It is our responsibility to build a better future for our communities while protecting and preserving Hawai‘i Island, this beautiful, special place we are privileged to call home.

By working together and perpetuating the spirit of aloha, we are building a better future for our communities. Every day we are working hard to ensure our children are safe, our families are healthy and happy, and our kūpuna are cared for with respect.

We are vigilant stewards of the special places and cultures that define the unique character of our Hawai‘i Island.

Please review the County of Hawai‘i’s annual report for fiscal year 2013-14 and see how we’re building a better future for Hawai‘i Island.

### TABLE OF CONTENTS

- Office of Management 2
- Office of Aging 5
- Civil Defense Agency 8
- Office of the Corporation Counsel 11
- County Council / County Clerk 13
- Department of Environmental Management 16
- Department of Finance 18
- Hawai‘i Fire Department 22
- Office of Housing & Community Development 25
- Department of Human Resources 26
- Department of Information Technology 28
- Department of Liquor Control 30
- Mass Transit Agency 32
- Department of Parks & Recreation 33
- Department of Planning 39
- Hawai‘i Police Department 44
- Office of the Prosecuting Attorney 47
- Department of Public Works 50
- Department of Research & Development 54
- Department of Water Supply 56
- Boards & Commissions 60
**BUDGET**

The Office of Management's operating budget for FY 2013-14 was $1,492,014.

**HIGHLIGHTS**

The administration continued to provide strategic leadership and direction to all county departments as part of a broad plan to build a better future for the people of Hawai‘i Island.

- Opened Kamakoa Nui, a workforce housing development offering affordable homes to first-time homeowners employed along the South Kohala Coast. The goal of the development is to help people live closer to work, allowing them to spend more time with their families. Fee-simple homes at Kamakoa Nui, priced between $235,000 and $350,000, are being offered to resident families with household incomes of no more than 140 percent of the area median income. For a family of four, that comes out to $97,440. Additionally, Habitat For Humanity will purchase four lots at Kamakoa Nui, allowing families with even lower average monthly incomes to be able to afford homes.

- Opened a new, 2,300-square-foot, playground next to Mountain View Park and A.J. Watt Gym in Mountain View. Isemoto Contracting built the playground which features two modular-design play areas designed for children between the ages of 5 and 12 years old, for $219,812. Features include a climbing wall, three slides, climbing rings and a unique safety surface that resembles natural grass.

- Acquired 217 acres in Kona, between Kohanaiki Shores and the Natural Energy Laboratory of Hawai‘i to preserve the shoreline and open space for public use. The County paid $6.2 million for the land and Kohanaiki Shores, the
neighboring development, assisted in the purchase with a $2 million donation. ‘O’oma was the last privately-held open coastline area between Kailua town and the Kūki‘o resort, and was the top-ranked property on the Public Access, Open Space, and Natural Resources Preservation Commission’s latest report. Since taking office, Mayor Kenoi’s administration has purchased more than 1,247 acres to preserve shorelines and open space for children, families, and the community. Since 2008, the County has acquired open space at Kāwā (785 acres) in Ka‘ū; at Kahiolina (228 acres) and Pāo‘o (10 acres) in Kīholena; and ‘O’oma (217 acres) in Kona under the Public Access, Open Space, and Natural Resources Preservation program.

- Restored the Richardson Ocean Center (ROC) allowing nearly 3,000 keiki and kūpuna to experience what the center has to offer. Visitors have been able to tour the Hōkūle’a Worldwide Voyage exhibit, speak with crew members, learn about the ponds and reefs surrounding the area, participate in canoe lashing, touch tanks, star compass stations as well as learn hands only CPR. The center works collaboratively with the Polynesian Voyaging Society, ‘Imiloa Astronomy Center, and students from the University of Hawai‘i at Hilo.

- Completed a major $753,000 renovation of the Sgt. Rodney J. T. Yano Memorial Hall in Captain Cook. The hall hosts a variety of senior programs and community events. As part of the renovations, three buildings were re-roofed, hazardous building materials were removed, floor tiles were replaced, accessibility was improved, and new paint was applied.

- Opened a new $225,000 playground in Waiākea Uka Park at 1200 ‘Āinaola Drive in Hilo. The modular playground features multiple slides, climbing rings, covered decks and a grass-like safety surface. Three benches, safety fencing and drainage improvements also are part of the project.

- Honoka‘a Park. Located next to the park’s gymnasium, the playground features a play area designed for children ages 2 to 5 and another for bigger keiki between the ages of 5 and 12. Multiple slides, climbing rings, covered decks and a grass-like safety surface comprise the playground’s modular design. It replaces obsolete play equipment.

- Finished construction on the new, $3.1 million Rose Andrade Correia Stadium at the Honoka‘a Rodeo Arena. Home to one of the oldest rodeos in Hawai‘i, the facility is named for lifetime Honoka‘a resident Rose Andrade Correia, a member of the Hawai‘i Saddle Club who helped develop the vision that led to the construction of the Honoka‘a Rodeo Arena. The 1,200-seat bleachers that were exposed to the elements. The project also included replacement of the comfort station and judges' stand, improvements to the pavilion, a new concession stand, and ramps and parking spaces to make the facility fully accessible to people with disabilities.

- Built and opened a new playground at Kailua Park near the Old Kona Airport. Kailua Park is a popular hub of activity for families participating in soccer, baseball, basketball, tennis, and any number of other sports in the surrounding fields and nearby Kekuaokalani Gymnasium. With multiple areas designed for children between the ages of 2 and 12, the playground features swings, multiple slides, climbing rings, covered decks, benches, picnic tables, and a pavilion. The $440,677 project also features a grass-like safety surface and canopies for shade from the hot Kona sun.

- Assumed management and began renovation of Mauna Kea Recreation Area from the State of Hawai‘i. When the work is completed, Mauna Kea Recreation Area will be a safe, inviting and pleasant stop for both residents and visitors to enjoy as they travel across the island. The first improvements include lighting enhancements, removal of dead trees that posed a fire hazard, fumigation, and installation of new picnic areas. Upcoming renovations will include extensive landscaping work, improving and reopening the restrooms, improvements to the cabins, and paving the parking areas.
• Broke ground on the $27.9 million southern segment of the Māmalahoa Highway Bypass, which will provide relief to motorists traveling in South Kona when it opens in 2016. The bypass is located midway between the shoreline and Māmalahoa Highway. The bypass starts at the southern edge of Keauhou and runs approximately 3.5 miles to the bottom of Haleki‘i Street below Kealakekua’s Kona Scenic subdivision. The southern segment will extend the roadway another 2.2 miles from Kealakekua to a new signalized intersection with Māmalahoa Highway in Nāpoʻopoʻo.

• Started construction on the $22.3 million Pāhoa District Park in Lower Puna, the single biggest recreational investment in Hawai‘i County history. The project will provide more recreational opportunities than ever before to the fastest growing region of Hawai‘i Island. The park will include a covered playcourt building, two baseball fields, two multipurpose fields, a keiki playground, concession building, new comfort station, accessible walkways, and ample parking.
AGING

During the period July 1, 2013 through June 30, 2014, the Office of Aging’s operating budget was $579,467. By obtaining an additional $2.7 million in federal and state grants, the Office of Aging was able to administer a variety of services for older persons on the Big Island.

<table>
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<th>Type of Funds</th>
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Major services funded were: Aging and Disability Resource Center, caregiver support, respite, case management, personal care, homemaker, chore, adult day care, transportation, information & assistance, outreach, legal, nutrition (congregate meals and home delivered meals), home modification, elder abuse awareness and prevention, chronic disease self management program, employment, and volunteerism.

AGING AND DISABILITY RESOURCE CENTER

One of the features of an ADRC is a strong connection to the local network of aging, health care, and social services agencies in the community. As a part of the movement toward attaining “fully functioning” ADRC status, HCOA has begun to grow its relationships with various agencies within the health care and social service arenas, particularly those who access home and community-based services through the ADRC and HCOA's contracted agencies. This networking has already improved the systemic relationship between the ADRC and other agencies in the community and has also improved the experience for consumers.

The ADRC concept brings improvements and enhancements to Hawai‘i County’s aging services system. HCOA has developed and submitted a proposal for departmental reorganization based on the processes related to the provision of information and assistance, options counseling, and home and community-based services. The proposed changes will provide a more appropriate organizational structure for HCOA to further develop the ADRC system, and improve access to aging services, information, and programs.

CAREGIVER SUPPORT

Through FY 2013-14, the Office of Aging participated in numerous caregiver program fairs throughout the community. One well noted activity was the Puna Regional Emergency Preparedness Fair held at Kea‘au High School in August of 2013. Caregiver Journals were furnished to participants as a way to prepare their loved ones for an emergency. This addressed critical information needed to insure a smoother transition when needing to share information with first responders, medical personnel and family and friends who could be called upon to render aid or care during an emergency.

The Office of Aging began a newsletter mailout with The Comfort of Home Caregiver Assistance News “Caring for you...Caring for others” in March of 2014. The newsletter is mailed to caregivers enrolled in our program services on a monthly basis. It covers an array of subjects that address the caregiver’s needs, which has included elder abuse/neglect, mental health/depression, trips and falls, emergencies – take protective measures and make Alzheimer's activities more fun. The
newsletter also provides suggestions on self-care, inspiration quotes, safety tips and a monthly quiz. Copies are shared with various providers and constituents within the community. It is available in our caregiver library located in the office.

ELDER ABUSE AWARENESS
In fiscal year 2014, the focus for Elder Abuse Awareness continued to be addressed through both educational workshops as well as through the Legal Aid Society where an educational publication was constructed to distribute throughout the island for elderly consumers.

ELDER ABUSE PREVENTION PROGRAM
In fiscal year 2014, again the Legal Aid Society of Hawai‘i (LASH) was awarded a contract under the Elder Abuse Prevention Program to provide a variety of legal services for people at risk for abuse.

KUPUNA CARE
The Kupuna Care program strives to assist frail and vulnerable adults to remain in the home and avoid or delay costly institutionalization. The Office of Aging continued to contract with service providers through the Kupuna Care Program to provide Case Management and Home and Community Based Services. Home and Community-Based services included Adult Day Care, Assisted Transportation, Heavy Chore, Homemaker, and Personal Care services. For fiscal year 2014, Office of Aging was awarded approximately $417,000 in additional funds to enhance the current service system.

OLDER AMERICANS MONTH
An exciting day was had by a crowd of over 400 family members and well-wishers as the Hawai‘i County Office of Aging honored 24 nominees at the recent 2014 Outstanding Older Americans Award Luncheon, held on May 2nd at the Hilton Waikoloa Village, Kona Ballroom. The crowd cheered as Bette Green of Waikoloa and Edward Madamba of Hilo were named the 2014 Outstanding Older Americans for Hawai‘i County. Unfortunately, Bette Green had a family emergency and could not attend the luncheon. She was represented by her husband Bob Green.

In addition to the Outstanding Male and Female Older American awards, the following special awards were presented: the Community Service Award was presented to Amy Ban of Hilo, Bette Green of Waikoloa, Edward Madamba of Hilo and Akira Yamamoto of Volcano. The Senior Activities Award was presented to Mary Peralta of Pāhala, George Lehi Kaikana of Hilo and Prudencio (Andy) Tayamen of Nā‘ālehu. The Personal Achievement Award was presented to Shirly Goldzweig of Waikoloa, Charlotte Melrose of Kealakekua, and Noboru (Don) Seki of Hōlualoa. The Golden Years Award was presented to Shirly Goldzweig of Waikoloa, age 94 and Prudencio (Andy) Tayamen of Nā‘ālehu age 92.

The Office of Aging presented Perennial Partnership awards to past Partnership Awardees who have contributed so much over the years and continue to do so to make this recognition and celebration event extra special. Awardees were Derek Kurisu, KTA Super Stores; Frank Baker, Reser's Fine Foods; George Yoshida, The Silver Connection; Barett Otani, Sumo Sounds; and Dept. of Parks and Recreation, Elderly Activities Division. This was the Office of Aging's 46th celebration of Hawai‘i County's Outstanding Older Americans Awards event. The national theme, “Safe Today, Healthy Tomorrow,” emphasized the need for older adults to take control of their safety and wellbeing.

PUBLIC EDUCATION
Presentations were conducted throughout the year to various organizations to provide education about the services accessible through the Aging and Disability Resource Center (ADRC) and Hawai‘i County Office of Aging (HCOA). These educational sessions were held both on-site at the ADRC or elsewhere in the community, including community resource fairs. Presentation content varies depending on the audience, but information on aging services and how to access them remain the focus of our public education efforts.
Some of the organizations that received presentations about the ADRC and HCOA included: Associa Hawai‘i (real property management), Project Dana (volunteer organization), and Dodo Mortuary (funeral planning). The ADRC/HCOA was also a participant in various community resource fairs throughout the year, including the Puna Regional Emergency Preparedness Fair in Kea‘au, the Early Signs Health Fair at Life Care Center of Hilo, the Ola Pono o Ka‘ū, Resource Fair in Wai‘ōhinu and the Ka‘ū Rural Health Conference in Pāhala.
The Hawai'i County Civil Defense Agency (HCCDA) is the emergency management and disaster response coordination organization for Hawai'i Island. Further, and in collaboration with the State Civil Defense Agency, the HCCDA facilitates and coordinates the requests for assistance for resources exceeding the on island agencies’ or County-wide capabilities and capacity. This may include the participation in the initiation of federal application processes for FEMA assistance. The annual program budget for the Civil Defense Agency is specified below. The Civil Defense Agency is also the local government coordinating and management entity for the Department of Homeland Security Grant Program. Although the federal grant programs in general continue to experience varying budget impacts, approximately 31% of the department’s FY 2013-14 budget represents those federal grants. The funds are allocated for Hawai'i County through the State Homeland Security Grant Program Coordinator by the State Homeland Security Grant Program Coordinator and managed by the Hawai'i County Civil Defense Agency, are used to support the critical emergency response and preparedness needs of various agencies, departments, and programs inclusive of those programs embodied within the Citizens Corps under FEMA such as Community Emergency Response Team (CERT), Neighborhood Watch, and Medical Reserve Corp. (MRC). As the grant program management entity, the Civil Defense agency provides direct oversight on the expenditure of those funds and the compliance with the applicable procurement rules and processes. The agency oversees the purchases and subsequent requests for reimbursement from the respective grant programs.

### Accomplishments/Highlights FY 2013-14

- In the opening month of FY 2013-14 the HCCDA was tasked with the coordination of the preparedness and response activities surrounding the approaching Hurricane and later Tropical Storm Flossie. From July 25 through the 30th, the Island of Hawai’i transitioned through various threat levels associated with this event and deployed response plans and resources accordingly. This event marked the first of several full scale activations of the HCCDA Emergency Operations Center or EOC for FY 2013-14.
- The continued pursuit of technology and contemporary communications systems to

### Percentage

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Public Safety Building, 920 Ululani St. | Phone (808) 935-0031 | After Hours (808) 935-3311 | Fax (808) 935-6460 civil_defense@hawaiicounty.gov | hawaiicounty.gov/civil-defense
provide for community mass notification of possible hazardous conditions and impending threats is a strategic focus of the HCCDA. In early FY 2013-14 (First Quarter), the HCCDA conducted and Request for Proposals (RFP) and subsequently purchased and deployed a new mass notification system. The newly acquired Blackboard Connect™ software allows for the expedient distribution of voice, text, and electronic mail or e-mail messaging to all or select groups of enrolled contacts. During FY 2013-14 a total of 127 messages were launched or disseminated for various types of emergencies and outreach messaging.

- The activities of First Quarter of FY 2013-14 also demonstrated the continued expansion and evolution of a more comprehensive public outreach and education program. Through a partnership with the US Geological Survey, Hawai‘i Volcanoes Observatory, the University of Hawai‘i Center for the Study of Active Volcanoes (CSAV), and the Department of Education (DOE), the HCCDA participated in the “Great American Shakeout”. This national initiative that the local partner group embraced and tailored to the local community is designed to promote earthquake awareness and preparedness. The target audience of this project was the elementary school student body and delivered nearly island wide.

- Throughout FY 2013-14, the HCCDA continued the pursuit of improved capability with the response to events or incidents involving the release of emissions from the Puna Geothermal Venture facility. In the aftermath of the March 2013 facility release, it was determined that a more comprehensive hydrogen sulfide (H₂S) monitoring and detection system was necessary to effectively identify the hazard and threat to surrounding communities. That determination resulted in the proposed use of the County Geothermal Asset Fund to purchase and deploy additional monitoring or detection capability. During FY 2013-14 the proposed plan was presented to the Windward Planning Commission and received board approval. Subsequently the procurement process was initiated and two portable Jerome 605 H₂S detectors were purchased and targeted for deployment as part of a pilot community monitoring program. Deployment is scheduled to occur by first quarter FY 2014-15. Also targeted for procurement and deployment in FY 2014-15 but initiated under the Asset Fund in FY 2013-14 are additional fixed or stationary location community monitors to supplement current systems and provide for expanded community detection.

- Another significant public education and outreach event for FY 2013-14 was the inaugural “Tsunami Awareness Month” campaign. During the month of April, the HCCDA partnered with the Pacific Tsunami Museum, State Civil Defense, and various other community partners to conduct a month long public outreach and education campaign on the hazard of tsunamis. The campaign included a poster contest for local school students, public presentations, and culminated with a “responder fair” that showcased the services and capabilities of the various agencies and organizations that would play a role in the response to and recovery from a tsunami.

OTHER SIGNIFICANT HIGHLIGHTS INCLUDE:

- The coordination and delivery of Incident Management System training (ICS level 300 & 400) for all interested agencies and partners.
- The design and procurement of a replacement Incident Command Vehicle.
- The procurement of a replacement Emergency Operations Center telephone communications system.
- The revision, update, and publishing of Tsunami Evacuation Maps.
- Participation in the annual Makani Pāhili state wide hurricane preparedness exercise.
- The participation in the annual multi-agency all hazards exercise with the 93rd Civil Support Team (CST) of the Hawai‘i National Guard.
- Participation in the Hilo Airport Triennial Emergency Response Exercise.
• The participation in the annual tsunami evacuation exercise with Keaukaha area schools.

• Other significant highlights for FY 2013-14 included a number of education and outreach initiatives (4), Community Organization (i.e. Rotary, Chamber of Commerce, Property Management Associations, etc.) orientations (7), school preparedness and planning programs (13), and multi-agency emergency exercises (8).
MOLLY A. STEBBINS  
Corporation Counsel

LAUREEN L. MARTIN  
Assistant Corporation Counsel

After 27 years with Hawai‘i County, Lincoln Ashida retired from his position as Corporation Counsel on April 30, 2014. Lincoln served for 13 years as a Deputy Prosecuting Attorney and for 14 years as the Corporation Counsel. Molly Stebbins was appointed as Corporation Counsel on May 20th, 2014, and confirmed by the County Council on June 4th, 2014. Laureen Martin’s appointment as Assistant Corporation Counsel was also effective May 20th.

The Office of the Corporation Counsel’s budget for FY 2013-14 totaled $95,880, which includes over 700 meetings, including board and commission meetings and meetings with other County departmental personnel. The Litigation attorneys appeared at over 370 hearings involving the County.

- The office settled four major lawsuits for a total of $73,950, and obtained dismissals in nine lawsuits. In these cases alone, the claims against County totaled over $10.2 million.

- The office prevailed in the 1250 Oceanside bankruptcy case. On June 3, 2014, Sun Kona Properties, II, LLC paid the County $20,389,041. This amount is based on $20 million in pledged real property plus 10% interest calculated from the maturity date of March 23, 2014 for the mortgage note. These funds will be used to complete the Māmalahoa Bypass.

- The office also was successful in recovering monies owed to the County in the bankruptcy case filed by Hilo Outdoor Tour, Inc., (Naniloa Hotel). The County received payments of $455,383 for real property taxes owed, $37,688 for wastewater fees, and $18,649 for water service fees, for a total of $511,720.

- 66 new claims against the County for damage or injury were investigated by the office; 21 of these claims were denied. Payments on claims for FY 2013-14 totaled $95,880, which includes

The office also provided legal staff for 20 departmental personnel. The Litigation attorneys appeared at over 370 hearings involving the County.

- The office settled four major lawsuits for a total of $73,950, and obtained dismissals in nine lawsuits. In these cases alone, the claims against County totaled over $10.2 million.

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- 66 new claims against the County for damage or injury were investigated by the office; 21 of these claims were denied. Payments on claims for FY 2013-14 totaled $95,880, which includes

- The office received over 1,900 requests for legal assistance. This number includes requests for legal opinions, requests to provide review and comment, and requests to draft documents. In addition, the office reviewed over 1,600 contracts for legal sufficiency. The Counseling & Drafting attorneys provided legal advice and guidance at

Hilo Lagoon Center, 101 Aupuni St., #325 | Phone (808) 961-8251 | Fax (808) 961-8622
corpcounsel@hawaiicounty.gov | hawaiicounty.gov/corporation-counsel
payments on new claims filed as well as claims continuing from previous fiscal years. The office also assisted in filing property damage claims on behalf of the County and obtained a total of $34,628 for repair to County vehicles where another party was at fault.

- The office's collection efforts recouped over $140,000 in outstanding solid waste and water service fees owed to the County.

- The office provided training to County employees in a wide range of legal areas, such as the Sunshine Law, Document Retention and the Legal Management of Electronic Records, Contracts, Procurement, Civil Liability, Uniform Information Practices Act Requests, and Preventing Retaliation in the Workplace. In total, the office offered 25 different classes and trained a total of 676 County officers and employees.

- Asbestos remediation and most of the renovations in our Hilo Lagoon Center office space were completed in February. After almost three years in temporary office space at the Ben Franklin building, everyone was very happy to move back “home.” Our renovated office space will have video-conference capabilities, providing our attorneys with the option of participating in various meetings, hearings, and seminars while saving the time and expense of travel.
The Hawai'i County Council is comprised of nine members, each elected from one of Hawai'i County's nine Council districts and serving two-year terms (term expires 12/01/2014). At the end of fiscal year 2013-14, the nine Council Districts were represented by the following Council Members:

**DISTRICT 1**
VALERIE POINDEXTER
Portions of South Hilo, North Hilo, Hāmākua, portion of Waimea

**DISTRICT 2 - CHAIR**
J YOSHIMOTO
Portion of South Hilo

**DISTRICT 3**
DENNIS “FRESH” ONISHI
Portion of S. Hilo, portion of Kea‘au

**DISTRICT 4**
GREGGOR ILAGAN
Portion of Puna (Eastern)

**DISTRICT 5**
ZENDO KERN
Portion of Puna (Western)

**DISTRICT 6**
BRENDA FORD
Portion of N. Kona, S. Kona, Ka‘ū, greater Volcano area

**DISTRICT 7**
DRU MAMO KANUHA
Portion of N. Kona, portion of S. Kona

**DISTRICT 8 - VICE CHAIR**
KAREN EOFF
North Kona

**DISTRICT 9**
MARGARET WILLE
North and South Kohala

---

Hilo: Hawai‘i County Building, Room 1402
Phone (808) 961-8225 | Fax (808) 961-8912

Kona: West Hawai‘i Civic Center, Building A
Phone (808) 323-4260

Pāhoa: 15-2662 Pāhoa Village Rd., Room 304
Phone (808) 965-2713 | Fax (808) 965-2707

Waimea: 64-1067 Māmalahoa Hwy., Suite C-5
Phone (808) 887-2069 | Fax (808) 887-2072

Legislative Auditor: 1266 Kamehameha Ave., Hilo
Phone (808) 961-8386 | Fax (808) 961-8905
For the fiscal year beginning July 1, 2013 and ending June 30, 2014, expenditures for the Legislative Branch totaled $5,162,259 or ($799,198 or 13.41%) below the projected budget amount of $5,961,457.

OFFICE OF THE COUNTY CLERK

- During FY 2013-14, the Council held 24 regular meetings, 4 special meetings, 4 public hearings, 162,259 or $799,198 (13.41%) below the projected budget amount of $5,961,457.
- During FY 2013-14, the Support Services Division processed 15,020 new/updated voter registrations, reviewed/updated approximately 104,000 registered voter address assignments, reviewed/updated approximately 4,517 street assignments in the Voter Registration Street Directory, created a new precinct in Pāhoa, and conducted the Young Voter Registration Program at five high schools registering 414 juniors and seniors.
- During FY 2013-14, the Legislative Research Branch (LRB) reviewed 202 resolutions, 38 bills, and 93 proposed amendments to legislation before the Council. Additionally, LRB completed several special projects, including publishing Supplements 16 and 17 to the Hawai'i County Code, assisting the Council with the notice for the vacant Legislative Auditor position, and updating the informational brochure titled Your County Government, which included printing and distributing over 500 copies during FY 2013-14.
In addition, the Office of the Legislative Auditor procured an independent external auditor to conduct the annual financial audits for the four-year period FY 2013-2014 through FY 2016-2017 and awarded Contract No. c.004162 to N&K CPAs, Inc. on December 5, 2013.

PERFORMANCE AUDITS:

Office of the County Clerk and Office of Elections:


DEPARTMENT OF WATER SUPPLY:

- The Office of the Legislative Auditor completed a preliminary survey of the Department of Water Supply’s meter award procedures and meter compliance reviews and procedures regarding the Hawaiian Ocean View Estates (HOVE) water system standpipe station (Resolution No. 312-12) and did not identify any significant threats or risk areas. The Office terminated the audit on June 17, 2014; however, the Office may re-announce this audit at a later date and notification will be sent under a separate memorandum.
ENVIRONMENTAL MANAGEMENT

BOBBY JEAN LEITHEAD TODD  
Director

JOHN MEDEIROS  
Deputy Director

ROBIN BAUMAN, Business Manager
GREG GOODALE, Solid Waste Division
DORA BECK, P.E., Wastewater Division

Budget
Administration 1,069,283
Wastewater 9,757,204
Solid Waste 25,367,511
Vehicle Disposal 2,475,035

TOTAL  $ 38,669,033

Employees
Administration 17
Wastewater 46
Solid Waste 104

TOTAL 167

WASTEWATER DIVISION

- Revised the Solid Waste Facility Permit applications and procedures to improve our ability to collect amounts owed by requiring a personal guarantor.

- Completed the Kalaniana’ole Avenue Interceptor Sewer Rehabilitation - Phase 2 (KISR Phase 2) Project to rehabilitate 4,800 feet of 27-inch, 42-inch, and 48-inch of reinforced concrete pipe which conveys approximately 2.7 million gallons per day of raw sewage for treatment at the Hilo Wastewater Treatment Plant. The Project also included the installation of a corrosion reduction system at the Wailoa Sewage Pump Station to reduce the amount of corrosive agents that typically form in raw wastewater within sewer collection pipes.

- Issued bid documents for construction work for the Kealakehe Wastewater Treatment Plant Aeration Upgrade and Sludge Removal Project to enhance the wastewater processing capacity of the plant and to improve energy use efficiency.

- Issued bid documents for construction work for the Hilo Outfall Repair Project to fortify the discharge pipe that conveys permitted discharge from the Hilo Wastewater Treatment Plant.

BUSINESS SERVICES

- Continued to collaborate with the Office of the Corporation Counsel to pursue judgments on seriously delinquent landfill customers.

- Continued working with the Department of Water Supply to establish a joint billing system for water and sewer fees and establish procedures for water shut-off in efforts to address sewer delinquencies.
SOLID WASTE DIVISION AND RECYCLING SECTION

• Award of a new contract for the County's HI-5 collection sites island-wide. Contracts were awarded to Atlas Recycling and Business Services Hawai'i. This contract will have the contractor paying the County for the opportunity to operate these collection sites.

• Awarded a contract for the operation of all five County Reuse Centers to Recycle Hawai'i.

• Awarded a contract for improvements at Glenwood and Volcano Transfer Stations. Improvements include: removal of deteriorated retaining walls; addition of covered concrete docks for recycling and rubbish bins; redevelopment of both transfer station site plans to increase traffic flow and provide potential sites for future services as requested by local communities. This contract was awarded to Loeffler Construction.

• Began operations of the West Hawai'i Sanitary Landfill's gas collection system. This system will keep this site in compliance with the EPA's air quality regulations.

• A contract was awarded for the cleanup of scrap metal at the South Hilo and West Hawai'i Sanitary Landfills. This contract was awarded to Business Services Hawai'i.
During the 2013-14 Fiscal Year, the department was authorized the following budget appropriation:

<table>
<thead>
<tr>
<th>Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration and Budget</td>
<td>509,716</td>
</tr>
<tr>
<td>Accounts</td>
<td>730,727</td>
</tr>
<tr>
<td>Purchasing</td>
<td>551,123</td>
</tr>
<tr>
<td>Treasury</td>
<td>300,520</td>
</tr>
<tr>
<td>Real Property Tax</td>
<td>3,540,702</td>
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<tr>
<td>Risk Management</td>
<td>73,990</td>
</tr>
<tr>
<td>Property Management</td>
<td>1,991,460</td>
</tr>
<tr>
<td>Vehicle Registration &amp; Licensing</td>
<td>3,364,525</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$11,062,763</strong></td>
</tr>
</tbody>
</table>

The Department of Finance also oversees the appropriation for debt service, pension and retirement contributions and health fund. Listed as Miscellaneous Accounts, the net budget for these items totaled $101,160,750 for Fiscal Year 2013-14.

- On November 1, 2013, the State Periodic Motor Vehicle Inspection Program implemented an electronic safety check inspection program statewide. Using iPad tablets and a print on demand printer, Safety Check Inspection Stations in Hawai‘i County are able to produce safety check inspection stickers and forms electronically while you wait. Inspectors are able to photograph the vehicle that is being inspected to provide additional documentation.

- On March 17, 2014, the Driver License offices began administering written tests in foreign languages. Twelve languages are currently offered and include: Hawaiian, Spanish, Ilocano, Marshallese, Chuukese, Japanese, Chinese, Tagalog, Korean, Vietnamese, Tongan, and Samoan.

- Two forms of proof of principal residence in Hawai‘i are now required for all individuals obtaining a driver’s license. Principal residence is defined as the location where a person currently resides even if the residence location is temporary. For a complete list of acceptable documents visit our website at: http://www.hawaiicounty.gov/finance-dl-hi-legal-presence#HPPR.

- In October 2013, the Real Property Tax Division upgraded to a new website that is more user friendly and better integrates maps, multiple years of data and aerial views as well as fillable forms. The website address remained the same: http://www.hawaiipropertytax.com.

- The Real Property Tax Division also made changes to the way tax bills are distributed. Taxpayers may request that their bills be sent by email, which allows for cost savings for the County and a reduction in paper generation. Intelligent bar codes were added to those bills that do go by first class mail, which allows for tracking and ensuring that the losses are applied to our mailings.
• The four counties in Hawai‘i joined together to form the Hawai‘i Chapter of the International Association of Assessing Officers. This membership provides training opportunities and other resources.

• On December 31, 2013, the County of Hawai‘i completed its eighth purchase of land utilizing funds from the Public Access, Open Space and Natural Resources Preservation Fund (Fund). The purchase price was $6,200,000 for an oceanfront parcel in ‘O‘oma, North Kona, totaling approximately 217 acres. As a result of the County acquiring ‘O‘oma, the adjacent landowner Kohanaiki Shores, LLC made a generous donation of $2,000,000 that was accepted by the County and put back into the Fund. Information regarding the PONC Fund can be found at: http://records.co.hawaii.hi.us/Weblink8/browse.aspx?dbid=1&startid=13770.

• In September 2013, the County of Hawai‘i closed a $1,169,000 USDA loan to finance a water system in the Kona Ocean View Properties subdivision. The project provides water for 81 lots and will be paid for by assessing the property owners for their equal share. The financing is at a very favorable rate of 2.75% for 35 years. The Treasury Division assisted in the formation of the improvement district and will provide administrative support over the life of the loan.

• The County of Hawai‘i was again awarded a Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association for its Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended June 30, 2013. The County’s CAFRs can be found at: http://records.co.hawaii.hi.us/Weblink8/1/doc/67608/Electronic.aspx.

• In December 2013, the Treasury Division completed final disbursement of a $250,000 grant to provide financial assistance for property owners in Alaska who were required to connect to the County sewer line. The grant application was processed through the State Department of Health Safe Drinking Water Assistance Program. Activities related to this grant involved submitting changes to the Hawai‘i County Code, conducting a financial need survey and participating in public meetings. Working with property owners, contractors, and other county agencies, sewer connections were verified and documentation was obtained. Grant funding was provided to 33 parcels of which all but six of sewer connection costs. Reimbursement ranged from $2,600 to $17,000.

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• The Purchasing Division implemented Public Purchase, an e-procurement and vendor management system, allowing for the efficient electronic distribution and acceptance of Invitation for Bids, Requests for Proposals and Requests for Quotations. Public Purchase has increased the number of vendors being alerted to purchasing opportunities by the County, resulting in increased competition and decreased prices being paid. The vendor management system provides a means for vendors to register and keep their information up-to-date, allowing for the County to have the most current information available. You can find Public Purchase and other information at: http://www.hawaiicounty.gov/finance-purchasing/.
The County of Hawai‘i’s latest acquisition in the Public Access, Open Space, and Natural Resource Preservation program will protect 217 acres in Kona, between Kohanaiki Shores and the Natural Energy Laboratory of Hawai‘i. The land was welcomed into the public trust at a ceremony on January 3, 2014.

‘O‘oma was the last privately-held open coastline area between Kailua town and the Kūki‘o resort. The Māmalahoa and Ala Kahakai National Historic Trails run through the property, and the preservation of ‘O‘oma also will help preserve ocean quality and contribute to a healthy reef.

The purchase of the ‘O‘oma property closed for $6.2 million, slightly more than half the $12 million asking price. Kohanaiki Shores, the neighboring development that has shown a commitment to preserving the beauty of Kona, assisted the County in the purchase with a $2 million donation.

This acquisition also enhances the public benefit of the 1.5 mile Kohanaiki Beach Park just to the south of ‘O‘oma, which opened to the public in June 2013. The County will preserve ‘O‘oma as a buffer between the urban area and the ocean, while allowing access for recreation and subsistence fishing.
The Fire Department's total operating budget for FY 2013-14 was $37,161,512.

- **Fire Protection** - 87% $31,505,087
- **Equipment Maintenance** - 2% $638,982
- **Fireworks Enforcement** - 0% $52,764
- **Training & Volunteer** - 1% $327,597
- **Ocean Safety** - 5% $1,617,240
- **Misc. Fire** - 4% $1,466,419
- **Fire Grants** - 0% $184,468

The Hawai'i Fire Department operates with 360 career firefighters assigned to three shifts at 21 fire stations islandwide; 43 water safety officers, 180 volunteer members (20 volunteer companies), as well as 38 employees who serve within six support bureaus. The department is primarily responsible for fire protection and suppression, pre-hospital emergency medical services, land and sea search and rescue, hazardous materials response, ocean safety, and fire prevention and public education for the County of Hawai'i.

As the State of Hawai'i contract provider for Emergency Medical Services (EMS) for the County of Hawai'i, the Department receives funding from the State Department of Health Emergency Medical Services Branch to operate 15 Advanced Life Support (ALS) transport units (ambulances) and one Air Medical (ALS) transport helicopter. Those funds account for approximately 37% of the department's annual operating budget.

**During FY 2013-14, the Fire Department responded to 23,179 calls for assistance from the public: 667 fire related, 16,009 EMS related, 113 water/land rescues, 717 hazardous conditions, 175 landslides, 413 severe weather, 14 false/hoaxes/scrutiny and 5 public complaint incidents.**

Graduation of the 42nd firefighter recruit class. The new 43rd firefighter recruit class started in June 2013.
HIGHLIGHTS

- Filling of critical vacant positions in the Fire Department through internal promotional examinations and new hiring.
- Continued to provide optimum service to the residents and visitors of Hawaii County by coordinating effective training with partnering agencies and providing proper staffing.
- Held a Hazardous Materials Technician class which resulted in 16 new HazMat Technicians in the Hawaii Fire Department.
- National Fire Academy (NFA): continue training with the NFA Programs. Board of campus courses offered to our personnel.
- Worked with the 93rd Combat Support Team conducting annual tabletop and full scale exercises to prepare our department in responding to Weapons of Mass Destruction and other hazmat incidents.
- Received two Rapid Deployment Kit's (RDK) containing 4 Area Rae monitors in each; this gives us the capability to do air monitoring from a remote location while monitoring through the internet.
- Purchased five new surveyor type lifeguard towers to replace the wooden towers in Hilo and Puna.
- Added two full-time positions at the Punalu'u Beach Park to increase coverage to seven days a week with two lifeguards on duty at all times.
- Dispatch Center upgraded with new computers and dispatching system.
- Received a Long Range Acoustic Device (LRAD) for the Hāpuna Beach, which now allows the ability to project safety messages to a greater amount of beach patrons.
- Hands only CPR; A marketing video was filmed which featured Tony Silva of “Da Braddahs”. A three minute Hands Only video was produced and a 30 second PSA will be aired on their program. Funding was provided through partnerships with Queens Heart, Hawaii Heart Foundation, The Greg Cameron Firemen's Fund and the Hawaii Fire Department. Over 2,800 people in our community, training well over 2800 people.
- First ever Multi-Disciplinary Team consisting of Mental Health Case workers, Office of the Prosecuting Attorney, and Office of the Mayor – downtown Hilo established. Focusing on chronic homeless issues in downtown Hilo established.
- First series of “Aloha Training” was conducted by Dr. Kimo Almeida at our EMT Refresher training.
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HIGHLIGHTS

- Purchased five new surveyor type lifeguard towers containing 4 Area Rae monitors each, giving the Hāpuna Beach, which now allows the ability to do air monitoring from a remote location while monitoring through the internet.
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• New 3,000 gallon tanker apparatus placed into service at the Pāhoa Fire Station servicing all of lower Puna.

• Hosted the 35th Hawaiʻi Fire Chiefs Association Conference. National leaders of the fire service profession attended and provided training and lectures on improving the fire service.

• Assisted the State of Hawaiʻi Department of Wildland and Forestry in hosting the California Hawaiʻi Nevada Wildfire Conference. National leaders of wildfire mitigation efforts attended and provided training and lectures on improvements to fighting wildland fires.

• Coordinated with Civil Defense and participated in the Makani Pāhili Statewide Hurricane preparedness and response exercise.

• Participated in EMS and Rescue support for the Ironman World Championship and the Ironman 70.3 Honu Triathlon event.

• The 2012 National Fire Protection Association Uniform Code and amendments are awaiting final review and submitting to the State Fire Council.

• Two new inspectors were hired, filling all vacant Prevention positions.

• Fire prevention and life safety lead in annual Merrie Monarch Festival.

• Fire Prevention Week held in both Hilo and Kona with numerous exhibitors and displays was a complete success.

Arson K9 Team received its first official arson conviction where suspect was arrested, charged and pleaded no contest and will be serving time for crime committed.
HOUSING & COMMUNITY DEVELOPMENT

STEPHEN ARNETT  
Administrator

SUSAN AKIYAMA  
Assistant Administrator

KALOA ROBINSON  
Community Development Division

SHARON HIROTA  
Existing Housing Division

NOEL FUJIMOTO  
Grants Management Division

Budget

Housing Fund 16,152,560  
(91% Federally Funded)
Kulaimano Elderly Housing 238,151  
(53% Federally Funded)
Ouli Ekahi Housing 231,726

TOTAL $ 17,485,056

The expenditures from the Housing Fund includes $12,734,625 expended on Section 8 rental assistance and Family Self Sufficiency programs.

HIGHLIGHTS

Community Development Division

• Ulu Wini Housing Program: Completing construction of final 20 units for a total of 96 units in this project.

• Kamakoa Nui – Waikoloa Workforce Housing Project: Completing last of 20 homes in Phase III and beginning the next build-out of 45 homes in Phase IV.

• Paniolo Avenue Extension: The extension was completed and helped to reduce traffic in the residential subdivisions as well as provide direct access to Kamakoa Nui Park.

• Fair Housing: Conducted 15 seminars and provided technical assistance for inquiries, grant applications and tax exemptions.

Existing Housing Division

• Rent Assistance Program: Assisted 1,700 low and moderate-income persons/families through the Housing Choice Voucher (Section 8) and Tenant Based Rent Assistance Programs. Maintained 90% utilization rate of funds.

• Family Self Sufficiency Program: Working with 20 families.

• Home Repair Programs: seven (7) low and moderate-income home owners received loans and completed their home repairs.

Grants Management Division

• Grants: Awarded federal HUD and USDOL Workforce grants totaling $4,004,481.

• Workforce Development Programs: Assisted 167 adults, 163 dislocated workers, and 184 youth with employment and training activities. The One Stop Partners hosted various training workshops and job fairs.

• Projects: Completed 10 self-help homes in Hawaiian Paradise Park Phase II; completed architectural barrier removal at and Community Center; completed land acquisition for Habitat for Humanity Workforce Housing Project; and acquisition of a water tanker for Pāhoa Fire Station and a raised roof van for the County's Coordinated Services.
During FY 2013-14, the department’s operating budget was $1,833,258. In addition to the Director and Deputy, the department has 24 permanent full-time positions and one student position from Hawai‘i Community College under the Cooperative Vocational Educational Program.

The Equal Opportunity (EO) Division, at times solely and other times in conjunction with the Office of the Corporation Counsel, conducted 31 civil rights education classes for 450 participants. The classes include Non-Supervisory and Supervisory Anti-Discrimination and Harassment; Prevention of Retaliation; Anyone Can Be An Ally – Gay, Lesbian, Bisexual and Transgender Sensitivity; the ADA and Law Enforcement; Service Animals; the ADA and Customer Service for Bus Operators; and Reasonable Modification. The EO Division also coordinated an outreach session for the Office of Language Access and two workshops for the Disability and Communication Access Board on the 2010 ADA Standards for design professionals.

- We also published and distributed an amended Request for Modification Procedure for members of the public to use to access our programs and services.
- Provided and/or coordinated safety training to over 1,500 employees (inclusive of Flagger/Worksite Safety, Forklift, Ladder Safety; Blood Borne Pathogens; First Aid/CPR/AED Training and Orientation; Responding to the Active Shooter; Respirator Fit Testing and Training; Hearing Conservation; Hazard Communication GHS; Personal Protective Equipment; Back Injury Prevention; Stress Management; Ergonomics Evaluations and Training; Lockout/Tagout Training; Pesticide Application Training; Fall Protection; Driver Improvement Program Training for the Commercial Motor Vehicle Operator; Defensive Driver Course Training; Van and Vehicle Driver Safety and Auditing).
- Coordinated with KTA to provide employee flu vaccines islandwide, as well as Mini Health Fairs in Hilo and Kona. Over 400 employees received flu vaccines, and over 150 employees participated in the health fairs.
- Received 12,434 applications for 147 open-competitive recruitments, 109 internal recruitments, and to fill 435 permanent and temporary appointments.
- Heard and responded to 26 employer-level grievances.
- Negotiated and resolved contracts for seven different bargaining units representing the majority of the County's workforce.

County’s Annual Pre-Retirement Workshop – September 18, 2013

- 72 Registered County Employees
- 92 Registered State Employees
• 12 New Hire Orientation Sessions
  • 6 East Hawai‘i
  • 6 West Hawai‘i

• Tuition Reimbursement Awards awarded to 9 employees.

• Supervisory Skills Training Modules
  • East Hawai‘i Module 1: “Basic Overview”

Customer Service Skills Training Modules
  • East Hawai‘i Webinars - 25
  • West Hawai‘i Webinars - 8

• Live Webinar Series

• Webinars are also downloaded and added to the Personnel and Organization Development Division’s Electronic Media Library and available for the departments to borrow for departmental in-service trainings.

• Conducted two Workplace Violence Trainings. One session was conducted on each side of the island.

• Coordinated County’s Leave Sharing Program: 16 requests for shared leave hours; 144 employees donated 1,904 hours of vacation leave.

• Facilitated Flexible Spending Plan: As a cafeteria plan under section 125 of the Internal Revenue Service Code, the County’s Flexible Spending Plan allows participants to pay for health insurance premiums and medical and dependent care expenses with pretax dollars. As a result, participants realize both state and federal income tax savings as well as FICA tax savings. In Plan Year 2013-14, the County saved approximately $495,494 in FICA taxes. During this period, 1,986 employees participated in the plan.

• Conducted Employee Recognition Program in October 2013. All departmental nominees are shown here. The winners: Manager of the Year James Komata (Parks and Recreation), Supervisor of the Year Peter Noyes (Public Works), and Employee of the Year Bronson Fuertes Sr. (Environmental Management).
INFORMATION TECHNOLOGY

DON JACOBS
Director


The Department of Information Technology supports over 1,000 users on 1,200 PCs and 100 smartphones and tablets. They all connect to 59 servers through a network that stretches all over Hawaii Island. Their budget is $1,724,415 with a staff of 18.

- Completed re-organization of Department and filled vacant positions. New organization will improve support and response for IT related issues. Increased local technical support at West Hawai‘i Civic Center from two staff members to 3 staff members.
- Departments of Information Technology and Environmental Management Hilo offices relocated to space at the Department of Water & Supply. New location is better situated to support County users. Relocation involved extending County fiber to Department of Water Supply office.
- Implementation of VoIP phone system for the Department of Environmental Management.
- Assisted Corporation Counsel and the Department of Liquor Control with their relocation from the Hilo Lagoon Center to office space at Department of Water Supply. New location is better situated to support County agencies and the public.
- Upgrade to network security logon system and there will be improved email communications between county agencies and the public.
- PC replacement and upgrade procurement project for County.
- Project for the replacement and expansion of server back up systems FY 2014-15.
- Continued conversion and expansion of server back up to disk rather than tapes. This results in more reliable backups and quicker data restoration capabilities.
- Continued expansion of virtual servers resulting in more reliable backups and quicker data restoration capabilities.
- Network reliability improvements - Network conversion to Layer 3 – will allow better management and support of network.
- Network reliability improvements - Network upgrade and consolidation of Email servers has begun. When completed in early FY 2014-15, there will be improved email communications between county agencies and the public.
- Developed a Crop Registration database for the Department of Research & Development.
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- Includes GIS mapping for the public to submit their information.
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Hilo: Pū‘ainakō Town Center, 2100 Kanoelehua Ave.  |  Phone (808) 932-2960  |  Fax (808) 981-2037
Kona: West Hawai‘i Civic Center, Building F  |  Phone (808) 323-4357
webadministrator@hawaiicounty.gov | hawaiicounty.gov/information-technology
• Coordinated training from ESRI for all County Departmental staff that use ESRI mapping products.

• Implemented ArcGIS on-line maps for Parks & Recreation facilities and Solid Waste Transfer Stations islandwide.

• Implemented an “Online Services” page to centralize available online services for public use and access.

• Started a GIS Internship program between DIT and the University of Hawai‘i at Hilo.
The department’s budget for FY 2013-14 was $1,844,268. The department is not a general fund agency and collects annual license fees, percentage fees on gross sales of liquor as well as fines to subsidize the department’s operational costs. Any funds that are not expended will be refunded to the licensees.

The Liquor Commission consists of nine volunteer members representing each council district and is authorized to grant, renew or refuse, and set conditions to applications for liquor licenses.

The Liquor Control Adjudication Board consists of five volunteer members that hear and decide complaints on violations of the liquor laws and may impose penalties as provided by law.

The department is a regulatory agency of the County of Hawai‘i consisting of the Liquor Commission, the Liquor Control Adjudication Board, the Director, administrative staff and investigators. The primary function of the department is to regulate the manufacture, importation, sale and consumption of intoxicating liquors.

The department’s staff provides administrative services to and on behalf of the Liquor Commission and the Liquor Control Adjudication Board and performs duties that regulate the liquor industry. The investigators conduct on-premise checks on a daily basis and are responsible for investigating and citing licensees for violations of the liquor laws.

- This year, in association with the North Hawai‘i Drug Free Coalition and Five Mountains Hawaii, the Department provided training with the Community Anti-Drug Coalitions of America in Texas and California. This conference brings the State’s liquor investigators together to get updated on the latest liquor laws, industry trends, problems faced by the enforcement problems they’ve encountered and to exchange thoughts and ideas on how to best handle those issues.
- The Department also hosted the 2013 Conference of Hawai‘i State Liquor Commissions that was attended by approximately 100 liquor administrators, industry representatives, as well as industry representatives. At this conference, the attendees were brought up to date with new laws, industry trends, problems faced by the industry, and the enforcement problems faced by the industry, and the enforcement problems faced by the industry.
- The Department finally moved back to its newly renovated and improved office. The facility was renovated to remove asbestos and the renovated and improved office. The facility was renovated to remove asbestos and the

Hilo Lagoon Center, 101 Aupuni St., #230  |  Phone (808) 961-8218  |  Fax (808) 961-8684
Kona: West Hawai‘i Civic Center, Building B  |  Phone (808) 323-4370  |  Fax (808) 327-3550
cohdlc@hawaiicounty.gov  |  hawaiicounty.gov/liquor-control
• The Department finally moved back to its newly renovated and improved office. The facility was renovated to remove asbestos and the conference room was enlarged to meet American with Disabilities Act (ADA) requirements and better accommodate the meetings of the Liquor Commission, the Liquor Control Adjudication Board, and its officers and employees. This conference room is also used by many of the other boards and commissions of the various County departments for their respective meetings.

• Throughout the year, we conducted compliance checks against retail and dispenser licensees to combat the sale of liquor to minors, which has reduced the noncompliance rate to about 5%.

• The Department also spearheaded an effort to combat the homeless problem along Ali‘i Drive in Kona by working with the retail licensees to ban large volume (40 oz.) low cost beers. Early results indicate that this has reduced the number of homeless that frequent the Ali‘i Drive area.
The Mass Transit Agency provides island-wide public transportation for Hawai‘i County. Services operate daily from 3:30 a.m. – 1:15 a.m. with limited services on Sundays and holidays. The agency also provides administrative support for the Hawai‘i County Transportation Commission and oversees taxicab operators for Hawai‘i Island.

The total general fund budget for FY 2013-14 amounted to $1,750,671. Of this amount, $1,710,500 was appropriated through Federal grants. The remaining balance came from County Funds. In addition to the general fund, the transit agency received highway funds in the amount of $6,726,250. General funds and highway funds covered operating costs for bus drivers, the shared ride taxi program, fuel, insurance, salaries and wages for the seven County Transit employees, and various programs.

- Bus ridership amounted to 920,280 but passenger trips.
- Received two 49 – passenger motor coach buses to replace part of our aging fleet.
- Completed vehicle specifications and awarded bid to purchase an additional three 33–passenger buses. These buses will be received during FY 2014–15.
- Expanded the Waikoloa Village shuttle service to Waikoloa Resorts and Waimea.
- Added service through ‘Āinaloa Subdivision.
- Island-wide bus shelter program is ongoing. Began phase two of the program by constructing three bus shelters in West Hawai‘i.
- Specifications for a bus shelter in Pa‘auilo was also completed. The Pa‘auilo bus shelter will be completed during FY 2014–15.
BUDGET

The Department of Parks & Recreation’s total operating budget for FY 2013-14 was $24,137,332.

- Administration: $1,753,489
- Culture & Education: $277,949
- Hawai‘i County Band: $222,022
- West Hawai‘i Band: $27,435
- Elderly Activities: $4,250,290
- Hilo Municipal Golf Course: $1,206,445
- Parks Maintenance: $8,822,924
- Recreation: $3,230,690
- Aquatics: $2,375,686
- Ho‘olulu Complex: $1,020,214
- Pana‘ewa Recreation Complex: $707,888
- Beautification Fund: $61,300
- Bikeway Fund: $171,000
- Cemetery Fund: $10,000
HAUNI COUNTY BAND

- Delivered 49 performances, including free monthly concerts at Mo‘oheau Park, parades, concerts, patriotic ceremonies, the Hawai‘i Community College graduation, and events held throughout East Hawai‘i.

WEST HAWAI‘I BAND

- Delivered 30 performances, including free monthly concerts at Hale Hālawai, Hulihe‘e Palace, and for parades, veterans' ceremonies, and holiday events.

CULTURE AND EDUCATION DIVISION

- The mission of the Culture and Education Division is to promote, perpetuate and encourage activities involving culture, art and the humanities.

OPERATIONAL HIGHLIGHTS FOR FY 2013-14 INCLUDED:

- Conducted 146 workshops/classes throughout Hawai‘i Island in various disciplines such as music, arts, dance, crafts, and natural sciences.

- Fourth of July Hilo Bay Blast 2013 was held along Hilo’s entire Bayfront area. Festivities included children's games, classic car showing more than 400 vehicles, BBQ contest, entertainment, and fireworks display.

- First Pau Hana Pā‘ina event was held in conjunction with First Friday at Mo‘oheau Park Bandstand on August 2, 2013. This Hilo event featured 16 food vendors and entertainment.

- The 2013 Queen Lili‘uokalani Festival was held at Lili‘uokalani Gardens in Hilo on September 7, 2013, and attracted approximately 3,500 people.

- The East Hawai‘i Mayor’s Health Fest was held September 28, 2013, at Hilo Bayfront Beach Park. It featured activities promoting healthy lifestyles and fitness, fitness demonstrations, entertainment, and healthy refreshments. This free event was open to the public and co-sponsored by HMSA.

- Peace Festival 2013 was held at Moku O Keawe International Hula Competition, craft displays and workshops were held October 19, 2013, at Hilo’s Edith Kanaka‘ole Multi-purpose Stadium. Provided assistance with printing of tickets, posters, and programs. A total of 15 hula halau participated in this event, which attracted approximately 3,500 people.

- Moku O Keawe International Hula Competition was held in Waikoloa November 7-9, 2013. Hula competition, craft displays and workshops were featured 16 food vendors and entertainment. Approximately 35,000 people attended.

- December’s Christmas Wreath Exhibition was held at Aupuni Center December 1-31, 2013, and featured a display of wreaths created by the Hawai‘i Ballroom Dance Association – Hilo Chapter.

- “The Magic of the Season” program was held December 9-20, 2013, at the Hawai‘i County Building in Hilo. The free event featured more than 30 Christmas tree displays, games, and entertainment programs. A total of 15 hula halau participated in this event, which attracted approximately 4,000 people.

- The 2013 Merrie Monarch Keiki Hula Competition was held October 19, 2013, at Hilo’s Edith Kanaka‘ole Multi-purpose Stadium. Provided assistance with printing of tickets, posters, and programs. A total of 15 hula halau participated in this event, which attracted approximately 3,500 people.

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ELDERLY ACTIVITIES DIVISION

The mission of the Elderly Activities Division is to provide a wide array of services for the public with excellence, integrity and aloha. During FY 2013-14, the Division served 11,685 older adults, while the Retired and Senior Volunteer Program benefitted from 1,406 volunteers.

Major activities completed during 2013-14 included:

- Three RSVP recognition luncheons were held in Hilo and Kona, honoring 1,406 volunteers and logging 110,649 hours island-wide along with the 158 volunteer stations.
- Hawai'i State Senior Karaoke Revue with 275 people and 33 singers participating at the Sangha Hall in Hilo.
- The Big Island Senior Golf Tournament attracted 144 participating golfers.
- The Big Island Senior Stars Talent Show showcased talented seniors from around the island, including 320 seniors in attendance.
- Finalizing the acquisition of the former Kohala Courthouse to utilize for seniors and establish a community center for rental.
- Held a variety of educational, recreational, cultural, and health-related classes island-wide that attracted more than 3,500 seniors.
- CSE staff completed 2,206 referrals for seniors needing services/benefits such as supplemental security income, Medicare, Medicaid, tax assistance, food stamps, and transportation.
- CSE staff provided 5,576 chore service hours to qualified seniors.
- Arranged seven EAD Senior Advisory Council meetings for 40 club presidents and representatives to discuss senior activities, services and concerns.
- Provided transportation for 56 disabled individuals under age 60, resulting in 1,346 trips.
- Scheduled the 2014 Kupuna Softball League games and County tournaments that drew more than 425 players from 25 participating teams. Teams also competed in the 38th Annual State Tournament on O'ahu and the Mayor's Cup Senior Softball Tournament, comprising as total of 532 senior athletes.
- Held the 31st Annual Kupuna Hula Festival that featured 19 hālau and 338 performers who attracted more than 1,200 people to the two-day event held at the Sheraton Keauhou Bay Resort & Spa Sept. 11-12, 2013.
- More than 500 seniors attended the FHB Primetime Wellness Fair held October 4, 2013, at the Sheraton Keauhou Bay Resort & Spa.
- The RSVP program supported four successful Blood Bank Community Drives; two in East Hawai'i and two in West Hawai'i.
- Recreation Program's 17 district events served a combined 1,617 seniors.
- The Fresh Produce Distribution Project served more than 1,600 qualified seniors island-wide at more than 20 sites.
- The 2013 Instructor/Volunteer Appreciation Christmas Luncheon was held in Hilo, attracting nearly 300 seniors. The event honored the instructors and volunteers at Kamanā, Kea'au and Pōmaika'i senior centers.
- Acquired four new nine-passenger vans, each of which is equipped with a wheelchair lift.
- Acquired two new MV-1 accessible vehicles.
- Issued 1,165 senior identification cards.
- Provided 1,164 seniors with transportation services and completed 40,138 trips.
- Provided emergency assistance by calling 911 for 22 clients.
- Held the Big Island Senior Stars Talent Show on April 11, 2014, in Kona, drawing 320 seniors.
- Assisted more than 600 seniors with transportation and/or scheduling for free senior tax assistance.
- The 13th Annual Big Island Line Dance Round-Up was held June 6, 2014, at the Afook-Chinen Civic Auditorium in Hilo. It featured 242 participants.
- Served 65,704 meals to 1,073 seniors who...
were at least 60 years old.

- Delivered 63,017 “Meals on Wheels” to the homes of 347 homebound seniors.

**HILO MUNICIPAL GOLF COURSE**

In operating Hawai’i Island’s only public golf course, the Department of Parks and Recreation strives to provide a quality recreational experience for the golfing community with excellence, integrity and aloha.

During FY 2013-14, 71,568 rounds of golf were played at the course. Maintenance goals achieved included:

- Daily routine inspections and maintenance of equipment, course vehicles and safety equipment
- Aerating of all course greens twice during the fiscal year
- Weekly application of fertilizer, herbicide and pesticide to greens, fairways and tees
- Weekly rolling of greens
- Monthly top dressing of greens
- Quarterly inspection and repair of course structures, clubhouse facilities and maintenance warehouse

**PARKS MAINTENANCE DIVISION**

- The Parks Maintenance Division supplies personnel and equipment needed to maintain, repair, and beautify nearly 200 facilities island-wide. Its mission is to provide the public with safe, clean, and aesthetically pleasing recreational facilities.

- During FY 2013-14, the Division received 3,280 work requests, of which 2,529 or 79% were completed for an overall completion rate of 71 percent.

- A total of 122 beautification and improvement projects, including tree planting, landscaping, land-clearing, painting and major repairs, were completed island-wide. Of these, 68 were completed by division personnel and 54 by community volunteers.

**RECREATION DIVISION**

**RECREATION DIVISION**

The Recreation Division’s mission is to provide a diversified recreation program that addresses the needs and interests of the respective communities in a safe environment with zero tolerance for illegal drugs and violence.

FY2013-14 highlights include:

- Opened new keiki playgrounds at A.J. Watt Gymnasium in Mountain View, Waiakea-Uka Park, Gilbert Carvalho Park, Kailua Park, and Honoka’a Park.
- Obtained a $5,729 grant from the state of Hawai’i.
\begin{itemize}
\item Department of Land and Natural Resources' Conservation and Recreational Services' Education and Outreach programs, including the Hilo Trap and Skeet Range, were engaged in educational programs and offered attributes for the Hilo Trap and Skeet Range.
\item The inaugural Jimmy Tagg Summer Hoops Camp for children age 8-17 was held August 20-23, 2013, in Hilo.
\item The Waimea Sports Expo, an event that increases public awareness of the Waimea area, featured 3,500 participants on July 27, 2013.
\item Held the 2013 Ohana Shoreline Fishing Derby, attracting more than 450 participants.
\item The 33rd Annual HI-PAL Winter Basketball Classic and Westview Basketball Classic were held December 26-29, 2013, at various East Hawai'i gyms.
\item Kaha Wong's Pa'uailo Baseball Clinic, featuring guest instructors Kolten Wong of the St. Louis Cardinals and Kean Wong of the Tampa Bay Rays, was held July 27-28, 2013.
\item Held the 21st Annual Biggest Easter Egg Hunt April 18, 2014, at the Ho'olulu Complex's Wong Stadium.
\item The Modern American Circus came to Hilo on December 26-29, 2013.
\item The 21st Annual Biggest Easter Egg Hunt was held at the Pāhoa Community Aquatic Center.
\item Conduced a youth winter intersession program at Waiakea and Waiakea High Schools.
\item The Pacific Youth Theatre program used to purchase a new generator to power the Pāhoa Community Aquatic Center.
\item Held the 27th Annual Richardson Roughwater Swim in Hilo on July 28, 2013. The event attracted 200 participants.
\end{itemize}
A female black and white colobus monkey was born at the zoo on August 8, 2013, and will remain an exhibit at the zoo.

Installed new ADA-compliant bleachers to increase seating capacity at the equestrian center.

Worked with various community groups to complete nine volunteer projects that helped to maintain and improve the zoo and equestrian center.

Provided a venue for two rodeos, including the Hawai‘i Horse Owners' Association 2014 Pana‘ewa Stampede Rodeo, at the equestrian center.

Provided a venue for five horse show dressage and jump competitions.

The Friends of the Zoo (FOZ) hosted Namaste the Tiger's last birthday party on September 28, 2013, with 3,300 people attending.

The FOZ held its Annual Plant Sale and Exhibition on May 4, 2014. This popular event continues to serve as a fundraiser for the zoo and the FOZ.

The FOZ hosted a very successful Summer at the Zoo event on June 21, 2014.
DIRECTOR’S MESSAGE

The past fiscal year presented many high points as well as challenges for the department. We hosted the Hawai‘i Congress of Planning Officials in Kona. It was an excellent opportunity to share with the state-wide planning community the beauty and creative development of Hawai‘i Island. Balancing complex and sometimes polarizing issues and developments in the community has exhibited the skill of the Planning Department's staff. The Community Development Plans (CDP), with the unique needs of each region and diverse committees steering each CDP, had its share of fiscal and managerial challenges. However, these highs and lows help to make Hawai‘i Island the living, breathing, growing, and very special place we call home.

BUDGET

The Department saw increases in salaries and wages due to the HGEA agreement for BU 02, 03 and 04. However, we were able to control overtime and with several vacancies through retirements, the Department was able to keep our S & W to 95% of the fiscal budget. Our other expenses held to 67% of budget for an overall 91% of budget for the Department. Coastal Zone Management ended the fiscal year within budget.

Budgeting funds in the last fiscal year for the CDPs and all Boards and Commissions, proved to ease many of the concerns expressed by these Boards and Commissions for support of their staffing and operational needs.

ADMINISTRATIVE SERVICES DIVISION:

- We are in the process of negotiating and purchasing most of the first 10 geothermal relocation requests. Continued efforts to complete the relocation process for all relocation requests are ongoing.

- Geographic Information System (GIS) is an ongoing project that impacts the entire department, other agencies and the community. We have added a few dozen layers to the project and continue to expand, add or improve the GIS layers to make information readily available to other government agencies and the general public.

- The Planning Department website http://www.cohplanningdept.com has continued to be a major source of information for the public. All Public Notices are featured on our website, including those mandated by law to be placed in local newspapers. In addition, all updated planning permit forms, and other pertinent information from the department is also posted on the website.
ADMINISTRATIVE PERMITS DIVISION:

- Staff continued to develop a Manual of Operations for the Administrative Permits Division by identifying a Vision, Mission, Focus Areas and Actions that this division needs to work on to become a more efficient, sustainable, progressive, and healthy division.

- Monthly staff meetings continue to be held as an important component for staff development and teamwork. It is the only opportunity for this diverse division to be in one room to provide reports by sections, to dialogue hot topics, and to hold cross-training opportunities to broaden our understanding of the tasks and challenges we face within our division.

- Monthly Hot Topics meetings, which include Kona staff, were held with our Deputy Corporation Counsel to discuss hot topics that require legal advice or interpretation.

- Collaboration between Zoning Clerks and Planning Inspectors in Kona and Hilo on code compliance issues remain a priority in order to develop consistency in our service to the public. Future endeavors include exchange programs among zoning clerks in Hilo and Kona to understand different interpretations, to broaden experiences, and work toward achieving a common understanding. A challenging topic of discussion has been the zoning code interpretation for guest houses, detached bedrooms, and bar sinks.

- Efforts continued to cooperate with the Department of Public Works - Building Division to review Non-Residential Building Permits in a collaborative Plan Review Room with other agencies (DPW-Engineering/Building, Wastewater, Fire, and Health). Review of Residential Building Permits in batches by Zoning Clerks was initiated within the Department. This task also included posting street numbering and addresses, and posting our comments on-line in MAGNET when concerns or issues were observed.

- As time permitted, approximately 550 older subdivisions were re-created in a CAD format.

- Public Notices (Subdivision, Variances, Department-wide Public Notice, etc.) for the Hawai‘i Tribune Herald and West Hawai‘i Today continued to be prepared in a condensed format. This reduced lines and white space which saved a considerable amount of money for the County.

- Public service at our front counter continued to be a priority despite the fact that Building Permits are no longer reviewed on a walk-in basis at the counter. Information continued to be readily available through our counter service, written and phone responses to public requests, and processing and answering planning-related permits and applications.

- Due to a significant number of staff retirements, departures, and promotions this past fiscal year, the Administrative Permits Division has faced challenges with staff shortages among our
Zoning Clerks, Mapping Technicians, and Planning Inspectors. We anticipate that positions shall be filled by the end of the calendar year to move us toward a more proactive and cohesive unit. A volunteer and a senior employee have provided valuable support to our staff.

LONG RANGE DIVISION:

- Accepted two public access Grants of Easement (Kohala Kai & Ponoholo Ranch), required three new public accesses through Special
- Participated in the Ocean Resources Management Plan update as a partner in the statewide Coastal Zone Management Project.
- Revised and amended the revised Planning Commission Rule 9 (SMA Rule) that more clearly defines authorities granted to the Director by the Windward and Leeward Planning Commission pursuant to 205A, HRS.
- Processed 199 SMA Assessments

PUNA COMMUNITY DEVELOPMENT PLAN

- Adopted the Village Design Guidelines and ordinance that created the special village district for Pāhoa Town.
- Finalized the General Plan amendment to the LUPAG map to more closely align with the Puna CDP for the development of Pāhoa as a regional town center.
- Worked with emerging community-based efforts in Puna to move forward with implementation of actions in the Puna CDP including:
  - Village Center Plan for Volcano
  - Village Center Plan for Mt. View

Developing criteria for identifying appropriate locations for creating roadway connections between neighboring subdivision

HĀMĀKUA COMMUNITY DEVELOPMENT PLAN

- Completed draft policies and strategies for Natural and Cultural Resource section and Community sections of the CDP.
- A contract with SSFM was signed for mobility master planning in Downtown Hilo and for islandwide comprehensive planning.
- Completed comprehensive summary of CIP projects in the GP and CDP’s to inform CIP prioritization to provide better guidance to the relevant departments.
- We have started conducting coordinating meetings with CDP Planners to work toward more uniform management of the Action Committees and implementation of the CDP’s.
- Participated in various meetings and workshops held by the Hawai‘i Department of Transportation regarding the Statewide Transportation Plan, the State Transportation Improvement Program, and the State Transportation Action Committee.

PLANNING DIVISION:

We are managing resources to ensure efficiency and effectiveness in processing applications and code amendments before the Windward and Leeward Planning Commissions in a timely manner. Throughout this past fiscal year, the division has introduced amendments to clarify, enhance or remove conflicts in the Zoning Code relating to golf courses, reclassifying major portions of the University of Hawai‘i at Hilo to a university zoning district, amending the General Plan relating to its comprehensive update schedule, and parking requirements in Downtown Hilo. The division continues to work on additional proposed amendments that will hopefully address issues relating to solar farms on agricultural-designated lands, community buildings and uses, and home occupations. All of this is based on an effort to provide a Zoning Code that evolves with and addresses issues related to the use of land within this County.

To ensure the continued efficiencies of and compliance with processes before the Planning

Annual Report FY 2013-14 41
Commissions, a significant amount of effort is made by the department to ensure consultation with existing or potential applicants to manage applications or requests in a manner that attempts to minimize incomplete filings or unresolved issues that would inhibit the Planning Director and the Planning Commissions from making their best informed decisions. This coordination is also extended to applicants working with and responding to governmental agencies and community organizations. While much effort and time is devoted to this practice, we believe it is a valuable service that brings the best work product before our Planning Commissions.

On a similar note, a significant amount of time and effort is devoted to working with applicants to maintain their land use approvals and ensuring compliance with its conditions of approval and performance deadlines. The economy, while slowly improving, has apparently not reached that point of recovery where applicants are financially able to capitalize on their land use approvals and meet their performance deadlines. There are also a number of applicants that have exceeded the range of uses allowed by their permits or approvals, prompting enforcement action by this office and the Commission. In both of these situations, the department has taken a proactive role to manage things to the extent represented to and expected by the Planning Commissions.

KONA COMMUNITY DEVELOPMENT PLAN

The Design Center has been activated and continues operating to provide an interactive review by County and State agencies for “Smart Code” projects located in the Kona CDP area. Kona based planners provide the primary staff for this Design Center. The Design Center had previously completed a number of design center meetings for the 700 acre Palamanui project, a “Smart Code” project, which is currently on hold. Smart Growth, and the creation and operation of the Kona CDP Design Center, was one of the primary goals of the Kona CDP. For projects that are still in early phases of planning to implement Smart Code, such as the Queen Lili‘uokalani Trust (QLT) project in Kailua, the Design Center planning staff, have been monitoring, and has provided input. Design Center staff has also been involved with reviewing projects proposed using the Kona CDP Clustered Rural Subdivision Guidelines.

Kona CDP Implementation: Kona CDP Design Center staff has been involved with the Kona CDP Action Committee, in reviewing possible changes to the Zoning Code and Subdivision Code that may be necessary to implement the Kona CDP. Design Center staff has been assisting the Kona CDP AC in understanding the objectives of the Kona CDP, understanding the difficulties of implementing these objectives, and exploring possible changes to the Kona CDP that may be necessary.

KAILUA VILLAGE DESIGN COMMISSION (KVDC)

KVDC met an average of once a month (half of the available twice-monthly meeting dates) and reviewed approximately thirty proposals for new buildings, expansions, and sign permits with the Kailua Village (KV) Special District. At least half of the submitted designs clearly fell short of the mandated KV Master Plan Design Guidelines. However, most of those non-compliant applicants substantially revised their building or signage designs to comport with most or all of the KVDC Commissioner recommendations.

The Planning Department was successful in carrying most or all of the commissioners’ design recommendations through the Plan Approval process. In several significant cases recently, the Department successfully required the applicant to remove or alter design features constructed differently than shown in KVDC and Plan Approval submittals. This was done by refusing Certificate of Occupancy approval without either (1) re-submittal and reconstruction to match prior review and plan approval documents.

The KVDC supported some sign variance applications (for letter or logo size deviations) for practical reasons of visibility along major thoroughfares, while opposing others which were seen as excessive in impacts upon the Village environment. County Council decisions on sign...
variance applications were consistent with most of the commission’s sign variance recommendations - positive or negative.

An audit of submittals to the KVDC and the resulting design outcomes would show that the KVDC has played an effective role in effecting the architectural and signage design guidelines set forth in the Master Plan for Kailua-Kona.

SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN

Action Committee continues to operate with location-based subcommittees for Waikoloa, Kawaihae, Puako, and Waimea. Waikoloa Subcommittee has expressed interest in developing view plane policies with neighboring Action Committees. Kawaihae Subcommittee has expressed interest in cultural and historic issues. Puako Subcommittee is focused on wastewater and cesspool replacements, in addition to creating a park system along the Kona-Kohala Coast. The Action Committee as a whole is investigating higher education opportunities.

MĀMALAOA SCENIC CORRIDOR

Per the Oceanside 1250 Addendum agreement, the County administration, at the request of plaintiffs, is required to work with the Plaintiffs to draft, introduce, and support legislation before the County Council that would (1) allow for the designation of the scenic corridors in the County, and (2) specifically designate the Bypass Highway as a scenic corridor, except that portion of the bypass right-of-way passing through Hokūlīʻa. Planning Department staff is working on a schedule to draft a resolution for the Māmalahoa Scenic Corridor, which will be followed by a Corridor Management Plan and Ordinance for approval within a two-year period.

CULTURAL RESOURCES COMMISSION

West Hawaiʻi staff provided administrative support for the Cultural Resources Commission, from its inception, and during the period when operating rules were being developed. With the hiring of planning and secretarial staff, the administrative responsibilities for administering this commission have been transferred to the Planning Division.

ALAHO ROAD EXTENSION

On the continuing initiative of Planner Terry Dunlap, arrangements were made to coordinate the Mayor’s Office, ahupua’a lineal descendents, land owners, and the DLNR Burial Council staff, to facilitate the completion of the Alahou Road extension, to connect the Lono Kona Subdivision, sometimes called “Hamburger Hill” to Henry Street. Presently the Lono Kona Subdivision has only one access road connecting to Kuakini Highway. A corner of burial enclosure walls overlaps the proposed Alahou Roadway Right of Way (ROW), and relocation of the burial enclosure wall, off the proposed roadway ROW is needed before the roadway could be constructed and turned over to the County. With the cooperation of all, the Burial Council has agreed to allow the relocation of the burial buffer walls, which will allow the landowner to construct the proposed Alahou Road extension to Henry Street, and to subsequent dedicate this roadway to the County. Funding for and installation of a traffic signal light at Alahou Road extension and Henry Street still remains before the road can be constructed.

Kailua Village pedestrian and vehicle connectivity is being enhanced, as Sarona Road has been improved with additional width and a sidewalk from Kuakini Highway to the makai property line of the new Holiday Inn. The Planning Department was instrumental in coordinating with property owners, the necessary work required to secure DLNR approval for a previously approved burial plan that allowed the additional width for the sidewalk improvement.
MESSAGE FROM CHIEF HARRY KUBOJIRI

In Fiscal Year 2013-14, we continued to hold community meetings at rotating locations throughout the eight police districts on Hawai‘i Island. The meetings allow the public to become acquainted with me and the Police Department’s command staff and to discuss concerns with the commanders who oversee police operations in the district in which each meeting is held. Input from these interactions has helped us improve operations and strengthen our relationship with the community we serve.

In addition to the rotating district meetings, we conducted “Active Shooter” presentations in Hilo, Kona, Waimea and Puna to help individuals learn how to increase their survivability should they encounter an active shooter or other type of active violent incident.

Community meetings like these, in conjunction with Community Policing operations throughout the island, help us stay in touch with the needs of our community.

I am honored to oversee the men and women of the Hawai‘i Police Department as we continue to develop partnerships with the community so we can work together to keep you safe.

hawaiipolice.com
checks and sent 127 impound letters to owners of abandoned vehicles.

- The Human Resources Section—in cooperation with the Hawai‘i County Department of Human Resources—conducted various recruitments, resulting in the hiring of 30 police recruits, eight Police Public Affairs, five intergovernmental movements, three School Crossing Guards, one custodian, one clerk, and one secretary. Internally, there were 33 temporary promotions to Police Officer III, five promotions to Police Sergeant, four promotions to Detective, and four promotions to Police Lieutenant.

- The Accreditation Section assisted in raising the bar on professionalism within the Police Department. In August 2015, the department will once again be under review by independent assessors to retain accreditation, which the department earned in November 2012.

- The Computer Center provided support and maintenance for approximately 300 desktop computer systems primarily purchased in 2003, and more than 300 Mobile Data Terminals installed in officer vehicles.

- The Public Relations Section published 634 media releases to the department’s website and through the Nixle service that allows the public to receive text messages and emails directly from the Police Department.

- Criminal Investigation Section detectives investigated 3,210 major crimes, including 1,003 burglaries, 630 murders. In all, CIS detectives investigated 3,210 financial crimes. Below are a few highlights:

  - 4,295 marijuana plants
  - 259.6 pounds of dried marijuana
  - 25.4 ounces of hashish
  - 24.35 grams of heroin
  - Nearly 3 pounds of cocaine

- In January 2014, police initiated a missing person report for a 37-year-old man who hadn’t been heard from since Thanksgiving. Following an anonymous tip, detectives located the man’s remains in a vacant field in South Kohala and reclassified the case to a murder. Following a lengthy investigation and a Grand Jury indictment, a 55-year-old Kawaihae man, who was already incarcerated on other matters, was arrested and charged with second-degree murder.

- On May 23, 2014, police arrested a 28-year-old man for stabbing two men and a woman in Hilo. He had approached a couple on Keawe Street, and stabbed both of them for no apparent reason and then proceeded to a home in the Wainaku area, where he stabbed another man. The assailant man was located and charged with numerous offenses, including two counts of attempted second-degree murder and one count of attempted first-degree murder. All three victims survived.

- Vice Section officers conducted 2,252 drug investigations resulting in 481 arrests and 5,396 drug-related crimes. In addition, Vice officers recovered the following illegal drugs:

  - More than 18.2 pounds of crystal methamphetamine
  - 4,295 marijuana plants
  - 259.6 pounds of dried marijuana
  - 25.4 ounces of hashish
  - 24.35 grams of heroin
  - Nearly 3 pounds of cocaine

- Juvenile Aid Section detectives investigated 1,591 cases, including sexual assaults, domestic violence, other crimes against women, child pornography and juvenile-related crimes. Of particular note:

- In November 2013, Kona Community Hospital staff reported that an 18-month-old infant had been admitted unresponsive and with multiple bruises. The infant was transported for further treatment to Kapi‘olani Medical Center for Women and Children in Honolulu, where he
subsequently died. A medical examination finding determined that the manner of death was suspicious and consistent with abuse. This investigation was continuing at the close of the fiscal year.

- In April 2014, Juvenile Aid Section detectives investigated several domestic related investigations involving different victims and the same suspect, a 25-year-old man. Detectives initiated an island-wide search for the suspect, who fled from police several times and drove to various locations around Hawai‘i Island with one of his victims. The suspect was apprehended in South Kohala with the help of several concerned citizens. He was arrested and charged with several felony, misdemeanor and traffic offenses.

COMMUNITY POLICING

- The Police Department continues to expand and improve its Community Policing partnerships with community, neighborhood and business organizations. These partnerships help the police department with preventing crime, reducing the fear of crime, arresting those who commit crimes and providing a safe environment through the use of a proactive problem-solving techniques, enhanced community awareness and increased community and neighborhood involvement.

- At the end of FY 2013–14, the Community Policing Unit had 38 authorized positions island wide, including a supervising sergeant in Area II and a lieutenant in Area I. Of those, 27 positions were allocated for community police officers, six for school resource officers, two for HI-PAL officers and one for a civilian.

TRAFFIC ENFORCEMENT UNIT (TEU)

- The Traffic Enforcement Unit investigated 19 fatalities, of those, 10 involved drugs, alcohol or both. TEU officers conducted 191 DUI sobriety checkpoints and arrested 329 motorists for driving under the influence of intoxicants.

SPECIAL RESPONSE TEAM

- The Special Response Team responded to one barricaded situation, served two high-risk warrants and participated in ten special assignments. The special assignments included six security details, one specialized equipment assist, one search/track, and two district assists.

PATROL DIVISIONS

- As always, officers in the South Hilo, North Hilo, Hāmākua, Puna, Kaʻū, Kona, South Kohala and North Kohala Districts patrolled our streets and responded to calls from the public to keep our citizens safe. For example, in Hilo, burglaries spiked between November 2013 and March of 2014. A Special Enforcement Unit was able to identify and disrupt several burglary rings that used “cash for gold” businesses to support their prescription pill and crystal methamphetamine habits.

OFFICE OF PROFESSIONAL STANDARDS/CRIMINAL INTELLIGENCE UNIT

- The Office of Professional Standards conducted 17 administrative investigations, 27 internal inquiries into actions by police department personnel, and provided 35 in-service training sessions to employees.

- The Criminal Intelligence Unit provided intelligence information, which led to the initiation of 211 criminal investigations. The unit also submitted 354 intelligence reports, conducted 360 criminal history checks, and provided 144 in-service training sessions.
In FY 2013-14, the Office had a total projected operating budget of $8,670,019 of which 28% or $2,395,000 was from federal grants, state grants and asset forfeitures. Federal funds through the U.S. Department of Justice provided funding for the Victims of Crime Act, Violence Against Women, Juvenile Accountability Block Grant, Elder Abuse Prosecution, Big Island Juvenile Intake & Assessment Center and HI Teen Outreach programs. Other federal funds were received for the Highway Safety training project. State funding was received for the Career Criminal Program, Victim/Witness Program, Justice Reinvestment Initiative and Domestic Violence Strategic Plan Implementation projects and the Department of Human Services' Youth Activities Crime Prevention Grant.

TRADITIONAL PROSECUTION

- Processed 1,359 in-custody, bailout and referral cases.
- Serviced 1,316 court calendars for circuit court, district court, family court, drug court and mental health court in Hilo, Kona, Puna, South Kohala, North Kohala, Hāmākua and Ka’ū.
- Information charged 165 cases, reducing Grand Jury caseload and time spent by approximately 727 witnesses (police, government employee and civilian).
- Filed 239 Grand Jury cases.
- Issued 727 administrative subpoenas.
- Participated in State Asset Forfeiture program as a means of discouraging illegal activity. Received a percentage of proceeds totaling $8,736.23.

VICTIM SERVICES

- Opened 2,361 cases for victim assistance.
- Served 7,300 individuals (4,039 victims, 404 secondary victims, 4,455 witnesses, 435 other).
- Sent 4,745 notification letters to victims.
- Provided federal funding to Mothers Against Drunk Driving (MADD), Child and Family Services, and YWCA Sexual Assault Support Service for services to victims of homicide, child abuse, sexual assault and domestic violence.

CRIMINAL JUSTICE SYSTEM

- Participated in Adult and Juvenile Drug Court in East and West Hawai‘i. During the fiscal year there were 25 new clients in Adult Drug Court and 20 new clients in Juvenile Drug Court. A total of 9 graduated from the Drug Court program. The average Drug Court caseload for our staff is 126.
- Coordinated a statewide Department of Transportation funded “Prosecuting Drugged Drivers” training for 66 Prosecuting Attorneys.
and Police Officers.

- Sponsored/co-sponsored activities, workshops and conferences to improve the criminal justice system response:
  - Coordinated domestic violence walks and vigils in Hilo and Kona.
  - Facilitated monthly Legal Procedures Subcommittee meetings.
  - Facilitated the Family Violence Interagency Committee meetings in East and West Hawai‘i.
  - Facilitated meetings at the University of Hawai‘i at Hilo and Hawai‘i Community College to develop a coordinated response to student victims of violence.
  - Hosted training by the Hawai‘i Immigrant Justice Center on working with Chuukese crime victims.
  - Office of the Prosecuting Attorney (Dale) took the lead in addressing homelessness in downtown Hilo and Kailua-Kona – facilitated the multi-disciplinary team approach to specific situations and solutions.
  - Hawai‘i County Committee on the Status of Women which provided the training by Jill Murray – April 2014 – visited numerous high schools island wide to educate about teen dating violence.
  - Coordinated the efforts of the Sexual Violence Prevention Project East Hawai‘i Community Action Team (DOH project) addressing sexual violence prevention.
  - Co-sponsored an Anti-Discrimination and Harassment Training for Attorneys.
  - Co-sponsored a Fetal Alcohol Spectrum Disorder training
  - Co-sponsored a Karuna Project (working with trauma and practicing peace) training.
  - Partner in the planning of the State Supreme Court’s “Community in the Courts” event in Hilo.
  - Coordinator of Smarter Sentencing and Smart Prosecution reforms in Hawai‘i County.
  - Instrumental in forming the Puna Drug Free Community Coalition – part of team who submitted federal grant application.
  - Helped to establish STARS (Surviving to Thriving Advocacy Resources Support) a homicide survivors education and support group.
  - Active participant of the Hawai‘i County Magic of the Season event.

**JUVENILE ISSUES**

- Provided federal grant funding to Hale Kipa, Inc. to enhance intensive monitoring program for juvenile probationers to include a family strengthening component.
- Provided federal grant funding to The Salvation Army - Family Intervention Services to implement the Big Island Juvenile Intake and Assessment Center.
- Sponsored/Coordinated one community training to enhance juvenile services delivery.
- Provided 6 Teen Outreach Program facilitator trainings in Hilo and Kona.
- Provided funds, training, and oversight to Youth Challenge Academy to implement four Teen Outreach Program clubs.
- Contracted with Goodwill Industries of Hawai‘i, Inc. to implement 7 Teen Outreach Program clubs in Puna, Hilo, and Kona.
- Contracted with the Boys and Girls Club of the Big Island to implement four Teen Outreach Program clubs in Puna and Hilo.
- Participated in committees and initiatives to collaborate on issues relating to high-risk juveniles.
- Co-coordinated the Youth Employment Club to promote positive youth involvement in communities.
- Co-coordinated Career Opportunities Expo to assist youth in job and career planning.
**ELDER ISSUES**

- Provided sixteen elder abuse and prevention presentations to UH Hilo undergraduates, seniors at senior clubs, churches and civic groups, reaching over 230 members of the community.
- Reviewed over 1,000 cases involving elder victims.
- Accepted 245 cases into the elder project.
- Sponsored state legislation providing better protections for those relying on powers of attorney, which was successfully passed.
- Provided a three day elder abuse investigation and prosecution training / workshop, Hilo and Kona, for prosecutors, police, APS, Department of health and DCCA investigators. The training was filmed and a training film will be made available for the cost of the blank DVDs.
- Translated and reprinted the resource guide, “Seniors Safe & Independent” into Ilocano. Distributed over 7,000 copies island-wide.
- Filmed community elder abuse awareness spots which aired on KTA's Seniors Living in Paradise.
- Developed and delivered 35,000 fall prevention flyers to KTA stores for distribution island-wide.
- Provided federal grant funding to Hale Kipa, Inc. to enhance intensive Community Strategies.
- The Office of the Prosecuting Attorney has adopted and continues to employ Community Oriented Prosecution strategies. The basic focus of these strategies is to build partnerships and act proactively to solve reoccurring crime related issues.
- The Community Oriented Prosecution project provided outreach and support to all communities on the Island of Hawai'i.
- Sponsored/Co-Sponsored workshops and seminars to address community issues including drugs, burglary, residential theft, shoplifting, homelessness, trespassing, blight, and agricultural crimes. Provided seminars and talks in the community and at schools on youth leadership, traffic safety, criminal justice processes and positive coaching to strengthen communities.
- Provided strategies to combat crime and reduce the demand on the criminal justice system.
- Provided over 2,776 keiki identification cards to promote child safety at 47 community events.

**ADMINISTRATIVE/OTHER**

- Received federal funding totaling $1,020,039 to provide Victims of Crime Act programs, a Violence Against Women deputy, Traffic Safety training, Justice Assistance Grant, Elder Abuse, Juvenile Accountability Block Grant, Big Island Juvenile Intake & Assessment Center, HI Teen Outreach Program and Technology Improvement projects.
- Received state funding totaling $430,092 for the Career Criminal Program, STOP Victim/Witness program, Justice Reinvestment Initiative, and Youth Activities Crime Prevention grants.
- Replaced the Kona office phone system. Purchased and installed one-third of the employee's personal computers as well as initiating the process to replace the Hilo office phone system and the other two-thirds of the employee's computers.
- Coordinated over 4,043 volunteer hours by 51 volunteers in the Hilo, Kona and Waimea offices. Volunteers provided support to clerical, administrative, legal, and investigative staff.
- Coordinated volunteers to shred 779 boxes of confidential documents for the office and Finance, Human Resources, Parks & Recreation, and Public Works Department exceeding $25,000.
- Staff participated in 13 community charity events.
The Department of Public Works is composed of six divisions: Administration, Automotive, Building, Engineering, Highway, and Traffic. The Administration division provides technical support services in four main areas: dissemination of information, clerical support, fiscal coordination, and human resources. Automotive repairs and maintains a fleet of county vehicles and equipment. Building is responsible for maintenance and construction of public facilities, permitting, and inspection of commercial and residential construction. Engineering is responsible for design, construction, inspection of County infrastructure, regulatory and compliance, flood control projects and bridges. The Highway Division oversees the operation and maintenance of culverts, drainage, and more than 954 miles of public streets and highways. Traffic oversees installation, operation, and maintenance of signs, traffic calming devices, road markings, and traffic signals.

### WEATHER EVENT PROMPTS REPAIRS

A December winter rainstorm dropped seven inches of rainfall in 24 hours, hitting Hāmākua the...
The County is spending $743,000.00 for repairs caused by this flooding and the subsequent damage in the Hāmākua District. Those damages and repairs include:

- A collapsed culvert, created a void wide enough to engulf a truck, on a Pa‘auilo mauka road, isolating 50 residents for more than 24 hours. Public Works and Goodfellow Bros. Inc, a contractor, worked around the clock to replace the damaged culvert and restore access to the community.
- In Pa‘auilo, the makai side of Pohakealani Road eroded, creating unstable conditions to a low water crossing. Repairs were made and the crossing widened another 10 feet.
- An Analio Place Culvert in Honoka‘a, was partially eroded, and collapsed.

**HIGHLIGHTS:**

- The department is responsible for maintenance of over 1,100 vehicles and equipment and nine fueling stations island-wide. A new FuelMaster system monitors fuel usage and vehicle use, tracking information such as mileage discharged and vehicle type.
- Mo‘oheau Bus Terminal parking lot was improved. Trees were moved to Pana‘ewa Rainforest Zoo and Gardens, pavement restored and re-striped adding 18 parking stalls, providing more parking for nearby stores, soccer fields, and the Farmer's Market.
- The parking lot, at Lyman's Beach, a popular surf spot on Ali‘i Drive, has room for 20 to 25 more cars. The unfinished section of the parking lot was paved.
- Kīlauea Avenue from Ponahawai Street to Wailoa/Waiākea Stream Bridge was resurfaced and drainage improvements completed.
- Sidewalk curbs, gutters, street parking, and bike lanes were built and dry wells added to the lower section of La‘aloa Avenue, in The extension from Kuakini Highway, and the improved lower section is scheduled to open in late September or early October 2014.
FLOOD STUDY

- In 1968, the U.S. Congress passed the National Flood Insurance Act, which created the National Flood Insurance Program (NFIP) to reduce future flood losses through local floodplain management and provide protection for property owners against potential losses through flood insurance. The County of Hawai'i is responsible for submitting revised flood hazard data to the Federal Emergency Management Agency (FEMA) to revise Flood Insurance Rate Maps, or FIRMs.

- Using improved topographic data and modeling techniques, changes to flood hazards dating back to 1970 were identified and FIRMs revised. This will assist Hawai'i County with flood plain management for South Kona and South Hilo. The flood studies were partially funded by FEMA.

- South Kona covered 42 square miles of watercourses 13-20 for Hōnaunau, Kēōkea, and a small section of Ki'ilae in South Kona, officially adopted by FEMA in February, are the current "Flood Insurance Rate Maps" or FIRMs.

- Watercourses 1-2 and 21-25 in South Kona will be included with the Preliminary Digital Flood Insurance Rate Maps the County plans to adopt in the future.

- April 2014, the Department of Public Works submitted a Letter of Map Revision (LOMR) to FEMA proposing changes to the existing 1988 FIRMs for Palai Stream in South Hilo. These maps are preliminary and the review process continues.

- The County of Hawai'i also participates in the NFIP's Community Rating System (CRS) enabling people with property in designated flood zones to purchase flood insurance at a lower rate. For the fourth consecutive year, County of Hawai'i has a Class 8 rating, offering a discount on flood insurance premiums to these property owners.

- The CRS objective is to reward communities that do more than meet the minimum NFIP requirements to help citizens prevent or reduce flood losses. CRS does this by providing incentives to communities to initiate flood protection activities through floodplain management and public outreach.

FEDERAL FUNDING ASSISTS WITH REPAIRS AND RECONSTRUCTION

- The Federal Highway Administration Agency funded 80 percent of the cost for a bridge rehabilitation, road reconstruction and restoration. These include:

  - Ka'iminani Drive to Ahiahi Street was reconstructed, drainage improved, new sidewalks added, utilities relocated, and tie-ins with private driveways, completed.

  - Roadwork on Kamehameha Avenue from the Ponahawai Street intersection to the canoe parking lot near Wailoa Bridge began in February. The project includes reconstructing the roadway, sidewalks, adding curb ramps, improving drainage, relocating waterlines, installing LED streetlights, bike lanes, and an upgrade of the traffic signal at Pauahi Street intersection.
Green stripes added to bike lanes at the entrance to University of Hawai‘i at Hilo, creates a safer environment for cyclists as bikes and vehicles merge. Green stripes will be added to bike lanes along Kuakini Highway on both sides of the Palani Road intersection.

PEDESTRIAN AND CYCLIST SAFETY

• To call attention to pedestrian and bicyclist safety along Ali‘i Drive, the road shoulders doubled in size and re-striped. Mid-block crosswalks were improved for nighttime visibility on Ali‘i Drive.

• New bike lanes were added to Lako Street from Kuakini Highway to Hualālai Road

• Elementary school students are walking in the footsteps of Ronald McDonald and learning how to safely cross streets, thanks to a collaboration with McDonald's Restaurants of Hawai‘i. McDonald's of Hawai‘i donated decals of Ronald McDonald's bright red shoe prints imprinted with the messages “STOP” and “LOOK BOTH WAYS” to the County of Hawai‘i. The decals are at crosswalks fronting elementary schools around the island.
Soil and Water Conservation District: Continued

Supporting and growing agriculture is vital to Hawaii’s Island Food Producers Fund: Funded a 
renewing microloan program to help Hawaii’s food producers and processors. $25,000 from 
Hawaii’s County will support approximately $275,000 in loans.

Training New Farmers: $79,000 was granted to 
future programs to train and educate new farmers in farming methodology.

Research & Promotion Of Local Products: 
$80,000 was invested to promote local products and improve the export marketing of Hawaii’s 
papaya, tropical flowers and foliage plants. Research projects ranged from improving the 
yield and quality of sweet potato to improving oyster spat survival so Hawaii might become 
an international supplier of oyster seed.

Coqui Frog Control: The County initiated a 
program to assist community members controlling the spread of the coqui frog, by 
providing discounted vouchers for bulk citric acid used in sprayers. The program allows purchasing 
of vouchers by mail or in person at the Hawaii County Economic Opportunity Council, and pick-
up from sites in Hilo and Kealakekua.

Agriculture

- Supporting and growing agriculture is vital to Hawaii’s Island not only for the economic benefits, 
but also for food security and for preserving the island’s rural character. The Agriculture program 
advocates for and supports the industry.

- Soil and Water Conservation District: Continued 
support of the County's Grubbing and Grading ordinance by providing $300,000 to preserve the 
island's land and water resources.

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up from sites in Hilo and Kealakekua.

Business Development

- The Business Development Program supports 
workforce training initiatives and the 
development of small businesses in key 
economic sectors.

- Enterprise Zone (EZ) Program: Continued 
support resulted in 78 businesses participating 
in the program that provides tax reduction 
incentives to qualified businesses.

- Hilo International Airport, International Aviation 
Training Center: R&D staff participated in the 
planning the development of the flight training
• Astronomy Workforce Development Pipeline: Collaborated with local schools, organizations, businesses, and the Workforce Investment Board to develop an Astronomy Workforce Development Pipeline for Hawai‘i Island. The initiative hopes to ensure that the personnel, service, and supply needs of the astronomy industry on Mauna Kea can be met locally.

• Pacific Astronomy and Engineering Summit: Sponsored the summit at the ‘Imiloa Astronomy Center in Hilo, a forum to connect global partners with a common interest in advancing science, technology, engineering, and mathematics.

• TechConKona: Funded a conference at the Natural Energy Laboratory of Hawai‘i that explores the intersections of technology and sustainability in business with a focus on new ideas and information.

ENERGY

• Reducing our dependence on imported resources for energy is one of the biggest challenges of our generation. The Energy program advocates for more renewable energy and lower electricity costs for local families and businesses.

• Lālāmilo Wind Farm Repowering: Signed a Power Purchase Agreement with Site Constructors LLC to power North Hawai‘i’s water needs with 3 megawatts of wind power, saving the county $2 million a year. The savings of $2 million a year will be passed to Department of Water Supply ratepayers.

• Public Utilities Commission: Represented the interests of Hawai‘i Island electric utility ratepayers before the Public Utilities Commission in the following actions:
  • Advocated for changes to decoupling mechanisms to save ratepayers statewide $3-7 million annually while improving the utility's business ability to incorporate more consumer generation, such as that from rooftop solar panels.
  • Continued involvement in the Integrated Resource Planning process, participating in mapping a way forward for our electric utility while advocating against directions and actions that would increase electricity rates for on Hawai‘i Island ratepayers.
  • Opposed a plan to incorporate locally produced biodiesel into the electric utility's supply, which would result in higher energy costs. The plan was rejected by the PUC, saving ratepayers $20 million a year.

• Procedures and Practices: The Energy program provides guidance and criteria by which the County and others can design and evaluate energy projects. In FY 2013-14, the program retained a consultant to develop a framework for transportation and power generation projects using biofuels, and through a grant with the National Renewable Energy Laboratory, improved the County's Power Purchase Agreement for future projects.

FILM

• The Big Island Film Office supports film, television, and new media production on the island while marketing the island as a location to filmmakers worldwide.

• Permits: The County of Hawai‘i issued permits for 64 productions in FY 2013-14, accounting for an estimated $3.9 million in spending on the island.

• Transmedia Accelerator: Along with the State of Hawai‘i and Global Virtual Studio, the County is a partner in the GVS Transmedia Accelerator, an innovative business accelerator for entrepreneurs telling stories across multiple media platforms. The partnership will accelerate a cohort of businesses from around the state every year with products made for the world right here in Hawai‘i. The GVS Transmedia Accelerator program is housed at Honua Studios, a new media production facility in Kona's Kaloko industrial area. The County's initial investment in FY 2013-14 was $103,000.

• Social Media: The Big Island Film Office
established a social media presence to connect the local filmmaking community with potential productions from near and far. Find BIFO on Instagram, Facebook, Pinterest, and Twitter at FilmBigIsland.

- Locations Trade Show: As part of the Film Offices of the Hawaiian Islands, the film office maintained a presence at the 2014 Locations trade show in Los Angeles, a premiere showcase for film locations around the world. Between meetings with studio executives and filmmakers stopping by the booth, fielded over 80 inquiries regarding future production on Hawai‘i Island.

- Big Island Film Festival: Supported the 9th Annual Big Island Film Festival, a five-day event screening 60 feature and short films for thousands of audience members at venues around the Mauna Lani Resort.

TOURISM

- The Tourism program supports and advocates for the visitor industry, particularly in initiatives where the visitor industry benefits residents, while also providing support to non-profit organizations.

- County Product Enrichment Program: Supported 18 projects with $400,000 in Hawai‘i Tourism Authority funding, including the Puna Music Festival, Hawai‘i Yoga Festival, Queen Lili‘uokalani Canoe Races, the Kaʻū Coffee Festival, and special events in Kailua Village.

- Supplemental Funding: Supported 10 initiatives with $950,000 in County funding, including the activities of the Big Island Visitors Bureau, pier greeting programs in Hilo and Kona, and an economic analysis of the Banyan Drive resort area.

- Industry Partners: Engaged with visitor industry partner organizations including the Big Island Visitor Security Association, Big Island Visitors Bureau Advisory Board, Hawai‘i Agritourism Association, Hilo Downtown Improvement Association, Kona-Kohala Chamber of Commerce, and Scenic Byways Advisory Committee.

- Kona International Airport: Advocated for improvements to the Kona International Airport, and worked with the State Department of Transportation and the U.S. Department of Homeland Security to open Kona up to receive international flights.
With a customer base of over 41,000 water service accounts, the DWS has a staff of 161 employees operating from several locations around the island. In addition to the main office at the Waiākea Office Plaza on Kekūanaō’a Street and the Operations Center on Leilani Street in Hilo, the Department maintains district offices and base yards in Waimea, Kona, and Ka’u. The Department is organized into four major divisions.

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Department Total 161

FINANCE DIVISION

- **Budget Summary:** For the fiscal years ending June 30, 2013 and 2012, operating revenues totaled $47.7 million and $46.9 million respectively. Operating expenses for this period, including depreciation, totaled $49.1 million in both years. Water consumption during this period increased from 9.1 billion gallons to 9.2 billion gallons while the total number of services increased from 41,786 to 42,022 island-wide.

ENGINEERING DIVISION

The following capital improvement projects were under construction, in various stages of contract award, or in the planning and design phase during the fiscal year:

- **Kona Oceanview Water System Improvements:** Construction of this project is on-going and should be completed in the fall of 2014. This project will provide a water system to lots within the existing Kona Oceanview Properties (Pu’ukala) Subdivision through the improvement district process. Construction Contract Cost: $1,121,544.90

- **Wai’aha Water System Improvements:** Construction of this project is on-going and near completion as the Department is participating in this private-public partnership by oversizing the water system improvements that will serve as a critical corridor in the future to bring the high
quality water from the high level aquifers to Kailua-Kona. Estimated DWS Share: $2,967,650

- **Queen Ka‘ahumanu Highway Widening, Phase 2:** The 100% design was completed however it is continued to be delayed and the construction is now scheduled to begin by the end of 2014. This project will install about five miles of 16-inch waterline between Kealakehe Parkway and Keāhole Airport which is currently being served by an undersized 12-inch waterline. Estimated Cost: $3,200,000

- **Kynnersley No. 1 Reservoir 0.3 MG Replacement:** Construction was completed for this reservoir that replaces a steel tank that was removed from service due to corrosion issues. The new reservoir will provide the necessary storage for residential use and fire flow for residences along Kynnersley Road. Construction Contract Cost: $2,270,000

- **Halaʻula Well Development – Phase 2:** Phase 1 completed however outfitting of the well and a reservoir is pending land acquisition. Estimated Construction Cost: $3,500,000

- **Waikoloa Reservoir No. 1:** Reservoir No. 1 is under design. Environmental and Historic Preservation issues have been resolved and the contract for Reservoir No. 1 is expected to be bid out by the end of 2014. Estimated Cost: $4,000,000

- **Lālāmilo Wind Farm:** The RFP and power purchase agreement have been completed that is estimated to save DWS customers up to $1,000,000 per year in energy costs. This will be an “own-operate-maintain” system where the developer will own, operate, and maintain the system and sell wind generated power to DWS for the Lālāmilo and Parker Wells as a supplement to HELCO power. Estimated Completion Date: First quarter of 2016

- **Āhualoa-Honoka’a Transmission Waterline, Phase 2:** The design of this project is complete and pending State Highways approval prior to bidding out. This project is scheduled to bid out by the end of 2014. Along with Phase1, this project will increase the water system capacity of the Āhualoa and Honoka’a Water System by increasing the transmission line size to 12”. This project includes about three miles of new waterline. Estimated Cost: $3,000,000

- **Kapulena Well Development, Phase 2:** The design for this project is complete and should be bid out in the fall of 2014. This project will receive nearly $1,000,000 in federal grant money to help fund this project that will become the main source for the Kapulena and Kukuihaele Water Systems. Estimated Cost: $3,000,000

- **Laupāhoehoe (Manowaiʻōpae) 0.5 MG Reservoir:** Design of this project has been completed and will be bid out and in construction in the fall of 2014. This project replaces an undersized and leaking reservoir and involves realigning piping from two deepwells and a new control building. Estimated Cost: $2,500,000

- **Kulaʻimanō Production Well and Supporting Facilities:** Construction of this project is complete and is now the primary source for the Pepeʻekeo Water System. This source replaces the existing surface water source and may increase the system capacity combined with other improvements. Construction Contract Cost: $2,000,000

- **Pāpaʻikou Transite and G.I. Pipeline Replacement - Phases 1 and 2:** The design was completed for the project which will bid out in the second half of 2014. Construction should begin by end of 2014 for this project that will replace existing asbestos cement (transite) and galvanized waterlines which are currently undersized and in need of replacement. This project will replace approximately 15,000 l.f. of waterline and services about 240 customers. Estimated Cost: $7,000,000

- **Ōla’a No. 2 - 0.5MG Reservoir Replacement:** Design of the reservoir is near complete and the acquisition of land is being negotiated for this project that will replace an existing 0.2 MG steel tank that is badly degraded as well as replace existing asbestos cement pipelines within Milo Street. Booster Pumps will also be replaced with this project. Estimated Cost: $2,500,000
OPERATIONS DIVISION

Water System Operations Results:

Deep well pump production decreased slightly and power costs remained constant from the previous fiscal year. Previous year's well production volumes were (billion gallons):

- FY 2014 = 10.4
- FY 2013 = 10.5
- FY 2012 = 10.1
- FY 2011 = 10.2

Energy use:

- FY 14 = 54,615,476 kilowatt-hours (kwh)
- FY 13 = 54,621,081 kwh

The Power Cost Charges to the water service customers remained constant since March 2012 at $2.35/1,000 gallons. The overall fiscal year power costs remained nearly constant as the previous fiscal year:

- FY 14 = $20,527,727
- FY 13 = $20,623,943

FEATURED OPERATIONS DIVISION PROJECTS:

- Diverted 3,500 tons of mixed recycling from landfills and participated in projects and studies as part of the Mayor's Energy Advisory Commission. Obtained energy rebates for new a/c systems from Hawaii Energy.
- Continuous upgrading and development of Unaccounted Water Program (Leak Detection) as well as Supervisory Control and Data Acquisition (SCADA) system.
- Continued water meter change out program for meters 30 years or older.
- Continued repairs as recommended from Department of Health sanitary surveys.
- Repaired the following Deepwells: Pā'ā #2, Pana'ewa #2, Honoka'a, Hawaiian Ocean View Estates, Parker Ranch, Pāpa'ikou, and Pāhoa.
- Installed Variable Frequency Drive (VFD) at Haihai Booster C and Hawaiian Ocean View Estates Deepwell, replacement soft starter at ‘O’okala Deepwell, and replacement power filters on Waimea Deepwell VFD.

OPERATIONS WORK SUMMARY:

Water Service Summary:

- New Service 68
- Change Meters 745
- Lock/Remove Meters 376
- Unlock/Reinstall Meters 654
- Relocate Service/Meters 27

Service Laterals:

- Changes 58
- Repairs 319
- Main Repairs/Connections 114
- Hydrants 128

Plant Repair Summary

Tank:

- Mechanical Repairs 58
- Electrical Repairs 128
- Meter Box Repairs 160

Pumps:

- Motor Repairs 230
- Control Repairs 419

Building Structure:

- Repairs 140

Reservoirs:

- Structural Repairs 106

Telephone:

- Answering Service Calls 1,128
County Boards & Commissions bring together citizens with a variety of skills and life experiences who are active in and respected by the community, and knowledgeable about and able to represent the entire community’s interests and concerns. These Boards & Commissions advise the Mayor and various departments, oversee programs or departments, and work with the County to make our community stronger.

**AGRICULTURE ADVISORY COMMISSION**
Advises the Mayor on sustainable agriculture development strategies and programs.

- Marissa Harman, Chair
- Tane Datta, Vice Chair
- Sotero Agoot
- Loreto Obra
- Tim Richards
- Michael Robinson
- Nina Ann Tanabe
- Eric Tanouye
- David Tarnas
- Glen Hisashima
- Douglass Adams

**COMMITTEE ON AGING**
Advises the Mayor and Office of Aging on matters relating to senior citizens.

- Dorothy J. Baxter
- Judith M. Bell
- John J. Fernandez
- Lily Y. Inouye
- George M. Ito
- Billie P. Keawekane
- Amos D. Meyers, Jr.
- Steve Ono
- Chris Ridley
- Earl Tanaka
- Rowena L. Tiqui
- Nona B. Wilson

**CULTURAL RESOURCES COMMISSION**
Advises the county on protection, preservation and perpetuation of historic and cultural resources on Hawai‘i Island.

- Deborah Chang
- Ronald Dela Cruz
- Lily Dudoit
- Nicole Lui
- Barbara J. Meheula
- Maile Melrose
- Boone Morrison
- Alapaki Nahale-a
- Christine Y. Wada

**BOARD OF APPEALS**
Hears and determines all appeals from the final decisions of the Planning Director or the Director of Public Works regarding matters within their respective jurisdictions.

- Dean Au
- Nancy Carr-Smith
- Frank Commendador
- Henry Kaaihue
- Rodney Watanabe
- Dwayne Yoshina
- Max Newberg

**ENERGY ADVISORY COMMISSION**
Advises the Mayor on energy sustainability.

- Steven Burns, Chair
- Hank Banquer
- Thomas Goya
- Michael Kaleikini
- Steph Bowles
- David DeLuz, Jr.
- Kelvin Kohatsu
- Marvin Min
- Julie Myhre, Ex-Officio

**BOARD OF ETHICS**
Interprets the County’s Code of Ethics for officers, employees and the public, conducts hearings on violations and renders opinions.

- Bernard Balsis
- Arne Henricks

**COMMITTEE ON PEOPLE WITH DISABILITIES**
Advises the Mayor on matters related to persons with disabilities, recommends actions and provides guidelines to improve quality of life.

- Paige De Lima, Chair
- Wesley H. Tanigawa, Vice Chair
- Pauline Aughe
- Jessica Arruda
- Chris Cholas
- Janice Mancini
- Jean Navarro
- James Souza
- Laura Tobosa
- Dr. Ron Wagner-Wright
- Raelene Souza
<table>
<thead>
<tr>
<th>Anne Lee</th>
<th>Donald Straney</th>
<th>John Hoover</th>
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<td>Sherm Warner</td>
<td>Mike Tulang</td>
<td>Josephine (Jojo) Tanimoto</td>
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<td>Susie Osborne</td>
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<td>John Mueller</td>
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<td>Jeff Fear</td>
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<td>Roger Harris</td>
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<td>Joel Cohen</td>
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**FIRE COMMISSION**

Appoints and advises Fire Chief.

James “Kimo” Lee

W. Mapuana Waipa

David DeLuz

Carol S. Kitaoka

Byron Moku

Toby Taniguchi

Carol Ignacio

**GAME MANAGEMENT ADVISORY COMMISSION**

Advises county, state and federal officials on issues related to hunting and fishing as well as traditional and cultural gathering rights.

Willie-Joe Camara

Dwayne D. Yoshina

Anthony H. Sylvester

Paul E. Bueltmann

Thomas H. Lodge

Kenneth DeCoito

Robert P. White

Mark C. Bartell

Cleon M. Bailey

**HAWAI‘I COUNTY WORKFORCE INVESTMENT BOARD**

Oversees the administration of Workforce Investment Act programs.

Dan Banks

David Deluz, Jr.

Phyllis Funada

Michael Gleason

Blayne Hanagami

Wayne Higaki

Jim Kennedy

Carla Kurokawa

Alison Lee

Marion Makaimoku

George Martin

Gay Mathews

Chad Okinaka

Clyde Oshiro

Denise Pacheco

Alan Parker

Delan Rusty Perry

Kathy Perry

Debbie Shigehara

Charmaine Shigemura

Gary Sirman

**KAILUA VILLAGE DESIGN COMMISSION**

Reviews projects within the Kailua Village Special District requiring plan approval.

Alvin Akina

Theresa Andreae

Fanny Au Hoy

Paul Bleck

Adam Broderson

John Hetherington

Sammie Stanbro

Peter Dahlberg

Zon Sullenberger

**KA‘Ū COMMUNITY DEVELOPMENT PLAN STEERING COMMITTEE**

Steers development of the Ka‘ū CDP.

Patti Barry

John Cross

Bob DaMate

Ron Ebert

Leina’ala Enos, Chair

Michelle Galimba

Loren Heck

Eldridge Naboa, Vice Chair

Marino Ramones

Simon Torres

**NORTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE**

Oversees the implementation and update of the North Kohala CDP.

John Winter

Frank Cipriani

Christopher MacKillop

Collin Kaholo

Joseph Carvalho

Herman Fernandez

Susan Fischer

Jon Adams

Faith Yates

**SOUTH KOHALA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE**

Oversees the implementation and update of the South Kohala CDP.

Christopher Roehrig

**KONA COMMUNITY DEVELOPMENT ACTION COMMITTEE**

Oversees the implementation and update of the Kona CDP.

Kenneth M. Melrose

George “Keoki” Schattauer

Gregory G. Ogihara

Elaine Fukushima

Hiram P. Rivera

Douglas Payne

Barbara Defranco

**LIQUOR COMMISSION**

Adopts regulations related to liquor control, and grants licenses for the manufacture, importation and sale of liquor in the County.

Greg Gauthier

Arthur Taniguchi

William Taba

Dwayne Mukai

Leina’ala Enos

Rodney Watanabe

Riley Smith

**LIQUOR CONTROL ADJUDICATION BOARD**

Hears complaints regarding violations of liquor laws or rules and imposes fines or penalties.

Claude S. Onizuka

Joseph Kealoha

Bryan H. Lindsey

Sidney Fuke

Everette Souza

**MERIT APPEALS BOARD**

Hears appeals relating to recruitment and examination, position classification, and other employment actions.

Jubilee N. Kuewa

June R. Rabago

George “David” Nahaina

Ida Otake
PENSION BOARD
Oversees pensions for Police, Fire, and County Band employees who do not participate in the State Employee Retirement System.
Jerry Hamamoto
Florence (Flo) Ikeda
Guillerma (Irma) Sumera
David Heaukulani
Arlene P. Waugh

LEEWARD PLANNING COMMISSION
Advises the Mayor, Council and Planning Director in matters concerning planning and land use in Kohala and Kona.
Brandi Beaudet
Thomas Hickcox
Barbara Nobriga
Thomas Whitemore
Collin Kaholo
Keith Unger

WINDWARD PLANNING COMMISSION
Advises the Mayor, Council and Planning Director in matters concerning planning and land use in Puna, Hilo, Hāmākua, and Kaʻū.
Charles Heaukulani
Greg Henkel
Myles Miyasato
Raylene Moses
Stephen Ono
Donald Ikeda

POLICE COMMISSION
Appoints and advises Police Chief. Investigates charges brought by the public against the department or any of its members.
Leroy Victorine
Keith Morioka
Robert Gomes Sr.
Kenneth Ono
John Bertsch
Guy K. Schutte
Peter Hendricks
Karolyn Lundkvist

PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES PRESERVATION COMMISSION
Maintains an islandwide prioritized list of lands worthy of preservation.
Tim DeLozier
Wilma Matsumura
Marilyn Nicholson
Enock Freire
Debbie Hecht
Gail Byrne Baber
William Meyer
Barbara Bell

PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES PRESERVATION COMMISSION
Maintains an islandwide prioritized list of lands worthy of preservation.
Tim DeLozier
Wilma Matsumura
Marilyn Nicholson
Enock Freire
Debbie Hecht
Gail Byrne Baber
William Meyer
Barbara Bell

PUNA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
Oversees the implementation and update of the Puna CDP.
June Conant
Sharon Daun
Madeline Greene
Patti Pinto
Keiko Kekipi
Oshi Simsarian
Rene Siracusa
Daniel Taylor
Farris Etterlee

PUNA COMMUNITY DEVELOPMENT PLAN ACTION COMMITTEE
Oversees the implementation and update of the Puna CDP.
June Conant
Sharon Daun
Madeline Greene
Patti Pinto
Keiko Kekipi
Oshi Simsarian
Rene Siracusa
Daniel Taylor
Farris Etterlee

SALARY COMMISSION
Establishes the salaries of elected officials and appointed directors.
Karolyn P. Lundkvist
George J. Handgis
Brian J. De Lima
Marcella L. Stroh
Pudding Lassiter
Michael B. Sumja
Melvin Morimoto

SALARY COMMISSION
Establishes the salaries of elected officials and appointed directors.
Karolyn P. Lundkvist
George J. Handgis
Brian J. De Lima
Marcella L. Stroh
Pudding Lassiter
Michael B. Sumja
Melvin Morimoto

TAX BOARD OF REVIEW
Hears disputes between taxpayers and the Real Property Tax Division.
Scott Church
Donald David
Reiko Ford
Richard Dinges

TAX BOARD OF REVIEW
Hears disputes between taxpayers and the Real Property Tax Division.
Scott Church
Donald David
Reiko Ford
Richard Dinges

TRANSPORTATION COMMISSION
Regulates passenger carrying motor vehicles and advises on mass transit and other transportation matters.
Neal Herbert
Duane Hosaka
Alton Nosaka
Jon Olson
Oliver “Sonny” Shimaoka
Kenneth Obenski
Paul Maddox

VETERANS ADVISORY COMMITTEE
Advises on matters pertaining to the operation of veteran’s cemeteries and other issues.
Don Bennett
David Carlson
Caleb Churchill
Penny Fox
Antonio Gaspar
Minoru Hanato
Joseph Nimori
Wayne Nishijima
Delbert Nishimoto
John Okino
James Traxler
Emile Wery
George Yamamoto

WATER BOARD
Oversees the County water system and the Department of Water Supply.
Kenneth Kaneshiro
Susan L. Lee Loy
G. Rick Robinson
Jay Uyeda
David Greenwell
Craig Takamine
Russell Arikawa
Brenda Iokepa-Moses

COMMITTEE ON THE STATUS OF WOMEN
Advises on the status of women within the County of Hawai‘i.
Kimberly Schneider
Cathryn J. Nova
Nancy T. Kelly
Carol S. Kitaoka
Farrah-Marie Gomes
Brooke Derby
Mele Spencer
Hazel Beck