61,300
- Bikeway Fund $171,000
- Cemetery Fund $10,000
Conducted 98 workshops/classes throughout Hawai‘i Island in various disciplines such as music, arts, dance, crafts and natural sciences.

Fourth of July Hilo Bay Blast 2012 held along Hilo’s entire Bayfront area.

The 1st Big Island Lunar Well-being Zumba and Yoga Celebration was held at Hilo’s Coconut Island on August 1, 2012.

The Family Biker Fest held at Laupāhoehoe Point Beach Park on August 25, 2012 attracted approximately 1,000 people.

The 2012 Queen Lili‘uokalani Festival held at Lili‘uokalani Gardens in Hilo on September 8, 2012 attracted approximately 3,000 people.

Merrie Monarch Keiki Hula Competition was held October 20, 2012 at Hilo’s Edith Kanaka‘ole Multipurpose Stadium.

Moku O Keawe International Hula Festival was held in Waikoloa November 1-3, 2012.

December’s Christmas Wreath Exhibition was held at Aupuni Center.

December’s “Magic of the Season” was held at the County Building in Hilo.

The 20th Annual Waimea Cherry Blossom Heritage Festival was held February 2, 2013 at various venues throughout Waimea and Kamuela.

The Merrie Monarch Barber Shop Quartet contest was held April 2, 2013 at the Mo‘oheau Park Bandstand in Hilo.

ELDERLY ACTIVITIES

The mission of the Elderly Activities Division is to provide a wide array of services for the public with excellence, integrity and aloha. During FY 2012-13, the Division served 11,019 older adults, while the Retired & Senior Volunteer Program benefitted from 1,609 volunteers.

Three RSVP recognition luncheons were held in Hilo and Kona, honoring 1,609 volunteers and logging 134,097 hours island-wide along with the 155 volunteer stations.

Hawai‘i State Senior Karaoke Revue with 252 people attending and 45 singers participating at the Sangha Hall in Hilo.

The Elderly Activities Division held the 30th Annual Kupuna Hula Festival that featured 23 hālau and 441 performers who attracted more than 1,745 people to the two-day event held at the Sheraton Kona Resort & Spa, Sept. 12–13, 2012.

The Big Island Senior Golf Tournament attracted 152 golfers.

Big Island Senior Stars Talent Show drew 195 seniors.

Held a variety of educational, recreational, cultural and health-related classes island-wide that attracted nearly 3,000 seniors.

CSE staff completed 2,007 referrals for seniors needing services/benefits.

CSE staff provided 10,516 chore service hours to qualified seniors.

Arranged seven EAD Senior Advisory Council meetings.

Provided transportation for 96 individuals with disabilities, resulting in 1,127 trips.

Scheduled the 2013 Kupuna Softball League games and County tournaments that drew more than 400 players from 24 teams.

Nearly 800 seniors attended the FHB Primetime Wellness Fair at the Edith Kanaka‘ole Multipurpose Stadium.

The RSVP program supported two successful Blood Bank Community Drives.
In conjunction with the Hilo Jaycees, held the 20th Annual Biggest Easter Egg Hunt on March 29, 2013 at the Hoʻolulu Complex’s Wong Stadium.

- Recreation Program’s 17 district events served 2,050 seniors.
- Fresh Produce Distribution Project served more than 1,600 qualified seniors island-wide at over 20 sites.
- Issued 1,551 senior identification cards.
- Provided 1,143 seniors with transportation services and completed 40,075 trips.
- Held the Big Island Senior Stars Talent Show on May 1, 2013 in Hilo, drawing 195 seniors.
- Assisted more than 500 seniors with transportation and/or scheduling tax assistance.

HILO MUNICIPAL GOLF COURSE
In operating Hawaiʻi Island’s only public golf course, the Department of Parks and Recreation strives to provide a quality recreational experience for the golfing community with excellence, integrity and aloha. During FY 2012-13, 71,352 rounds of golf were played at the course.

PARKS MAINTENANCE
The Parks Maintenance Division supplies personnel and equipment needed to maintain, repair, and beautify nearly 200 facilities island-wide. Its mission is to provide the public with safe, clean, and aesthetically pleasing recreational facilities.

- During FY 2012-13, the Division received 3,975 work-order requests, of which 2,990 were completed for an overall completion rate of 75.3 percent.
- A total of 92 Beautification and Improvement projects, including tree planting, landscaping, land-clearing, painting and major repairs, were completed island-wide. Of these, 61 were completed by Division personnel and 31 by community volunteers.
- Staff provided logistical support in the form of personnel, equipment, supplies and funding for numerous events and functions.
- Conducted 468 comprehensive weekly safety inspections of assigned facilities.
- A total of 37 vandalism incidents were reported. Repairs cost $20,194 during FY 2012-13.

RECREATION
The Recreation Division’s mission is to provide a diversified recreation program that addresses the needs and interests of the respective communities in a safe environment with zero tolerance for illegal drugs and violence.

- Held the 2012 ‘Ohana Shoreline Fishing Tournament August 17-19, attracting more than 300 participants.
- Held Candyland in West Hawai‘i, a Halloween event that attracted 6,000 youth, parents, and other family members.
- In partnership with the Prince Kūhiō Plaza, Mall Merchants, Hilo High School and Waiākea High School Key Clubs, provided a Halloween program to more than 800 pre-teens on October 31, 2012, at the Plaza.
- Held the 2nd Annual Poi Pounder Baseball Tournament November 9-12, 2012 at Walter Victor Stadium.
- The 32nd Annual Winter Basketball Classic and Kevin Kai‘ea Skills Challenge were held December 26-29, 2012 at various East Hawai‘i gyms.
- Held age-group track meets February 9, 2013 at both Kea‘au and Konawaena High School tracks.
Reopened Hilo’s Waiākea Recreation Center on April 26, 2013 following an extensive $1.7 million renovation.

• Held exponent track meets February 23, 2013 at both venues.
• Held the Hershey Track and Field Meet March 9, 2013 at the Kea’au High School track oval, attracting nearly 200 participants.
• Conducted three free Hāmākua Family Fun Days.
• Held the inaugural Keiki Triathlon October 20, 2012 at Kailua Park.
• A Farm Fair and Carnival was held during September 2012.
• Conducted Positive Coaching Workshops for both parents and coaches during January and February 2013.

HO‘OLULU COMPLEX
• The 50th Annual Merrie Monarch Festival was held March 31 to April 6, 2013.
• The Hawai‘i Stars professional baseball team played its second season at Wong Stadium.
• Other Ho‘olulu Complex events included the county fair, American Cancer Society’s Relay for Life, Merrie Monarch Keiki Hula Festival, Hawai‘i Pony League Baseball Tournament, Haili Invitational Volleyball Tournament, high school and college commencements, and various high school football, basketball and softball games.

AQUATICS
• The Novice Swim Program, held August-October 2012 in Hilo, attracted 361 keiki participants, up 50 from last year.
• The 26th Annual Richardson Rough Water Swim held July 29, 2012 attracted more than 200 participants.
• Two large swim meets were held at the Kona Community Aquatics Center during December 2012. Combined, the two events produced a patron count of 27,543.
• Kawamoto Pool hosted the annual Charles “Sparky” Kawamoto Swim Meet on March 2-3, 2013.
• Two learn to swim programs were conducted during FY 2012-13.

PANA‘EWA RECREATIONAL COMPLEX
The attendance count at the zoo during FY2012-13 was 245,715, marking the second consecutive year that attendance rose by more than 30,000 visits.
• The Friends of the Zoo hosted Namaste the Tiger’s birthday on September 29, 2012 attracting nearly 2,500 people.
• The Friends of the Zoo’s Annual Plant Exposition was held at the Equestrian Center, again serving as a successful fundraiser for FOZ and the zoo.
• The Hawai‘i Horse Owners’ Association held its 2013 Pana‘ewa Stampede Rodeo at the Equestrian Center, which offered new covered bleachers for spectators.
• The zoo acquired 13 amakihi, 2 eclectus parrots, 2 tiger salamanders, 3 Guinea pigs, and 1 axolotl.
The Pana'ewa Covered Play Courts opened on July 7, 2012. This $3.1 million investment produced the largest facility of its kind in Hawai'i, encompassing 26,000 square feet and offering 3 regulation high school basketball courts that can be converted into regulation volleyball or tennis courts.

A roof and partial sides protect the playing areas from rain, providing the community with its first indoor athletic venue in the 34-year history of Pana'ewa Park. A retractable, overhead netting system allows the facility's three courts to be used simultaneously. Modular interlocking tiles, specifically designed to reduce impact-related injuries without sacrificing athletic performance, were used for the playing surface.

Significantly cheaper than a traditional gymnasium, the covered play courts use an open-air design and ceiling insulation in place of costly air conditioning. Energy-efficient LED lights and translucent skylights further reduce operating costs. Engineering plans developed for the Pana'ewa courts are owned by the County, and will be used as a template to provide similar facilities to other communities in the coming years.
BUDGET

• The Department continued to be aggressive in our efforts to hold down expenses throughout the fiscal year. Salaries and Wages remained the largest most controllable expense for the Planning Department.

• We kept our overtime to just under 30% of budget, 59% of miscellaneous expenses resulting in the department coming in under budget by 2% for total Salaries and Wages.

• Servicing our many Community Development Programs’ action committees and/or steering committees, and the multiple boards and commissions was challenging. With the addition of the Cultural Resource Commission there will be 15 boards and commissions. Funding for the Cultural Resource Commission and some funding for the CDPs in FY 2013-14 will certainly ease some of the concerns for the department.

ADMINISTRATIVE SERVICES DIVISION

• Continued to process 28 geothermal relocation requests; one property has already been purchased.

ADMINISTRATIVE PERMITS DIVISION

• Mentored several students from the Department of Human Services, University of Hawai‘i at Hilo, Waiākea High School, and Hilo High School.

• Met with USPS representatives both locally and on O‘ahu in the ongoing effort to improve communication between the agencies. With the help of the GIS section we were able to provide USPS with a custom GIS project that may assist them with planning for mail deliveries.

• Held our first meeting with the University of Hawai‘i to build a working relationship in developing a place appropriate and culturally sensitive GIS database for street names.

• Continued to serve the public by making information readily available and look for ways to better serve the public through our counter service, written and phone responses to public requests, and processing of permits and applications.

• Implemented the Special Management Area (SMA) Short Form to better facilitate and shortcut certain exceptions and improve customer service.

• Accepted two public access Grants of Easement, required two new public accesses through SMA permits, and enhanced and protected 16 existing public accesses.

• Processed 191 SMA Assessments

• Initiated a mobility master planning effort for downtown Hilo
• Completed comprehensive summary of capital improvement projects in the GP and CDPs to inform CIP prioritization to provide better guidance to the relevant departments

PLANNING DIVISION
• Managed resources to ensure efficiency and effectiveness in processing.
• In an effort to provide a Zoning Code that evolves with and addresses issues related to the use of land within this County, brought amendments before the Windward and Leeward Planning Commissions including ones to provide clarity regarding Agricultural Tourism and the Downtown Hilo Commercial zoning district.

PUNA COMMUNITY DEVELOPMENT PLAN
Initiated the Village Design Guidelines and drafted and ordinance that would create a special village district for Pāhoa Town. Finalized the GP amendment to the LUPAG map to more closely align with the PCDP for the development of Pahoa as a regional town center. Worked with emerging community-based efforts to move forward with implementation of actions in the plan including Village Center plans for Volcano and Mountain View, and developing criteria for identifying appropriate locations for creating roadway connections between neighboring subdivisions.

KA‘Ü COMMUNITY DEVELOPMENT PLAN

KONA COMMUNITY DEVELOPMENT PLAN
Activated the Design Center and began operating to provide a simultaneous interactive live review by County and State agencies for “Smart Code” projects located in the Kona CDP area. Kona based planners provide the primary staff for this Design Center, and have conducted a number of design center meetings for the 700-acre Pālamanui project, which is now being developed as a “Smart Code” project. Smart Growth, and the creation and operation of the Kona CDP Design Center, was one of the primary goals of the Kona CDP.

HĀMĀKUA COMMUNITY DEVELOPMENT PLAN
Completed comprehensive background analyses for Natural and Cultural Resource Management.
MESSAGE FROM CHIEF HARRY KUBOJIRI

It is my pleasure to report that in FY 2012-13 we gained accreditation from the Commission on Accreditation for Law Enforcement Agencies. We have met the 421 standards required and are now part of the elite group of law enforcement agencies accredited by CALEA. This makes us more accountable to the public we serve and underscores our commitment to upholding our high standards.

We continue to hold community meetings at rotating locations throughout the eight police districts on the Big Island. The purpose of the meetings is to allow the public to become acquainted with the Police Department’s command staff and to discuss concerns with the commanders who oversee police operations in the district in which the meeting is held. Community input from the meetings has helped us improve operations.

I am honored to oversee the men and women of the Hawai‘i Police Department as we continue to develop partnerships with the community so we can work together to keep you safe.
Kona Patrol’s Special Enforcement Unit focused on analysis and identification of persons of interest related to crime in the area, from car break-ins at Ho'okena Beach Park to burglaries in Hōlualoa. From July 2012 until January 2013, this unit initiated more than 150 investigations, resulting in 100 felony charges and 50 felony arrests.

- The Word Processing Center transcribed nearly 29,000 reports totaling more than 293,000 minutes of dictation.
- The Traffic Services Section issued 82 road closure permits, sent 210 violation letters to motorists, conducted 52 school crossing guard checks and sent 68 impound letters to owners of abandoned vehicles.
- The Human Resources Section, in cooperation with the Hawai‘i County Department of Human Resources, conducted an open recruitment for police officer recruits. The campaign involved media advertisements, participation by police officers and Department of Human Resources staff at career fairs, and recruitment talks at various island schools. The Police Department planned to fill all vacant, sworn positions during the first quarter of the 2013-2014 fiscal year.
- On March 1, 2013, the Police Department reallocated four existing vacant positions, resulting in the addition of a new police lieutenant position in North Hilo patrol and a new police sergeant position in Ka‘ū Patrol, North Kohala Patrol and the Area II Traffic Enforcement Unit.
- The Computer Center provided support and maintenance for approximately 300 desktop computer systems primarily purchased in 2003, and more than 300 Mobile Data Terminals installed in officer vehicles.
- The Public Relations Section published 684 media releases to the department’s website and through the Nixle service that allows the public to receive text messages, emails or both directly from the Police Department.

CRIMINAL INVESTIGATIONS DIVISION

Criminal Investigations Section detectives investigated 10 murders and five attempted murders. In all, CIS detectives investigated 2,880 major crimes, including 789 burglaries, 727 thefts and 597 financial crimes. On December 5, 2012, two inmates assaulted a correctional worker and
escaped from Hawai‘i Community Correctional Center in a stolen vehicle, resulting in an extensive multi-agency manhunt. One of the escapees, who had been in the jail on an attempted murder charge, was arrested two days later secluded in a remote subdivision. The other was arrested at a home in the Puna District within a week of the escape. Both men remain in custody and are awaiting trial.

Vice Section officers conducted 1,861 drug investigations resulting in 664 arrests and 2,335 charges. In addition, Vice officers recovered the following illegal drugs:

- More than 12.21 pounds of crystal methamphetamine (plus an additional 18 pounds in a joint operation with the FBI)
- 32,768 marijuana plants
- 170.21 pounds of dried marijuana
- 11.74 ounces of hashish
- 5.9 ounces of heroin
- 7.65 ounces of cocaine

Juvenile Aid Section detectives investigated 1,293 cases, including sexual assaults, domestic violence, other crimes against women, child pornography and juvenile-related crimes. Of particular note was an October 2012 internet child pornography case investigated cooperatively with the FBI. After the FBI publicized a portion of a photo depicting a Hawai‘i Island telephone book, several members of the public provided information that led to the identity and arrest of a Puna man. A federal judge sentenced him to 20 years in prison for child molestation and 10 years for distributing images of the abuse on the Internet.

COMMUNITY POLICING

The unit worked with community groups to address substance abuse, homelessness, mental health issues, crime, homeland security, lack of youth activities and numerous other citizen concerns. Among the unit’s many partners are the Hawai‘i County Office of the Prosecuting Attorney for activities started by the Pāhoa Weed & Seed project, the Hawai‘i County Parks and Recreation Department for youth basketball tournaments and the Hawai‘i County Planning Department for “Envision Downtown Hilo 2025.”

Officers on Bicycle Patrol addressed liquor, drug, and traffic enforcement, parking problems, public nuisances, pedestrian safety and safety of our visitors, especially on days when cruise ships arrive. Their duties included sweeps at county parks.

PATROL DIVISIONS

As always, officers in the South Hilo, North Hilo, Hāmākua, Puna, Ka‘ū, Kona, South Kohala and North Kohala Districts patrolled our streets and responded to calls from the public to keep our citizens safe. Below are a few patrol highlights.

- The ever present danger to officers patrolling our streets was never more evident as on the evening of January 2, 2013, when two South Hilo Patrol officers were ambushed while responding to a call reporting possible shots fired. Both officers were struck with gunfire and taken to Hilo Medical Center. The 31-year-old assailant, who was hiding under a van, fled the scene on foot. Although the suspect attempted to take his own life when the police tactical unit closed in on him the next day, he survived his injuries. Detectives subsequently arrested and charged him with attempted first-degree murder and other related offenses. The injured officers have since returned to duty.

- On January 8, 2013, two tourists, ages 70 and 66, became disoriented and were stranded after dark near the lava viewing area in Kalapana. After rescuers advised them to stay put until first light, Officers Luke Watkins and Murray Toledo from Puna Patrol could see the hikers’ flashlights in the distance. They headed out on a several-hour hike and successfully rescued the couple. The victims credited the officers with saving their lives. Both officers were the subject of a news article, were honored as Aloha Exchange Club “Officers of the Month” and received commendations from the Mayor and Police Chief for their outstanding work.
In August, Mayor Billy Kenoi, Chief Harry Kubojiri, and Deputy Chief Paul Ferreira awarded the Medal of Valor to Lieutenant Thomas Shopay, Officer Paul Kim, and Assistant Chief Marshall Kanehailua, members of the Special Response Team, for barricading explosive ordnance at a Hawai‘i Electric Light Company plant in February 2012, preventing two days of rolling blackouts over Super Bowl weekend.

- On October 25, 2012, Ka‘ū Patrol officers assisted state sheriffs with the eviction of two men and a woman after a state court ruling determined that they were illegally occupying the land at Kāwā Bay. The woman failed to cooperate and was arrested and charged with criminal trespass and resisting arrest.

- In August 2012, an off-duty Hāmākua District officer observed a reckless driver along Highway 19 near Kūka‘iau. When he reported this information, he learned that the vehicle had been stolen early that morning in South Kohala. Though the suspect fled from officers, police were able to locate the vehicle and, with the assistance of the public, arrest and charge the suspect a short time later.

TRAFFIC ENFORCEMENT UNIT
The Traffic Enforcement Unit investigated 35 fatal crashes. Of those, 19 involved drugs (9), alcohol (4) or both (6). TEU officers conducted 83 DUI sobriety checkpoints and arrested 209 drivers for driving under the influence of intoxicants.

OFFICE OF PROFESSIONAL STANDARDS
The Office of Professional Standards conducted 24 administrative investigations, 39 internal inquiries into actions by police department personnel, and provided 34 in-service training sessions to employees.

CRIMINAL INTELLIGENCE UNIT
The Criminal Intelligence Unit provided intelligence information, which in whole or in part led to the initiation of 292 criminal investigations. The unit also submitted 380 intelligence reports, conducted 374 criminal history checks, and provided 144 in-service training sessions.
In FY 2012-2013, the Office had a total projected operating budget of $7,830,753 of which 29% or $2,215,000 was from federal grants, state grants and asset forfeitures. Federal funds through the U.S. Department of Justice provided funding for the Victims of Crime Act, Violence Against Women, Juvenile Accountability Block Grant, Elder Abuse Prosecution, Big Island Juvenile Intake & Assessment Center and HI Teen Outreach programs. Other federal funds were received for the Highway Safety training project. State funding was received for the Career Criminal Program, Victim/Witness Program, Justice Reinvestment Initiative and Domestic Violence Strategic Plan Implementation projects.

**TRADITIONAL PROSECUTION**
- Processed 15,350 in-custody, bailout and referral cases.
- Serviced 1,316 court calendars for circuit court, district court, family court, drug court and mental health court in Hilo, Kona, Puna, S. Kohala, N. Kohala, Hāmākua, and Kaʻū.
- Information charged 199 cases, reducing Grand Jury caseload and time spent by approximately 912 witnesses (police, government employee and civilian).
- Filed 213 Grand Jury cases.
- Issued 707 administrative subpoenas.
- Participated in State Asset Forfeiture program as a means of discouraging illegal activity. Received a percentage of proceeds totaling $69,710.70.

**CRIMINAL JUSTICE SYSTEM**
- Participated in Adult and Juvenile Drug Court in East and West Hawai‘i. During the fiscal year there were 12 new clients in Adult Drug Court and 7 new clients in Juvenile Drug Court. A total of 12 graduated from the Drug Court program. The average Drug Court caseload for Office of the Prosecuting Attorney staff is 126.
- Coordinated a Statewide Department of Transportation “Crash Scene Reconstruction Training” for 60 Prosecuting Attorneys and Police Officers.

**VICTIM SERVICES**
- Opened 2,132 cases for victim assistance.
- Served 6,781 individuals (4,748 victims, 414 secondary victims, 1,265 witnesses, 353 other)
- Sent 4,392 notification letters to victims.
- Provided federal funding to Mothers Against Drunk Driving, Child and Family Services, and YWCA Sexual Assault Support Service for services to victims of homicide, child abuse, sexual assault and domestic violence.
- Provided information/training to 5 organizations and participated in 10 community events on program services for victims.
• Sponsored/co-sponsored 10 workshops and conferences to improve the criminal justice system response on topics ranging from domestic violence to bystander intervention.

JUVENILE ISSUES
• Provided federal grant funds to Hale Kipa, Inc. to enhance intensive monitoring program for juvenile probationers to include a family strengthening component
• Provided federal grant funds to The Salvation Army – Family Intervention Services to implement the Big Island Juvenile Intake and Assessment Center pilot project
• Sponsored/coordinated 2 trainings to enhance juvenile services delivery
• Sponsored/coordinated 4 trainings on the 40 Developmental Assets for Youth, a positive youth development approach
• Delivered 3 trainings on the Teen Outreach Program
• Participated in 5 committees and initiatives to collaborate on issues relating to high-risk juveniles.

ELDERLY ISSUES
• Accepted 260 elderly victim’s cases, 113 were charged
• Delivered ten elder abuse awareness and prevention education presentations in the community. Distributed over 10,000 copies of the resource guide, Seniors Safe & Independent
• Sponsored a one day statewide training by Paul Greenwood, San Diego Deputy Prosecutor, Head of SD County’s Elder Abuse Unit for prosecutors, police, APS and DCCA investigators

COMMUNITY STRATEGIES
• Community Oriented Prosecution project in West and East Hawai‘i provided outreach and support into the community.

ADMINISTRATIVE/OTHER
• Received federal funding totaling $931,703 for Victims of Crime Act programs, a Violence Against Women deputy, Traffic Safety training, Justice Assistance Grant, Elder Abuse, Juvenile Accountability Block Grant, Big Island Juvenile Intake & Assessment Center, HI Teen Outreach Program and Technology Improvement projects.
• Received state funding totaling $257,836 for the Career Criminal and Victim/Witness programs.
• Coordinated over 2,250 volunteer hours in the Hilo, Kona and Waimea offices. Volunteers provided support to clerical, administrative, legal and investigative staff.
• Coordinated volunteers to shred confidential documents for the office and various departments with savings exceeding $25,000.
• Staff participated in 10 community charity events.
The Department of Public Work’s Mission Statement is “Working together as ONE, to improve the quality of service for the health and safety of our Big Island ‘Ohana.” The department’s Vision Statement is “We will be a premier Public Works department highly respected for the excellent services provided by our highly skilled and responsive employees.”

EXPERIENCES

The Department of Public Works is composed of six divisions. The Administration division provides technical support services in four main areas: dissemination of information, clerical support, fiscal coordination, and human resources. Automotive repairs and maintains the county fleet. Building is responsible for maintenance and construction of public facilities, permitting, and inspection of commercial and residential construction. Engineering is responsible for design, construction, inspection of County infrastructure, regulatory compliance, flood control projects and bridges. Highway Maintenance oversees culverts, drainage, and more than 954 miles of public streets and highways. Traffic oversees installation, operation, and maintenance of signs and road markings, traffic calming devices, 9,907 street lights and 111 traffic signals. All divisions perform essential functions during Civil Defense emergencies.

ACCOMPLISHMENTS

- Issued nearly 12,000 building, electrical, plumbing, and sign permits – a 30% increase over FY 2011-12 – for projects worth an estimated $678 million.

EXPENDITURES

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Aupuni Center, Suite 7 | Phone (808) 961-8321 | Fax (808) 961-8630
public_works@hawaiicounty.gov | hawaiicounty.gov/public-works | twitter.com/dpwhi
• Issued over 600 engineering permits for right of way, grading, drubbing, stockpiling, subdivisions, construction plans, and ‘ohana applications.

• Papa Aukahi, a web based permit system continues to be improved for customers to apply, and pay for permits online. Papa Aukahi also provides access to permit applications, to view comments from approving agencies, track the status, and view the results of scheduled inspections. Inspectors post inspection results in real time. This is part of an ongoing effort to streamline the permitting process, cut costs, and improve customer satisfaction.

• Conversion of 1,000 low-pressure sodium lamps, or LPS, streetlights to light-emitting diode lamps (LED), in Kona, Hilo and Waimea is complete. Despite a significant change in the color of the LEDs, from yellow to a “sunset green flash,” the lights will improve stargazing atop Mauna Kea. It is estimated that the conversion will result in an energy savings of $200,000 annually. This project was funded with $500,000 from the American Recovery and Reinvestment Act. LED fixtures for parking lots and street lighting in Class II became part of the Outdoor Lighting code.

• Improvements on Ka’iminani Road are focused on reconstructing the roadway, retaining walls, and drainage that includes a six-foot shoulder, with tie-ins to private driveways. 80% of the $10 million construction cost is paid by the Federal Highways Administration. Completion is scheduled for October 2013.

• The first phase of Kona’s $7.8 million La’aloa Avenue Extension project is taking place. The project includes a 1,900-foot connector road that will link Ali’i Drive with Kuakini Highway. Construction is scheduled for completion in 2014. Currently, the nearest connector roads are Royal Poinciana Drive to Lako Street to the north, and King Kamehameha III Road in Keauhou to the south. This is the first connector road to be built in decades along Ali’i Drive.

• The Reed’s Island Bridge Structural Rehabilitation project in South Hilo is closer to compliance with today’s load capacity standards. The $6.4 million rehab cost is shared, with the federal government, paying 80% and the county 20% of the cost. Completion is scheduled for early 2014.

• Over 32 miles of Roads in Limbo were improved in the districts of South Hilo, South Kohala, Kona, and Puna. Some roads are paved; others are graveled.

• Participated in the National Flood Insurance Program Community Rating System, and for the third consecutive year earned a 10 percent national flood insurance discount for property owners in designated flood zones. This action by the County enables communities to purchase federally backed flood insurance policies at a lower rate for property owners in designated flood zones.
Ka‘ū District residents will benefit from a 43,300 square foot Ka‘ū District Gym & Shelter scheduled for completion in late 2014. Construction of the $17 million community gym and emergency shelter is taking place on the Ka‘ū High and Pāhala Elementary School campus. The emergency shelter will be built to Enhanced Hurricane Protection Area shelter criteria with vog safe room requirements. The gym will accommodate one college or three regulation high school basketball games, and could host the Big Island Interscholastic basketball or volleyball games. Accessory rooms will include multi-purpose and recreational rooms and locker and training rooms, a lobby, courtyard, certified kitchen, ticket booths, office space, and storage areas for the State Department of Education, County Department of Parks & Recreation, and the American Red Cross. The school and the community will use the facility, and it will be managed by the Department of Parks & Recreation.
The department’s budget for FY 2012-13 was $2,951,619, which includes a $400,000 state grant for the County’s Product Enrichment Program. The department received two grants totaling $96,150 from the Hawai’i Department of Agriculture for the Philadelphia International Flower Show and the Market Expansion through the Development of New Export Markets “Agricultural Post-Harvest Model: Production, Processing Marketing Facility” projects. The department provided more than $1.1 million in funding to various organizations and educational institutions across the department’s six program areas.

AGRICULTURE

- Continued supporting Soil and Water Conservation Districts by providing $300,000 to preserve the island’s land and water resources through the Grubbing and Grading Ordinance.
- Provided $50,000 to support community based farmer education programs aimed at developing new farmers in areas where farm land and irrigation water are available.
- Multiple small grants between $3,000 and $7,000 supported research and outreach projects by the University of Hawai’i at Hilo, Hawai’i Agricultural Research Center, Hawai’i Tropical Fruit Growers, and others. An excellent conference on “Growing Koa: Soup to Nuts” by the Hawai’i Forest Industry Association presented a range of practical research and on-ground results to help chart new paths to native forest recovery and production of high quality sustainable sources of koa wood into the future.
- County funds were leveraged with $96,150 from the State Department of Agriculture to support statewide participation in the island’s participation at the Philadelphia Flower Show, one of the marquee flower shows in North America. R&D took the lead to convene and coordinate this collaborative venture.
- Secured $4,150,000 in capital improvement funds from the State for improvements to the Pa’auilo Slaughterhouse that broke ground in October 2012. Improvements to this State-owned, privately operated facility will support the emergence of a grass-fed beef industry and enhance food self-reliance for this island.
- The Hawai’i County Food-Self Sufficiency Baseline, completed in 2012, provides a context to help educate and reshape policies to increase food self-reliance. The Plan received an award from the American Planning Association Hawai’i Chapter and has been shared at dozens of forums around the island during FY 2012-13.
- The Hawai’i County Agricultural Website at hawaiicountyag.gov continues to evolve as a place to retrieve information on all things agricultural on Hawai’i Island.
BUSINESS DEVELOPMENT

The department’s Business Development Program budget provided funding to Hawai‘i Island non-profit organizations in the amount of $35,000. In addition to funding, various multi government and agency partnerships resulted in the following:

- Enterprise Zone Program: Continued support resulted in 70 businesses participating in the program that provides tax reduction incentives to qualified businesses.

- Hilo International Airport, International Aviation Training Center: R&D participated in planning the proposed international flight training center and associated aeronautical training programs at the University of Hawai‘i at Hilo and Hawai‘i Community College.

- Astronomy Workforce Development Pipeline: Continued collaboration resulted in Hawai‘i Community College revamping its curriculum to continue its information technology program and upgrade its electronics technology program, and UH Hilo submitting a proposal to UH Board of Regents to establish a general engineering degree program. Community projects seen through this same pipeline included the ‘Imiloa Astronomy Internship Program, and the continued focus on STEM (Science, Technology, Engineering and Math), which resulted in Waiākea Intermediate School becoming one of 17 schools chosen nationwide to participate in the National Center for Earth and Space Science Education’s Student Spaceflight Experiments Program, wherein they were able to fly an experiment to the International Space Station.

Support of economic development activities and events ranging from $2,500 to $9,000 to address the County’s high unemployment and fledging economy, include but are not limited to:

- Hawai‘i Island Economic Summit – Charting our Future: A full-day workshop coordinated by the Kona-Kohala Chamber of Commerce continued the momentum from the initial economic summit, to carry on the formulation of ideas and concepts to foster creative economic growth for Hawai‘i Island.

- Starting a Business in Hawai‘i: Continued collaboration and support of the Small Business Development Center resulted in five business workshops held in rural communities island-wide.

- Fab Lab: Collaborated with and assisted high school students learn how to write business plans while utilizing items they made with a 3-D fabrication printer/laser cutter to promote business practices that fall in the purview of Wāiakea High School’s BEST (Business, Engineering, Sciences & Technology) Academy.

The County provided funding to the Waimea Hawaiian Homesteaders’ Association’s “Farming for the Working Class” program. The program, a partnership with WOW Farms, the Office of Hawaiian Affairs, the Department of Hawaiian Home Lands and others, is now in its second year and has trained 24 families.
Research & Development supported the Big Island Film Festival, bringing together filmmakers and fans from around the world, and to encourage local productions to grow Hawai‘i Island’s film sector.

ENERGY
- $40,000 to establish an evaluation framework for Public Utilities Commission Dockets, Request for Proposals, and to investigate and review successful transportation and power-generation projects.
- $10,000 for a Lecture Series at the Natural Energy Laboratory of Hawai‘i.
- Lālāmilo Wind Farm: In collaboration with the Department of Water Supply, a 3 megawatt wind farm project was awarded to construct five wind turbines that are identical to the wind turbines already operating in Hāwī. Savings are expected in the range of $1-2 million/year when the farm is operational in mid-2015.
- LED Street Lamps: Worked with the Department of Public Works’ Highways Division for the purchase and installation this fiscal year saving the County over 50% as compared to previous energy costs. Program moving into its second phase with a County-wide lighting program that provides safer roads and protects our unique Astronomy sector. Also funded the development of operating & test procedures for LED street lamps which resulted in an amendment for County-wide lighting ordinance.

FILM
The department’s Film Program supported a number of film festivals, industry workforce development projects and events, marketing and promotion activities, and services to filmmakers. The Big Island Film Office hosted the top creative team of Hawai‘i Five-0 to excite and incentivize the team to film on our island. Annual revenue generation for FY 2012-13 was $4,172,314 with 71 productions.

INFORMATION RESOURCES
The department’s Information Resources Program provides a range of information services in support of the promotion and economic development of Hawai‘i Island through continuous data collection and documentation for public use. The program collects, maintains, and provides statistical data and information to County departments, other agencies, businesses, policy makers and the general public. The program also is an affiliate of the State Data Center which participates in joint federal-state cooperative programs with the U.S. Census Bureau. Publications include:
- A-Glimpse-At Hawai‘i Island: Statistical summary of local physical, social, cultural, government and economic conditions used to market and stimulate interest in Hawai‘i Island. hawaiicounty.gov/factsandfigures
- County of Hawai‘i Statistics: Monthly look at some of the county’s leading economic indicators to determine business cycles and forecasting. hawaiicounty.gov/statistics
• County of Hawai‘i Data Book: Provides a broad range of statistical information in areas such as population, education, labor, energy, business enterprises, government, tourism and transportation. hawaiicounty.gov/databook

• Ha‘ilono: Department newsletter featuring current topics in our local industries; includes calendar of events occurring around the island.

RESOURCE CENTER
The Resource Center supports family asset building and financial empowerment projects, local food economy, green business and government, and sustainable and livable community projects.

• Expanded the Children’s Savings Initiative: A total of 2,428 children participated in the initiative and saved over $102,000 collectively.

• Partnered with credit unions and service providers island-wide to offer free tax assistance to over 500 low income individuals and families. Over $214,000 in Earned Income and Child Tax Credits were claimed and taxpayers saved about $50,000 in filing fees.

• Facilitated partnerships with Hawai‘i Energy and various County departments to implement energy efficiency projects, as recommended by the County of Hawai‘i Vision 20/15 Green Government Action Plan, which includes but is not limited to the retrofit of water pumps at County pool facilities and air conditioning, receiving $110,000 in rebates. Energy Efficiency workshops were offered to over 200 employees.

• Partnered with the National Association of Counties to develop the County’s Energy Star Portfolio Manager, tracking energy consumption of County facilities and assess energy consumption across a portfolio of buildings. The goal is to set investment priorities, identify under-performing buildings, and verify efficiency improvements.

Provided funding support to:

• Assist families in managing their household expenses, access safe and affordable financial resources and products, and learn how to implement money saving strategies such as energy efficiency and purchases of local food.

• Community based organizations for capacity building projects such as organization development, neighborhood revitalization, local food production and promotion, the “Made on Hawai‘i Island” product directory, and a community certified kitchen that will support farmers with creating value-added products.

TOURISM
The department’s Tourism budget provided support to non-profit organizations in the amount of $775,000. Hawai‘i Island Visitors Bureau received $500,000 for airlift support, kama‘āina campaigns, Conventions, Meetings and Incentives, and international marketing.

• Hawai‘i Tourism Authority County Product Enrichment Program funding for 2012 was $397,000 and CPEP 2013 was $400,000. 21 projects received 2012 CPEP awards and 18 projects received 2013 CPEP awards. The Hawai‘i Tourism Authority follows a calendar year, and therefore these community-driven festivals and events, including the Ka‘u Coffee Festival, Puna Music Festival, Big Island Film Festival, and Queen Lili‘uokalani Long Distance Canoe Races overlap the County’s fiscal year, so both years are included. In 2012, every $1 invested in the program was matched by $10.32 in cash and in-kind resources from the community.

• $51,230 was spent to welcome more than 400,000 visitors and crew by cruise ship to Hilo and Kailua-Kona. The pier greetings programs for cruise ship passengers – Destination Hilo and Destination Kona Coast – are supported by these funds.

• Other projects awarded funding include: The Pacific Astronomy Engineering Summit, Waipi‘o Valley Lookout (placement of expert rangers), and the National Tour Association’s Travel Exchange in January 2013, in advance of their conference in August 2013.
With over 41,000 customers, the Department of Water Supply has a staff of 157 operating around the island. In addition to the main office at the Waiākea Office Plaza on Kekūanao’a Street and the Operations Center on Leilani Street in Hilo, the Department maintains offices and base yards in Waimea, Kona, and Ka‘u. The department’s operating budget for FY 2012-13 was $44.5 million.

**OPERATIONS**

- Islandwide deep well pump production increased from the previous fiscal year – 10.5 billion gallons, up slightly from 10.1 billion gallons in FY 2011-12. Power use in FY 2012-13 was 54,621,081 kWh at a cost of $20,623,943, up slightly from 51,767,883 kWh at a cost of $20,431,448 in FY 2011-12.
- Performed over 1,200 repairs to DWS infrastructure islandwide and maintained more than 1,500 meters and over 500 service laterals.
- Installed replacement soft starter at Parker #2 Deepwell, electronic control valves at Palani Transmission System, and variable frequency drives at Hawaiian Ocean View Estates Deepwell to improve system efficiency.
- Continuous upgrading and development of a leak detection and Supervisory Control and Data Acquisition (SCADA) system.
- Diverted 5,061 pounds of mixed recycling from landfills and participated in projects and studies as part of the Mayor’s Energy Advisory Commission. Obtained energy rebates for new a/c systems from Hawai‘i Energy.

**CAPITAL IMPROVEMENT PROJECTS**

- Pālani Road Transmission Waterline (Māmalahoa Highway to 595’ Reservoir): Construction completed for this project that serves as a critical water transmission corridor from the high-level Keahuolū, Honokōhau, and Keopū wells to Kailua-Kona. $11,492,452
- Kona Oceanview Water System Improvements: Bids were opened and Contract is expected to be executed in fall of 2013 with construction beginning by end of 2013. This project will provide a water system to lots within the existing Kona Oceanview Properties (Pu‘ukala) Subdivision through the improvement district process. $1,121,545
- Wai‘aha Water System Improvements: The Department is participating in this private-public partnership by oversizing the water system improvements that will serve as a critical corridor in the future to bring the high quality water from the high level aquifers to Kailua-Kona. DWS Share $2,967,650
- Queen Ka‘ahumanu Hwy. Widening, Phase 2: The 100% design was completed however the realignment requirement delayed the construction which is now scheduled to begin by the end of 2013. This project will install approximately 5 miles of 16-inch waterline between Kealakehe Parkway to Keāhole Airport which is currently being served by an undersized 12-inch waterline. Estimated $3,200,000
• **Kynnersley No. 1 Reservoir 0.3 MG Replacement**: Construction on-going for this reservoir that replaces a steel tank that was removed from service due to corrosion issues. The new reservoir will provide the necessary storage for residential use and fire flow for residences along Kynnersley Road in North Kohala. $2,270,000

• **Kula'imano Production Well and Supporting Facilities**: Construction of this project is near complete and will be the primary source for the Pepe'ekoe Water System. This source replaces the existing spring water source and may increase the system capacity combined with other improvements. $2,000,000

• **Lālāmilo Wind Farm**: The RFP was completed and negotiations continue to complete a power purchase agreement that is estimated to save DWS customers up to $1,000,000 per year in energy costs. This will be an “own-operate-maintain” system where the developer will own, operate, and maintain the system and sell wind generated power to DWS for the Lālāmilo and Parker Wells as a supplement to HELCO power. Estimated Completion Date 2015

• **Āhualoa-Honoka'a Transmission Waterline**, **Phase 1**: The construction of this project is complete. This project and Phase 2 of this project (which is scheduled to begin in FY 13-14) will increase the water system capacity of the Āhualoa and Honoka’a Water System by increasing the transmission line size to 12”. This project includes approximately 5 miles of new waterline. $4,200,000

• **Āhualoa-Honoka’a Transmission Waterline, Phase 2**: The design of this project is complete and pending State Highways approval prior to bidding out. This project is scheduled to bid out by the end of 2013. Along with Phase 1, this project will increase the water system capacity of the Āhualoa and Honoka’a Water System by increasing the transmission line size to 12”. This project includes approximately 3 miles of new waterline. Estimated $3,000,000

• **Pāpa’ikou Transite and G.I. Pipeline Replacement - Phases 1 and 2**: The design was completed for the project which will bid out by the end of 2013. Construction should begin in early 2014 for this project that will replace existing asbestos cement (transite) and galvanized waterlines which are currently undersized and in need of replacement. This project will replace approximately 15,000 l.f. of waterline and services approximately 240 customers. Estimated $6,000,000

• **‘Ōla’a Reservoir No. 6 Production Well and 1.0MG Reservoir**: Construction of the reservoir is complete that replaced an undersized 0.05MG Steel Tank while the completion of the well is on going and near complete. $7,300,000

• **Hala'ula Well Development – Phase 2**: Phase 1 completed. Phase 2, which includes the outfitting of the well and a reservoir, is pending land acquisition. Estimated $3,500,000

• **Waikoloa Reservoir No. 1**: Reservoir No. 1 is under design. The contract for Reservoir No. 1 is expected to be awarded by the end of 2013. Estimated $4,000,000
BOARDS & COMMISSIONS

County Boards & Commissions bring together citizens with a variety of skills and life experiences who are active in and respected by the community, and knowledgeable about and able to represent the entire community’s interests and concerns. These Boards & Commissions advise the Mayor and various departments, oversee programs or departments, and work with the County to make our community stronger.

AGRICULTURE ADVISORY COMMISSION
Advises the Mayor on sustainable agriculture development strategies and programs.

Marissa Harman, Chair
Tane Datta, Vice Chair
Sotero Agoot
Loreto Obra
Tim Richards
Michael Robinson
Nina Ann Tanabe
Eric Tanouye
David Tarnas

COMMITTEE ON AGING
Advises the Mayor and Office of Aging on matters relating to senior citizens.

Dorothy J. Baxter
Judith M. Bell
John J. Fernandez
Lily Y. Inouye
George M. Ito
Billie P. Keawekeane
Amos D. Meyers, Jr.
Steve Ono
Chris Ridley
Earl Tanaka
Rowena L. Tiqui
Nona B. Wilson

Glen Hisashima
Douglass Adams

BOARD OF APPEALS
Hears and determines all appeals from the final decisions of the Planning Director or the Director of Public Works regarding matters within their respective jurisdictions.

Dean Au
Nancy Carr-Smith
Frank Commendador
Henry Kaaihue
Rodney Watanabe
Dwayne Yoshina

CULTURAL RESOURCES COMMISSION
Advises the county on protection, preservation and perpetuation of historic and cultural resources on Hawai‘i Island.

Deborah Chang
Ronald Dela Cruz
Lily Dudoit
Nicole Lui
Barbara J. Meheula
Maile Melrose
Boone Morrison
Alapaki Nahale-a
Christine Y. Wada

COMMITTEE ON PEOPLE WITH DISABILITIES
Advises the Mayor on matters related to persons with disabilities, recommends actions and provides guidelines to improve quality of life.

Paige De Lima, Chair
Wesley H. Tanigawa, Vice Chair
Pauline Aughe
Jessica Arruda
Chris Cholas
Janice Mancini
Jean Navarro
James Souza
Laura Tobosa
Dr. Ron Wagner-Wright
Raelene Souza

STEVEN BURNS, Chair
Roderick Hinman, Vice Chair
Linda Anthony
Hank Banquer
Curtis Beck
Thomas Goya
Michael Kaleikini
Julie Myhre, Ex-Officio

ENERGY ADVISORY COMMISSION
Advises the Mayor on energy sustainability.

Steven Burns, Chair
Roderick Hinman, Vice Chair
Linda Anthony
Hank Banquer
Curtis Beck
Thomas Goya
Michael Kaleikini
Julie Myhre, Ex-Officio

ENVIRONMENTAL MANAGEMENT COMMISSION
Advises the Department of Environmental Management.

John Dill
Thomas Randle
Trina Nahm-Mijo

BOARD OF ETHICS
Interprets the County’s Code of Ethics for officers, employees and the public, conducts hearings on violations and renders opinions.

Bernard Balsis
Arne Henricks

BOARDS & COMMISSIONS
FIRE COMMISSION
Appoints and advises Fire Chief.
- Laurie Bass
- James “Kimo” Lee
- W. Mapuana Waipa
- M. Luahiwa Namahoe
- David DeLuz
- Carol S. Kitaoka
- Byron Moku
- Toby Taniguchi

GAME MANAGEMENT ADVISORY COMMISSION
Advises county, state and federal officials on issues related to hunting and fishing as well as traditional and cultural gathering rights.
- Willie-Joe Camara
- Dwayne D. Yoshina
- Anthony H. Sylvester
- Paul E. Bueltmann
- Thomas H. Lodge
- Kenneth DeCoito
- Robert P. White
- Mark C. Bartell
- Cleon M. Bailey

HAWAII COUNTY WORKFORCE INVESTMENT BOARD
Oversees the administration of Workforce Investment Act programs.
- Dan Banks
- David Deluz, Jr.
- Phyllis Funada
- Michael Gleason
- Blayne Hanagami
- Wayne Higaki
- Jim Kennedy
- Carla Kurokawa
- Alison Lee
- Marion Makaimoku
- George Martin
- Gay Mathews
- Chad Okinaka
- Clyde Oshiro
- Denise Pacheco
- Alan Parker
- Delan Rusty Perry
- Kathy Perry
- Debbie Shigehara
- Charmaine Shigemura
- Gary Sirman
- Donald Straney
- Mike Tulang

KAILUA VILLAGE DESIGN COMMISSION
Reviews projects within the Kailua Village Special District requiring plan approval.
- Alvin Akina
- Theresa Andreae
- Fanny Au Hoy
- Paul Bleck
- Adam Broderson
- Nancy Burns
- John Hetherington
- Shane Kitchens
- Sammie Stanbro

KA’Ū COMMUNITY DEVELOPMENT PLAN STEERING COMMITTEE
Steers development of the Ka’ū CDP.
- Patti Barry
- John Cross
- Bob DaMate
- Ron Ebert
- Leinaʻala Enos, Chair
- Michelle Galimba
- Loren Heck
- Eldridge Naboa, Vice Chair
- Marino Ramones
- Simon Torres

NORTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
Oversees the implementation and update of the North Kohala CDP.
- John Winter
- Frank Cipriani
- Christopher MacKillop
- Collin Kaholo
- Joseph Carvalho
- Herman Fernandez
- Susan Fischer
- Jon Adams
- Faith Yates

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
Oversees the implementation and update of the South Kohala CDP.
- Christopher Roehrig

KONA COMMUNITY DEVELOPMENT ACTION COMMITTEE
Oversees the implementation and update of the Kona CDP.
- Kenneth M. Melrose
- Matthew A. Binder
- Bo Kahui
- George “Keoki” Schattauer
- Gregory G. Ogin
- Chauncey T. Wong Yuen
- Elaine Fukushima
- Aaron N. Nagata
- Hiram P. Rivera

LIQUOR COMMISSION
Adopts regulations related to liquor control, and grants licenses for the manufacture, importation and sale of liquor in the County.
- Greg Gauthier
- Sidney Fuke
- William T. Takaba
- Dwayne T. Mukai
- Leinaalā Enos
- Rodney Watanabe
- Riley Smith

LIQUOR CONTROL ADJUDICATION BOARD
Hears complaints regarding violations of liquor laws or rules and imposes fines or penalties.
- Claude S. Onizuka
- Joseph Kealoha
- Bryan H. Lindsey
- Jan Yokoyama
- Everette Souza

MERIT APPEALS BOARD
Hears appeals relating to recruitment and examination, position classification, and other employment actions.
- Brian J. De Lima
- Kenneth M. Rowe
- Jubilee N. Kuewa
- June R. Rabago
PENSION BOARD
Oversees pensions for Police, Fire, and County Band employees who do not participate in the State Employee Retirement System.
Jerry Hamamoto
Florence (Flo) Ikeda Guillerma (Irma) Sumera
David Heaukulani
Arlene P. Waugh

LEEWARD PLANNING COMMISSION
Advises the Mayor, Council and Planning Director in matters concerning planning and land use in Kohala and Kona.
Brandi Beaudet
Geraldine Giffin
Thomas Hickcox
Richard Nelson III
Barbara Nobriga
Thomas Whittemore

WINDWARD PLANNING COMMISSION
Advises the Mayor, Council and Planning Director in matters concerning planning and land use in Puna, Hilo, Hāmākua, and Kaʻū.
Ron Gonzales
Charles Heaukulani
Greg Henkel
Wallace Ishibashi
Myles Miyasato
Raylene Moses
Stephen Ono

POLICE COMMISSION
Appoints and advises Police Chief. Investigates charges brought by the public against the department or any of its members.
Carol Ignacio
Leroy Victorine
Keith Morioka
Kaʻili Peʻa-Ferrari
Robert Gomes Sr.
Kenneth Ono
John Bertsch
Guy K. Schutte
Jeffrey Gray

PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES PRESERVATION COMMISSION
Maintains an islandwide prioritized list of lands worthy of preservation.
Tim DeLozier
Wilma Matsumura
Searle Grace
Sarah Moon
Steven Hirakami
Marilyn Nicholson
Enock Freire
Debbie Hecht
Gail Byrne Baber

PUNA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
Oversees the implementation and update of the Puna CDP.
June Conant
Sharon Daun
Madeline Greene
Patti Pinto
Keikialoha Kekipi
Oshi Simsarian
Rene Siracusa
Daniel Taylor
Farris Etterlee

SALARY COMMISSION
Establishes the salaries of elected officials and appointed directors.
Karolyn P. Lundkvist
George J. Handgis
Brian J. De Lima
Marcella L. Stroh
Pudding Lassiter
Michael B. Sumja

TAX BOARD OF REVIEW
Hears disputes between taxpayers and the Real Property Tax Division.
Albert Kualii
Michael D’Amico
Scott Church

TRANSPORTATION COMMISSION
Regulates passenger carrying motor vehicles and advises on mass transit and other transportation matters.
Neal Herbert
Duane Hosaka
Doug Espejo
Alton Nosaka
Jon Olson
Amos Meyers, Jr.
Bryan Caldwell
Oliver “Sonny” Shimaoka

VETERANS ADVISORY COMMITTEE
Advises on matters pertaining to the operation of veteran’s cemeteries and other issues.
Don Bennett
David Carlson
Caleb Churchill
Penny Fox
Antonio Gaspar
Minoru Hanato
Joseph Nimori
Wayne Nishijima
Delbert Nishimoto
John Okino
Emile Wery
George Yamamoto

WATER BOARD
Oversees the County water system and the Department of Water Supply.
Kenneth Kaneshiro
Arthur Taniguchi
Susan L. Lee Loy
Delan Perry
G. Rick Robinson
Jay Uyeda
David Greenwell

COMMITTEE ON THE STATUS OF WOMEN
Advises on the status of women within the County of Hawai‘i.
Kimberly Schneider
Cathryn J. Nova
Nancy T. Kelly
Carol S. Kitaoka
Farrah-Marie Gomes
Brooke Derby
Mele Spencer
Hazel Beck